

Department of Human Services Unit Reports

Adult Services Unit

STAFF

- The unit is currently fully staffed.

CASELOAD

Adult Protection

- 4 intakes were received, investigated, and completed

Single Entry Point/Long Term Care Medicaid

- 135 open cases
 - 4 completed intakes
 - 1 nursing home assessments

ACTIVITIES

Case Management Agency

- Care and Case Management System continues to have issues causing problems with Prior Authorizations Requests for service providers. Case Managers work daily to resolve issues on their own and with the support of the Case Managers in Trinidad, Case Managers across the state, and Health Care Policy and Finance.
- Case Managers will be participating in state led trainings for the Care and Case Management System starting on April 17th.

Adult Protection

- Case Mangers Hallie Coulter and Joanna Hribar have been awarded scholarships to attend the National Adult Protective Services Association Conference in Albuquerque New Mexico September 16-19.
- Preparations continue for the World Elder Abuse Awareness Day Senior Resource Fair to be held on June 14th at the South Central Council of Governments Huerfano County Office. The Adult Protection Team will have a booth with information on County Programs to include: Emergency Preparedness, Silver Sneakers Program offered through Twin Peaks Fitness, Commodities, and Adult Protection Information and Prevention.

Assistance Payments Unit (Eligibility)

STAFF

- The Department is Fully Staffed
- One tech is out on extended leave.

CASELOAD

New Applications

- Adult Financial (cash assistance): 7
- Colorado Works: 4
- Medicaid: 60
- SNAP: 44
- Expedited SNAP: 14

Redeterminations

- Adult Financial: 4
- Colorado Works: 6
- Medicaid: 42
- Snap: 67

Long-Term Care Nursing Facility cases

- 37 active cases

ACTIVITIES

- Our new Eligibility Technician, Shelby Ore, continues to work on the required training to process SNAP and Medical Assistance. Shelby has started assisting eligibility by entering new applications and pending Redeterminations.
- Dylan Brunmeier has completed the required training and received his certificate to process Medical Assistance (MA) and he has begun processing MA only cases. Dylan is also assisting eligibility by entering new applications and pending Redeterminations and has been providing back-up support for the Call Center and Front Desk. He has also completed the Web-based trainings for SNAP and CW and is waiting for the required Instructor Led Trainings for both programs. We will be setting up a date/time for Dylan to go to a neighboring county to shadow their Colorado Child Care Assistance Program (CCCAP).
- Tayla Wilkins completed her Instructor Led Training for Colorado Works and will receive her certificate after she completes the required assessment. Tayla is also completing the required training for Workforce Development as it relates to CW/TANF. Tayla and Kathleen continue to work diligently to get the CW case load current, since the CW technician has been out on sick leave.
- Marcie Valdez continues to be out on extended leave.

Child Welfare Unit

STAFF

- The unit is currently fully staffed.

CASELOAD

- 20 open cases
 - 19 cases are open dependency or neglect cases
 - 1 voluntary case
- We have a total of 34 children
 - Foster care: 10 children
 - Kinship care: 11 children
 - Home with parents: 12 children
 - Youth in Office: 1
- Ashley Wilkins, Leadworker
 - 11 cases; 2 assessments
- April Romero, Caseworker I
 - 4 cases; 1 assessments
- Kyle Gomez, Caseworker I
 - 3 cases; 1 assessment
- Dreama Ortivez, Supervisor
 - Completing courtesy case for Las Animas (Trinidad)
 - 1 case
- Krista Cordova, Case Aide
 - Completing training
- Michelle Trujillo, Part-time visitation worker
 - Continues to supervise visits
- We currently have two county foster homes

ACTIVITY UPDATES

- The department has been working closely with the state to solve difficult to find placement issues.
- The unit is averaging about 10-15 referral's a week. It appears that the number of referrals is getting worse. Not many are getting screened out. In about 2.5 weeks we are up in cases.
- The unit had bedroom furniture donated and has created a sleeping room to use in emergencies.

Family Resource Center

STAFF

- FRC is fully staffed.

CASELOAD

Referrals

- 8 Total: 6 agency, 2 walk-ins.

Ongoing Case Management/Parent Support

- Huerfano: 13 families
- Las Animas: 7 families

Basic Needs/Services

- Huerfano: 2

Playgroup Participants

- 13 families

ACTIVITIES

- Staff Trainings and meetings held by FRC Director/Staff:

Colorado Partnership for Thriving Families Full Partnership Meeting	Trinidad School District #1 Truancy Prevention Program Meeting
Promoting Safe and Stable Families All Site Meeting	La Veta RE-2 Truancy Prevention Program Meeting
Family Resource Center Association Virtual Spring Meeting	CMP State Steering Committee Meeting
Community Coalition Meeting	CHNA/PHIP Stakeholder Kick-Off Meeting
Conflict Management: How to Stop the Drama Training	Trinidad School District Truancy Alternative Program Meeting
Bridging the Gap: Connecting Shared Principles of Substance Use Prevention and Sexual and Reproductive Health Education	Rights, Respect, Responsibility (3Rs) Curriculum Training – Boys and Girls Club Fremont County
Family Resource Center Association Spring Showcase and Spring Member Meeting	HULA Meeting
Sexual Offender Management Board Collaborative Management Training	FRC Monthly Staff Meeting
Huerfano RE-1 Truancy Prevention Program Meeting	Informational Session: Reimagining FRCA's Fidelity Monitoring Programming
	Compassion Without Fatigue Training
	Las Animas County DHS Foster Placement Professionals Meeting

Organizational Report

STAFF

- One staff member is out on extended leave.
- We have regular volunteers for food distribution day.
- We are working a rotating off schedule to give Child Welfare workers three days off in a row to deal with the overwhelming workload recently.

OPERATIONAL MANAGEMENT

- Equinox continues to be out of service.
- Voicemail is operational.
- We have changed the flow and system in the front office in response to increased in office traffic. The Call Center and office manager are piloting a number system to ensure that they can manage the flow of clients.
- We have, in response to state rules, enacted a new card in hand procedure. We anticipate this will cause some confusion until the community adjusts to the new procedure.
- The computer refresh for this year's cycle is completed.

LEGISLATIVE UPDATES

- The state is looking at enacting a new allocation model for Child Welfare allocations. This could have a significant impact on our budget. They are looking at moving from a straight allocation model to a spending based model which has the potential to disproportionately impact small counties or counties without large reserves.

ACTIVITIES

- FRC and the Director attended Court Best Practices Training.
- Director attended training on Access and Functional Needs.
- EBT reports have been corrected and the director continues to work with the state to ensure we are compliant.
- We are nearly caught up in the Assistance Payments Unit and our timeliness continues to improve.
- The office has changed the call center flow and has trained the front office and call center staff on new protocols.
- There is an entire DHS staff meeting schedule for the 19th.
- The FRC and CW offices met to have a leveling meeting and to align services and procedures.
- The finance department is working to fully use the Axiom human resources system.
- The finance department submitted all required and due audit documents for Huerfano and Las Animas county.
- The accountant is scheduled for more in depth CDHS budget training.
- The office manager attended extensive training on food distribution.
- The family visitation room is currently in process of remodel (we lowered the priority to create a safe sleeping room for emergencies).

