



STAFF REPORT

MEETING DATE:	January 16, 2024
MEETING TYPE:	City Council Regular Meeting
SUBMITTED BY:	Katherine Lindsey
AGENDA CAPTION:	Consider and act on Resolution No. R2024-01-1165 APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND RENÉ BATES AUCTIONEERS, INC. (RBAI) TO CONDUCT ONLINE AUCTIONS OF SURPLUS INVENTORY FOR THE CITY OF HUTCHINS; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Katherine Lindsey, Assistant to the City Administrator

Background Information

Through years of gradually decommissioning obsolete, redundant, expended, or broken equipment, the City has accumulated a large amount of surplus inventory. Most of these items are obsolete computer equipment, such as old computer monitors, printers, and peripherals, as well as some furniture. Following the guidelines set in Resolution 2010-0419, as well as inventory best practices, Staff would like to regularly auction any surplus items to be deemed of value, as a way to relieve the city of the accumulated items, as well as providing a small source of revenue.

René Bates Auctioneers Inc (RBAI) is a long-standing and well respected local auction house that specializes in municipal auctions that the City worked with in the past, and would fit the needs of the City for the duration of this calendar year.

Budget Implications

There will be some revenue generated from the sale of surplus items that will go into the general fund, though only the sale of vehicles and other "big ticket" items will generate any substantial revenue.

Operational Impact

This contract would allow the City to have an auctioneer firm on standby for whenever a surplus auction is deemed necessary during the 2024 calendar year.

Legal Review

The City Attorney has reviewed and approved the contract and accompanying resolution.

Staff Recommendation

Staff recommends that the City Council adopts the resolution authorizing the City Administrator to negotiate and execute the agreement between the City of Hutchins and René Bates Auctioneers, Inc.

Supporting Documentation and Attachments

1. Resolution No. R2024-01-1165