

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		<b>EFFECTIVE DATE</b> <b>9/18/2023</b>
<b>NAME:</b> <b>Kandy Wiseman</b>	<b>PAYROLL :</b>	<b>9/29/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	<small>STREET</small>
	<small>CITY, STATE, ZIP</small>
	<small>TELEPHONE</small>

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Communications Officer / Dispatcher</b>
DEPARTMENT		<b>Emergency Services</b>
HOURS		
ANNUAL SALARY		<b>\$38,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		

**REASON FOR CHANGE**

- NEW HIRE
- REHIRED
- PROMOTION
- DEMOTION
- TRANSFER

- RESIGNATION
- RETIREMENT
- LAYOFF
- ADMINISTRATIVE LEAVE PAID
- ADMINISTRATIVE LEAVE UN-PAID

- LENGTH OF SERVICE INCREASE
- REEVALUATION OF CURRENT JOB
- INTRODUCTORY PERIOD COMPLETED
- OTHER

COMMENTS, IF NECESSARY

**Motion to hire Kandy Wiseman as a Communications Officer - Dispatcher within the Emergency Management Department with an annual salary of \$38,000.00. Contingent upon completion of a CBI background check, and drug screen with a negative result.**

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Elected Official / Department Head      Date

*Angela Wakeman*      9/1/2023  
\_\_\_\_\_  
Human Resources Officer      Date

\_\_\_\_\_  
John Galusha, Chairman      Date

\_\_\_\_\_  
Budget Officer      Date

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Date Inputed Into System