

HUERFANO COUNTY

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|----------------------------------|---------------------------|
| GREEN SHEET/STATUS CHANGE | EFFECTIVE DATE |
| | 7/19/2024 |
| NAME: Sabina Brink | PAYROLL : 8/2/2024 |

| | |
|--------------------------------|------------------|
| CHANGE OF ADDRESS/PHONE | STREET |
| | CITY, STATE, ZIP |
| | TELEPHONE |

| CHANGE | FROM (DOES NOT APPLY TO NEW EMPLOYEE) | TO |
|---------------------|--|-------------------------|
| JOB TITLE | Accounting Clerk | Secretary |
| DEPARTMENT | Administration | Sheriff's Office |
| HOURS | | |
| ANNUAL SALARY | | \$36,400.00 |
| SEMI-MONTHLY SALARY | | |
| HOURLY SALARY | \$20.00/hr | |
| OTHER SALARY | | Exempt |

REASON FOR CHANGE

- | | | |
|---|--|---|
| NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER | RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID | LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER |
|---|--|---|

COMMENTS, IF NECESSARY

Motion to Transfer Sabina Brink from Part Time Accounting Clerk in Administration to Full Time Secretary for the Sherrifs Office with an Annual salary of \$36,400.00.

 Elected Official / Department Head Date

Angela Wakeman 07.19.2024

 Human Resources Officer Date

 Arica Andreatta, Chair Date

 Budget Officer Date

 Date Inputed Into System