



**BOARD OF COUNTY COMMISSIONERS**  
**SPECIAL MEETING MINUTES**  
**December 19, 2023 at 10:00 AM**

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**10:00 AM - PUBLIC MEETING**

**1. PLEDGE OF ALLEGIANCE**

Chairman Galusha called for the Pledge of Allegiance.

Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder were present.

**2. AGENDA APPROVAL**

Motion to Approve the Agenda as Presented. Made by Commissioner Andreatta, Seconded by Commissioner Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**3. CONSENT AGENDA**

Motion to approve the Consent Agenda as Presented. Made by Commissioner Sporleder, Seconded by Commissioner Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**CONSENT AGENDA – 12/19/2023**

- a. Meeting Minutes 12/05/2023
- b. Meeting Minutes 12/12/2023
- c. HR - Dan Mathews Promotion SO
- d. HR - Maurice Cheeks Promotion SO
- e. HR - Spencer Butler Promotion SO
- f. HR - Karina Sierra Promotion DHS

**4. PUBLIC COMMENT – None**

**5. APPOINTMENTS**

- a. 2023 Supplemental Budget – Public Hearing was opened as required by Statute. John Galusha Chairman of the Board asked for any comments or questions from the Public. Hearing no comments or questions the Public Hearing was closed.

**6. LAND USE**

- a. Ordinance 23-01 Marijuana Licensing 2nd Reading – Sky Tallman, Land Use Director listed the changes that have been made since the first reading. John Galusha, Chairman of the Board asked for any questions from Commissioners or from the Public. No comments or questions.

**Motion to approve Ordinance No. 23-01 AN ORDINANCE ADOPTING MARIJUANA LICENSING REGULATIONS FOR THE UNINCORPORATED HUERFANO COUNTY, with the following Amendment to section 8.01.02**

**8.01.02 Change in Financial Interest. An Approved Business shall report any transfer or change of ownership or financial interest in the license to the Licensing Agent prior to any transfer or change. The Approved Business must also report to the Licensing Agent, within one day of discovering the same, any act, omission, or change in circumstance that could reasonably appear to result in the violation of any provision of this Chapter or of any other state or local law.**

Motion made be Commissioner Andreatta, Seconded by Commissioner Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**7. ACTION ITEMS**

- a. **Resolution 23-51 Reappointing Ron Ortivez to La Veta Cemetery District Board**

Motion to approve RESOLUTION NO. 23-51 A RESOLUTION REAPPOINTING RON ORTIVEZ TO THE LA VETA CEMETERY DISTRICT FOR A TERM EXPIRING ON DECEMBER 31, 2029. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion Passes.

- b. **Resolution 23-52 Land Use Code Update 1219**

Motion to approve RESOLUTION NO. 23-52 A RESOLUTION AMENDING THE LAND USE CODE TO STREAMLINE LAND USE APPLICATIONS AND PROCESSES. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman John Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**c. Resolution to Adopt 2023 Supplemental Budget**

Motion to approve RESOLUTION NO. 23-53 A RESOLUTION BUDGETING AND APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED AND APPROPRIATED FOR HUERFANO COUNTY, COLORADO DURING FISCAL YEAR 2023. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**d. Resolution Adopting Revised Personnel Handbook**

Motion to approve RESOLUTION NO. 23-54 A RESOLUTION TO ADOPT A NEW HUERFANO COUNTY EMPLOYMENT MANUAL EFFECTIVE DECEMBER 31, 2023. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**e. HR - Heather Wellman DHS Employment Contract**

Motion to approve Heather Wellman DHS Employment Contract between Huerfano County and Heather Wellman LLC, effective 11/27/2023. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**f. Rock, Sand and Gravel Quarry Lease**

Motion to approve the Rock, Sand and Gravel Quarry Lease. Made by Andreatta, Seconded by Sporleder.

Discussion: Clarifying that one of the names is Keri Williams (not Ken). The Lease term is a period of twenty (20) years.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**g. HC Finance - December 2023 Vendor Run**

Motion to approve the December 2023 Vendor Run for the amount of \$478,601.49. Made by Commissioner Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**h. RFP 2023-06 Retail Incubator Consultant Award**

Motion to approve the award for the Retail Business Incubator Consulting Services RFP 2023-06, to Frontdoor Back and to authorize the Chair to sign the contract. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**i. Fox Theatre Walsenburg Design Scope Amendment**

No Action taken.

**j. Two Peaks Fitness Wellness Center Lease Agreement**

Motion to approve the Two Peaks Fitness Wellness Center Lease Agreement. Made by Andreatta, Seconded by Sporleder

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**Additional Motion:**

Motion to authorize up to 85K for the bonus pay out to Huerfano County Employees in the year 2023. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**8. CORRESPONDENCE**

- a. CTSI - Technical Update Workplace Safety
- b. CCI - Membership and Public Lands Dues & 2023 Year in Review
- c. La Veta Cemetery District Reappointment Ron Ortivez
- d. Huerfano County Fair Board Board Members and Terms
- e. GMS Inc Christmas Card
- f. CPS Christmas Card
- g. Spanish Peaks Regional Health Center Christmas Card

**9. STAFF REPORTS**

- a. County Administrator - Carl Young deferred to Robert Gilbert, Huerfano County Management Fellow, who reported on Rural Technical Assistance Program (RTAP) & the Steering Committee.
- b. County Attorney – Lisa Powell-DeJong - Nothing to report at this time.

**10. EXECUTIVE SESSION**

Motion to go into Executive Session for the purpose: a. To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. §24-6-402(4)(a). specifically regarding **Panadero Ski Corporation MOU Extension Agreement**.  
Made by Commissioner Sporleder, Seconded by Commissioner Andreatta.

Discussion: There will be no decisions or actions made during the Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

**10:35 am - BOCC Special Meeting called to RECESS by Chairman Galusha.**

**10:37 am – Executive Session called to ORDER by Chairman Galusha.**

**10:51 am – Executive Session called to ADJOURN by Chairman Galusha.**

**10:52 am – BOCC Special Meeting RECONVENED and then ADJOURNED by Chairman Galusha.**

**Meeting adjourned at 10:52 am.**

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Erica Vigil, County Clerk & Recorder  
Clerk to the Board of County Commissioners

COMMISSIONERS:

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John Galusha, Chairman

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Arica Andreatta

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Karl Sporleder