

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>	EFFECTIVE DATE
	5/13/2024
NAME: <b>Jessica Espinoza</b>	PAYROLL: <b>5/24/2024</b>

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Detention Officer</b>
DEPARTMENT		<b>Jail</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY		<b>\$15.87/HR</b>
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

NEW HIRE	RESIGNATION	LENGTH OF SERVICE INCREASE
REHIRED	RETIREMENT	REEVALUATION OF CURRENT JOB
PROMOTION	LAYOFF	INTRODUCTORY PERIOD COMPLETED
DEMOTION	ADMINISTRATIVE LEAVE PAID	<b>OTHER</b>
TRANSFER	ADMINISTRATIVE LEAVE UN-PAID	<b>Part Time Employment</b>

COMMENTS, IF NECESSARY

**Motion to hire Jessica Espinoza part time for an internship beginning May 13, 2024 and ending August 10, 2024.**

*Bruce Abner* 04/12/2024  
 Elected Official / Department Head Date

*Krissie K. Aldrett* 4/12/2024  
 Human Resources Officer Date

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 John Galusha, Chairman Date

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 Budget Officer Date