

CONTRACT FOR SERVICES AGREEMENT
Housing Coordinator

This Agreement, entered into this **22nd day of October 2024**, by and between the County of Huerfano, Colorado, whose address is 401 Main Street, Suite 201, Walsenburg, CO 81089, hereinafter referred to as the "County" and Huerfano County Economic Development Inc. whose address is PO Box 308, Walsenburg, CO 81089, hereinafter referred to as "Contractor".

WHEREAS, the County requires the services of a Housing Coordinator; and,

WHEREAS, the Contractor desires to contract for such services.

NOW, THEREFORE, the parties mutually agree, promise, stipulate, and covenant as follows:

1. The County does hereby agree to contract with the Contractor to do and perform the acts and services hereinafter more specifically set out, on the terms and conditions hereinafter enumerated for period commencing on the **1st day of November 2024** until the **31st day of October 2024**
2. The Contractor shall do, perform and carry out, in a satisfactory and proper manner, as determined by the Board of County Commissioners, all elements of work as indicated below:
 - a. Convene a regional housing roundtable of key stakeholders that meets no less than quarterly;
 - b. Serve as a point of contact for local housing developers;
 - c. Assist developers and local jurisdictions with housing related community outreach;
 - d. Work with local jurisdictions to find process improvements that will result in expedited review of affordable housing
 - e. Provide quarterly updates to the County for grant reporting purposes; and
 - f. Develop Proposition 123 tracking and compliance systems.
3. Huerfano County agrees to pay the Contractor **\$20 per hour not to exceed \$25,000** in consideration of the described work elements above. Contractor agrees to provide invoices that include time and activity tracking and otherwise meet reporting requirements set by the County or the Department of Local Affairs.
4. It is understood by the parties that the Contractor will provide all materials, supplies, and equipment necessary to carry out the elements of work listed above.
5. The parties intend that an independent contractor relationship is created by this agreement. The County is only interested in the results to be achieved and the conduct and control of the work will lie solely with the Contractor.
6. The work to be performed under this contract will be performed entirely at the Contractor's risk and Contractor assumes all responsibility for the condition of tools and equipment used in the performance of this contract.

7. This contractual agreement constitutes the entire agreement and understanding between the parties hereto and it shall not be considered modified, altered, changed, or amended in any respect until in writing and designed by both parties.
8. This contractual agreement may be terminated by either party in writing with thirty (30) days written notice sent to the address as provided therein by United States Mail, postage prepaid.

IN WITNESS WHEREOF, the parties hereto have executed this Contract for Services Agreement to signify their acceptance of all the terms and conditions stated above, to be effective as of the Effective Date, regardless of the date of actual signature

By: _____
Name: Arica Andreatta
Title: Chairman, Board of County Commissioners

Date Signed: _____

ATTEST:

By: _____
County Clerk and Recorder

Huerfano County Economic Development Inc.

By: _____

Date Signed: _____

Name: Lola Spradley
Title: President, Huerfano County Economic Development Inc.