



**CITY OF HUTCHINS**  
**BOARDS AND COMMISSIONS APPLICATION**

Return to: City Secretary, P.O. Box 500, Hutchins, Texas 75141  
or email to [colguin@cityofhutchins.org](mailto:colguin@cityofhutchins.org)

**APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS:**

1. LIVED IN THE CITY LIMITS FOR AT LEAST THE LAST 12 MONTHS
2. A REGISTERED VOTER IN THE CITY OF HUTCHINS.

**Board or Commission you wish to serve: Check One (1):**

<input type="checkbox"/>	Atwell Public Library Board	<input type="checkbox"/>	Building and Standards Commission
<input type="checkbox"/>	Economic Development Corporation	<input type="checkbox"/>	Historical Society Board
<input type="checkbox"/>	Parks and Recreation Board	<input checked="" type="checkbox"/>	Planning and Zoning Commission
<input type="checkbox"/>	TIRZ – Tax Increment Financing Zone	<input type="checkbox"/>	Zoning Board of Adjustment
<input type="checkbox"/>	Keep Hutchins Beautiful Advisory Board	<input type="checkbox"/>	

**Applicant Information:**

Caldwell Cornelius \_\_\_\_\_  
(Ms./Mrs./Mr.) (Last Name) (First Name) (MI)

345 Summer Tree Drive 75141  
Home Address Zip Code

972-814-5643 cornelcaldwell11@gmail.com  
Home Phone Number Cell Phone Number Email Address

1. Resident of the City for 20 years. Are you a Qualified Registered Voter? ☒ YES ☐ NO
2. Do you, your spouse, or your employer have any financial interest (direct or indirect) in the following?  
1) In any contract with the City of Hutchins; 2) Regarding the sale of land, materials, supplies, or services to the City of Hutchins; or 3) In matters that might come before the Board/Committees to which you are seeking appointment?  
☐ YES ☒ NO If yes, please explain: \_\_\_\_\_
3. Please list any education, experience or special knowledge that qualifies you to serve: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. List any civic or community activities in which you have been involved. \_\_\_\_\_  
\_\_\_\_\_
5. Have you or are you currently serving on another Board or Commission? ☒ YES ☐ NO  
If yes, please list and include approximate dates of service. Parks and Recreation Board  
Comprehensive Plan Advisory Committee

6. Are you an existing Board/Commission member desiring to remain on the same board? ☐ YES ☒ NO
7. Have you attended a City Council meeting before? ☒ YES ☐ NO
8. Have you attended a Board or Commission meeting for which you have applied? ☐ YES ☒ NO
9. Do you have knowledge regarding the Board/Commission you are applying to serve? ☐ YES ☒ NO

#### PUBLIC INFORMATION NOTICE

Certain information submitted on the Boards and Commission Application is subject to the Texas Information Act and may be disclosed to anyone requesting this information. The act allows a board member of a governmental body to choose whether to allow public access to the information in the custody of the city that relates to the **home address and phone numbers**.


I, \_\_\_\_\_, applicant for City of Hutchins Boards and  
(PRINT NAME HERE)  
Commissions, choose the following:

☐ **ALLOW public access to my home address and telephone number(s).**

☐ **DO NOT ALLOW public access to my home address and telephone number(s).**

All individuals appointed to serve on a board or commission will be required to complete member orientation and one hour of training relative to the Texas Open Meetings Act & and the Texas Public Information Act.

I have read and understand the instructions and the appointment process. I certify the answers I have provided are true and correct to the best of my knowledge and belief, and I acknowledge that any misrepresentation or omission of fact may result in disqualification from service.

Signature  Date Submitted 3/23/25

#### OFFICE USE ONLY

Date Received: \_\_\_\_\_ Application Verified by: \_\_\_\_\_ Forwarded to council: \_\_\_\_\_

Appointed by council: YES ☐ NO ☐ Date Appointed: \_\_\_\_\_

Regular Member: ☐ Alternate Member: ☐ Full Term: ☐ Unexpired Term: ☐ Term Dates: \_\_\_\_\_

Oath of Office on file: \_\_\_\_\_ PIA Training – Date Completed: \_\_\_\_\_ OMA Training – Date Completed: \_\_\_\_\_