

Huerfano Board of Human Services
Huerfano County Department of Human Services
Minutes: February 20, 2024



The Huerfano County Board of Human Services regular meeting was held on February 20, 2024. It was called to order at 11:00 am. In attendance were Commissioner Arica Andreatta and Commissioner Karl Sporleder and. Also in attendance were Department of Human Services Director, Heather Wellman; and County Administrator, Carl Young.

1. AGENDA APPROVAL

Motion to approve the agenda was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

2. ACTION ITEMS

a. Board of Human Services Minute Approval: 1/16/2024

Motion to approve the minutes was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

b. Civil Rights Policy Revision

Motion to approve the Civil Rights Policy was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

c. Approval of DHS September 2023 Financials

Motion to approve the September Financials was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

d. Approval DHS October 2023 Financials

Motion to approve the October Financials was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

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e. Approval DHS November 2023 Financials

Motion to approve the November Financials was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

f. Approval DHS December 2023 Financials

Motion to approve the December Financials was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

4. STAFF REPORTS

A. Assistance Payments Unit

For January, there were 159 new applications, 134 redeterminations, and we currently have 38 in long term care facilities. All employees have their appropriate access and several staff completed cross training activities.

B. Child Welfare Unit

The department has 17 open cases representing 20 children. The new case aide is scheduled to begin 2/20/24. We currently have two foster homes. The CWU passed the IV-E audit with no problems. We had 100% compliance in contacts for the year.

C. Adult Services Unit

We had four adult protection cases, one being one the hardest the county has seen. There are 133 Single Entry Point Clients. For January, four assessments were completed and two nursing home assessments. There will be a resource fair on June 14. The team applied for scholarships to attend the NAPSA conference

D. Family Resource Center

For January, the Family Resource Center had 5 new referrals. They had 11 families for ongoing case management. They served two families with basic needs. Sixteen families attended the playgroup. The team continues to host and attend many collaborative meetings across the counties it serves.

E. Organizational Update

The department is fully staffed. Since December, we have onboarded seven new staff members. The office continues to experience issues with the phone system and with vehicle reliability. The department is starting its HCPF audit. The office is working toward more training and collaborative learning opportunities.

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6. ADJOURNMENT

Motion to adjournment at 11:30 am was made by Commissioner Sporleder and seconded by Commissioner Andreatta.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder

Motion Passes

Arica Andreatta, Commissioner

Heather Wellman, PhD, Director