

# PAYROLL STATUS CHANGE

EFFECTIVE DATE

6/2/2023

NAME:

**Sheila Hudson-Macchietto**

PAYROLL :

6/9/2023

CHANGE OF ADDRESS/PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

**Human Services Director**

DEPARTMENT

**Dept of Human Services**

HOURS

ANNUAL SALARY

SEMI-MONTHLY SALARY

HOURLY SALARY

OTHER SALARY

**Final Payout \$13,917.67**

## REASON FOR CHANGE

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

**RETIREMENT**

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

**Termination**

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

COMMENTS, IF NECESSARY

**Sheila will be working part time Tuesday-Thursday each week starting June 6 2023 and training her replacement, per contract signed in November 2022.**

*Dan May*  
Assistant Director., Huerfano County Department of Human Services

John Galusha, Chairman

5/17/2023

Date

Date

Date to Finance Office:

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		6/5/2023
NAME: <b>Sheila Hudson-Macchietto</b>	PAYROLL :	6/16/2023

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Human Services Director</b>
DEPARTMENT		<b>Dept of Human Services</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY		<b>\$48.00 per hour</b>
OTHER SALARY		

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEWHIRE   | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Sheila will be working part time Tuesday-Thursday each week effective June 6, 2023 and training her replacement, per contract signed in November 2022.**

I, Dawn Martinez, Assistant Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

*Dawn Martinez*  
Signature of preparer

5-17-23  
Date Signed

John Galusha-Board Chairman

Arica Andreatta, Vice Chairman

Karl Sporleder, Commissioner

Date

Date to Finance Office: