

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>	EFFECTIVE DATE
	4/17/2024
NAME: <b>Mathius De La Torre</b>	PAYROLL: <b>4/26/2024</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Detention Officer</b>
DEPARTMENT		<b>Jail</b>
HOURS		
ANNUAL SALARY		<b>\$34,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

<p><b>NEW HIRE</b></p> <p>REHIRED</p> <p>PROMOTION</p> <p>DEMOTION</p> <p>TRANSFER</p>	<p>RESIGNATION</p> <p>RETIREMENT</p> <p>LAYOFF</p> <p>ADMINISTRATIVE LEAVE PAID</p> <p>ADMINISTRATIVE LEAVE UN-PAID</p>	<p>LENGTH OF SERVICE INCREASE</p> <p>REEVALUATION OF CURRENT JOB</p> <p>INTRODUCTORY PERIOD COMPLETED</p> <p>OTHER</p>
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COMMENTS, IF NECESSARY

**Motion to hire Savannah Horton as a Detention Officer within the Jail at an annual salary of \$34,000.00. Contingent upon completion of a CBI background check and Negative Drug test.**

 \_\_\_\_\_ 04/11/2024  
 Elected Official / Department Head Date

 \_\_\_\_\_ 4/11/2024  
 Human Resources Officer Date

\_\_\_\_\_ Date  
 John Galusha, Chairman

\_\_\_\_\_ Date  
 Budget Officer