

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE	EFFECTIVE DATE
	12/16/2024
NAME: Chamaine Ruiz	PAYROLL : 1/3/2025

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Communications Officer /Dispatcher
DEPARTMENT		DHS
HOURS		
ANNUAL SALARY		\$42,500.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		Non-Exempt

REASON FOR CHANGE

- NEW HIRE**
- REHIRED
- PROMOTION
- DEMOTION
- TRANSFER

- RESIGNATION
- RETIREMENT
- LAYOFF
- ADMINISTRATIVE LEAVE PAID
- ADMINISTRATIVE LEAVE UN-PAID

- LENGTH OF SERVICE INCREASE
- REEVALUATION OF CURRENT JOB
- INTRODUCTORY PERIOD COMPLETED
- OTHER

COMMENTS, IF NECESSARY

Motion to Hire Chamaine Ruiz as Communications Officer/Dispatcher for the Department of Emergency Services with an Annual Salary of \$42,500.00. Contingent Upon Completion of a CBI Background Check, and Drug Screen with a Negative Result.

Elected Official / Department Head Date

Angela Wakeman 12.02.2024

Human Resources Officer Date

Chair, Board of County Commissioners Date

Budget Officer Date