



**CITY OF HUTCHINS  
CALLED PARKS & RECREATION BOARD MEETING  
MINUTES**

**Monday, March 10, 2025 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Called Meeting of the Parks & Recreation Board to be held on Monday, March 10, 2025 at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Chair, B. Campbell called the meeting to order at 6:00 PM and announced a quorum.

**PRESENT**

B. Campbell  
C. Gardner  
M. Carmona  
H. Gilliam

**ABSENT**

D. Odom  
D. Coleman  
A. McCowan

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

H. Gilliam led the invocation, and M. Carmona led the Pledge of Allegiance.

**C. CITIZEN COMMENTS** - None

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**2. Approval of Minutes from February 4, 2025.**

H. Gilliam motioned to approve the minutes from February 4, 2025, and C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, H. Gilliam, and M. Carmona.

Voting Nay: 0

**E. PRESENTATIONS**

**3. Easter Egg Hunt Presentation presented by W. Randle.**

The Board agreed to proceed with the Easter Egg Hunt from their January recommendations, with the following changes:

- Bounce house will be provided, secured by M. Carmona.
- Eggs will be donated by local businesses, secured by M. Carmona.
- Ice Cream will be donated by local businesses, secured by M. Carmona.

The Board decided to proceed with the purchase of golden egg prizes. These prizes will include three seven-inch tablets and three ten-inch tablets, along with two bubble machines and two containers of bubble mix. Additionally, the Board has chosen to hire Jason's Deli as the food vendor, ordering 150 boxes of lunches.

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

#### **4. Discuss and Consider Back to School Event 2025.**

The Board gave instructions to move forward with the Back-to-School Event with key events remaining the same as last year. The Women's Roofing Association agreed to donate 100 filled backpacks and 50 unfilled. The board gave directions to have a total of 200 backpacks. The board chose to have a food vendor, dental, and possibly offer haircuts.

H. Gilliam motioned to approve; C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, M. Carmona, and H. Gilliam.

Voting Nay: 0

#### **G. ITEMS OF COMMUNITY INTEREST**

5. Arbor Day March 22, 2025. 8:30 AM. The meeting point is Campbell Park.
6. Easter Egg Hunt April 12, 2025. Campbell Park Noon to 2 PM.
7. Back to School Event. TBD.
8. Keep Hutchins Beautiful Great American Clean-Up Day. April 12, 2025, 8:00 AM. Meeting Point, Campbell Park.

#### **H. ADJOURN**

H. Gilliam motioned to adjourn the meeting, and C. Gardner seconded the motion. All in favor, motion passed. Meeting adjourned at 6:30 PM.

Voting Yea: B. Campbell, C. Gardner, M. Carmona, and H. Gilliam.

Voting Nay: 0

APPROVED:

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Chair, Brenda Campbell

ATTEST:

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Wanda Randle  
Staff Liaison