

HUERFANO COUNTY

PAYROLL STATUS CHANGE

EFFECTIVE DATE

9/25/2023

NAME: **Susan Shoop**

PAYROLL :

9/29/2023

CHANGE
OF
ADDRESS/
PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

Self Sufficiency Manager

DEPARTMENT

DHS

HOURS

ANNUAL

SALARY

\$50,000.00

SEMI-MONTHLY

SALARY

HOURLY

SALARY

OTHER SALARY

Non-Exempt

REASON FOR CHANGE

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

TERMINATION

COMMENTS, IF NECESSARY

Motion to Accept the Termination of Susan Shoop Effective September 25, 2023.

Elected Official/Department Manager

Chairman

Date

Date

Date to Finance Office: _____