

HUERFANO COUNTY

PAYROLL STATUS CHANGE

EFFECTIVE DATE

1/5/2024

NAME:

Kevin Archuleta

PAYROLL :

1/5/2024

CHANGE
OF
ADDRESS/
PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

IT Tech I

DEPARTMENT

IT/GIS

HOURS

ANNUAL SALARY

\$35,000.16

SEMI-MONTHLY
SALARY

HOURLY SALARY

OTHER SALARY

Non - Exempt

REASON FOR CHANGE

NEW HIRE

RESIGNATION

LENGTH OF SERVICE INCREASE

REHIRED

RETIREMENT

REEVALUATION OF CURRENT JOB

PROMOTION

LAYOFF

INTRODUCTORY PERIOD COMPLETED

DEMOTION

ADMINISTRATIVE LEAVE PAID

OTHER

TRANSFER

ADMINISTRATIVE LEAVE UN-PAID

TERMINATION

COMMENTS, IF NECESSARY

Motion to Accept the the Layoff of Kevin Archuleta as IT Tech I and an Authorization for the Chair to Sign the Severance Agreement in the Amount of \$4,038.46

Elected Official/Department Manager

Chairman

Date

Date

Date to Finance Office: _____