

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE	EFFECTIVE DATE
	8/28/2023
NAME: Jessica Espinoza	PAYROLL: 9/15/2023

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Officer	Detention Officer
DEPARTMENT	Jail	Jail
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	\$15.87/HR	\$15.87/HR
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE


NEW HIRE	RESIGNATION	LENGTH OF SERVICE INCREASE
REHIRED	RETIREMENT	REEVALUATION OF CURRENT JOB
PROMOTION	LAYOFF	INTRODUCTORY PERIOD COMPLETED
DEMOTION	ADMINISTRATIVE LEAVE PAID	OTHER
TRANSFER	ADMINISTRATIVE LEAVE UN-PAID	Part Time Employment

COMMENTS, IF NECESSARY

Motion to recind Jessica Espinoza's resignation. Jessica would like to continue working part time for Huerfano County Jail, while on breaks from College.

 8-29-23
Elected Official / Department Head Date

John Galusha, Chairman Date

 08/29/23
Human Resources Officer Date

Budget Officer Date