



STAFF REPORT

MEETING DATE:	October 2, 2025
MEETING TYPE:	Hutchins EDC Board of Directors
SUBMITTED BY:	Guy Brown
AGENDA CAPTION:	Consideration and action regarding HEDC Local Business Event. Presented by: Guy Brown, Executive Director

Background Information

Annually, the HEDC hosts a local business event. The Executive Director is recommending holding the next event on November 11, 2025, at the Event Center at the new Hutchins City Hall.

Budget Implications

The HEDC budgets \$3,000 annually for this and similar events. The Executive Director estimates that this event will cost about \$2,100.

Operational Impact

Staff will send invitations, organize, and hold the event. This usually takes a total of 25 hours.

Legal Review

NA

Staff Recommendation

The Executive Director is recommending discussion of this item and action if necessary.

Supporting Documentation and Attachments

Proposed Agenda, Calendar and other supporting documents.