

SPAWP WORK ORDER NUMBER: 2024-3.1

Huerfano County Office of Emergency Management
c/o Ross Hallihan
(719)431-4006
rhallihan@huerfano.us

Date: 7/13/2024

To: Craig Yenzer, President on behalf of:
Spanish Peaks Alliance for Wildfire Protection (SPAWP)
P.O. Box 421 La Veta, CO 81055

Project Name: 2024-3.1 Home Ignition Zone (HIZ) Workshop Series

The Agreement consists of the following documents:

This Work Authorization

Scope of Work

- **Note 1:** A representative from the Huerfano County Office of Emergency Management (e.g Ross Hallihan) is to work with the community host to ensure the following tasks are done for each event: a) establish dates and times convenient for all parties, b) establish an appropriate location for HIZ activities, c) help ensure all attendees sign the attendance log, and d) help ensure all attendees sign the liability waiver, e) help ensure all attendees are using appropriate PPE during the field activities.
- **Note 2:** SPAWP Work Order will revise (i.e. 2024-3.1, 3.2, etc) as additional events are identified.

- **Task 1: Majors Ranch HIZ Workshop – Neighborhood assessment**
 - o **Location:** Majors Ranch (specific location tbd)
 - o **Dates:** Saturday, July 25
 - o **Host:** Ross Hallihan
 - o **Description:** Co-Host a neighborhood site event to teach Home Ignition Zone (HIZ) principles to the Majors Ranch community by actively making assessments; work with Paul Sweets, Neighborhood Ambassador and Majors Ranch Firewise lead on event logistics

- **Task 2: xxx**
 - o **Location:** xx
 - o **Dates:** xx
 - o **Host:** xx
 - o **Description:** xx

- **Task 3: xxx**
 - o **Location:** xx
 - o **Date:** xx
 - o **Host:** xx
 - o **Description:** xx

- **Task 4: xx**
 - o **Location:** xx

- **Date:** xx
 - **Host:** xx
 - xx
 - **Description:** xx
- **Expenses**
- Mileage is to be invoiced by Huerfano County OEM representative to SPAWP at IRS rate \$.67/mile

Terms and Conditions

- Change orders that may be authorized at various times throughout the Project

Schedule:

- Approximate Start Date: May 1, 2024
- Approximate Completion Date: September 30, 2024

Budget and Basis for Payment

- Time and Expenses (fixed)

Description	Cost	Qty	Task Cost
Task 1: Majors Ranch HIZ Workshop, 3.5 hrs event + 1.5 hrs logistics	\$30/hr	5	\$150
Task 2: TBD	\$x	x	\$x
Task 3: TBD	\$x	x	\$x
Task 4: TBD	\$x	x	\$x
Task 5: TBD	\$x	x	\$x
2024 TOTAL BUDGET			\$150

Acceptance:

Authorization for Huerfano County OEM, Ross Hallihan to commence work included in this Work Order constitutes acceptance of this Agreement. Acceptance can be made by signing in the place provided below or by written authorization to Huerfano County OEM, Ross Hallihan to commence work prior to signing. Acceptance is limited to the terms stated herein, and any additional or different terms are rejected unless expressly agreed to in writing by Name.

APPROVED AND ACCEPTED AS OF THE DATE SHOWN BELOW:

Contractor:

Name: Arica Andreatta, Chair, Huerfano County Board of County Commissioners

Signature: _____

Date: _____

SPAWP:

Name: Craig Yenzler, President, on behalf of SPAWP BOD

Signature: _____

Date: _____