Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated [April 17, 2023] ("Agreement"), Owner and Engineer agree as follows:

Background Data

a.	Effective Date of Task Order:	July 15, 2024
b.	Owner:	Huerfano County
С.	Engineer:	KLJ Engineering LLC
d.	Specific Project (title):	GIS Assessment Services
e.	Specific Project (description):	Engineer will provide GIS Services as listed in Services of Engineer to the Owner. These services will include updates to the GIS database based on parcel changes, happening on a monthly basis.

Services of Engineer

A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:

Task 1.1 Project Management

This task will consist of project meetings & updates, monthly invoicing, and quality control/quality assurance reviews.

This task will include the following deliverables: monthly invoices.

Task 1.2 Updating GIS Parcels

Parcel geometry will be maintained in map (not survey) grade, and KLJ will keep master copies of the data on site for the duration of the project. Updates will be provided monthly or as requested to Huerfano County. The reviewed parcels shapefile has ±13,680 gaps & overlaps which KLJ will leave as-is.

- KLJ receives proposed parcel geometry information from the county, including any received CAD/GIS electronic files, or parcel deeds which KLJ will use to implement in GIS. Updated parcels will remain in map grade which has the potential to create additional gaps & overlaps. KLJ is not responsible for fixing gaps & overlaps due to errors in new parcels matching into existing.
- KLJ receives monthly updated assessor's attribute table, which will be joined to the parcel geometry by matching the field "Account #" to the parcel field "PRCLNM". The reviewed assessor's attribute table has ±13 records which don't match the parcels. KLJ

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EJCDC[®] E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition. Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved. will not be responsible for updates to records where there isn't a match between the assessor's attribute table and the parcels.

This task will include the following deliverables: updated GIS parcels shapefile containing assessor's attribute data in NAD_1983_UTM_Zone_13N (meters) coordinates.

Additional Services

No additional services.

Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

In addition to Exhibit B, the County shall be responsible for supplying the following items:

- The latest GIS shapefile of parcel geometry, for which KLJ is to start.
- GIS shapefiles of PLSS points, sections, or townships used by the county (if available).
- CAD/GIS electronic files received for parcels, parcel deeds, or at minimum a monthly notice of no changes.
- Monthly updated assessor's attribute table, prepared for joining to the GIS parcels.
- Reviewing KLJ data edits for completeness and communicating changes back to KLJ.

Task Order Schedule:

This task order schedule is the agreement term as set forth in Article 3 of the Agreement.

Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Estimated amount not to exceed \$25,000.00 in 2024 without prior authorization.

B. The terms of payment are Standard Hourly Rates (plus any expenses expressly eligible for reimbursement) as set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

Consultants retained as of the Effective Date of the Task Order: None

Other Modifications to Agreement and Exhibits: 2024 Rate Sheet is attached

Attachments: 2024 Rate Sheet

Other Documents Incorporated by Reference:

Task Order Form

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Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner. The effective date of this Task Order is July 15, 2024.

OWNER: Huerfano County	ENGINEER: KLJ Engineering LLC		
Ву:	ву: Дар		
Print Name: John Galusha	Print Name: Quentin Obrigewitsch		
Title: Chair, Board of County Commissioners	Title: Associate Vice President, Survey		
	Firm's Certificate No. (if required):		
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:		
Name: Carl Young	Name: Ryan Sundberg		
Title: County Administrator	Title: Engineer		
Address: 401 Main Street, Suite 201 Walsenburg, CO 81089	Address: 400 Inverness Parkway, Suite 150 Englewood, CO 80112		
E-Mail Address:cyoung@huerfano.us	E-Mail Address: Ryan.sundberg@kljeng.com		
Phone:719-738-3000 x110	Phone: 720-738-7930		

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2024 KLJ Rate Sheet

KLJ Staff Type	Standard Rate	KLJ Staff Type	Standard Rate
Archaeologist I	\$89	CAD Technician I	\$99
Archaeologist II	\$108	CAD Technician II	\$108
Archaeologist III	\$149	CAD Technician III	\$128
Archaeologist IV	\$211	CAD Technician IV	\$164
Archaeologist V	\$213	GIS Specialist I	\$87
Paleontologist	\$155	GIS Specialist II	\$128
Environmental Specialist I	\$106	GIS Specialist III	\$137
Environmental Specialist II	\$122	GIS Specialist IV	\$166
Environmental Specialist III	\$172	Intern	\$98
Environmental Specialist IV	\$183	Associate Planner	\$113
Environmental Specialist V	\$198	Planner	\$166
Environmental Specialist VI	\$254	Senior Planner	\$228
Government Relations Specialist I	\$130	Senior Public Engagement Strategist	\$161
Government Relations Specialist II	\$137	ROW Associate	\$126
Government Relations Specialist III	\$166	ROW Agent	\$173
Graphic Design Specialist	\$138	Project Controls Specialist I	\$107
Engineering Technician I	\$97	Project Controls Specialist II	\$197
Engineering Technician II	\$112	Survey Technician	\$89
Engineering Technician III	\$132	Crew Chief	\$108
Engineering Technician IV	\$168	Senior Crew Chief	\$149
Engineering Technician V	\$269	Professional Land Surveyor	\$176
Designer Technician	\$121	Principal Land Surveyor	\$215
Associate Designer	\$135	1 Person Survey Crew	\$179
Designer	\$158	2 Person Survey Crew	\$238
Senior Designer	\$218	Project Manager	\$204
Engineer in Training I	\$124	Senior Project Manager	\$279
Engineer in Training II	\$134		
Associate Engineer	\$148		
Engineer	\$190		
Senior Engineer	\$254		
Project Assistant I	\$90		
Project Assistant II	\$110		
Project Assistant III	\$132		
Time and Half for Overtime		Included in Hourly Rate	

Reimbursable Expenses (if applicable)					
ATV, UTV, Snowmobile	Included in Hourly Rate				
Survey Equipment	Included in Hourly Rate				
CAD and GIS Work Station	Included in Hourly Rate				
Postage and Routing Printing Cost	Included in Hourly Rate				
Mileage	Included in Hourly Rate				
Special Equipment/Software	Per Project Basis				
Subsistence (Per Diem) - Lodging	Actual Cost				
Subsistence (Per Diem) - Meals	\$45 / Day per Person				
Misc. Project Related Expenses	Cost plus 15%				
Sub-Contracts	Cost plus 15%				

**Rates to be renegotiated after January 1st of each calendar year.

20240502_Municipal_Rate_Sheet

