HUERFANO COUNTY

# GREEN SHEET/STATUS CHANGE

| EFFECTIVE DATE |
|---|
| 3/1/2024 |
| 3/15/2024 |

NAME: **Sabina Brink** PAYROLL :

| CHANGE OF ADDRESS/ PHONE | |
|---|---|
| STREET | |
| CITY, STATE, ZIP | |
| TELEPHONE | |

| CHANGE | FROM (DOES NOT APPLY TO NEW EMPLOYEE) | TO |
|---|---|---|
| JOB TITLE | | Accounting Clerk - Part Time |
| DEPARTMENT | | Administration |
| HOURS | | |
| ANNUAL SALARY | | |
| SEMI-MONTHLY SALARY | | |
| HOURLY SALARY | | $20.00 |
| OTHER SALARY | | |

## REASON FOR CHANGE

| | | |
|---|---|---|
| NEW HIRE | RESIGNATION | LENGTH OF SERVICE INCREASE |
| REHIRED | RETIREMENT | REEVALUATION OF CURRENT JOB |
| PROMOTION | LAYOFF | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION | ADMINISTRATIVE LEAVE PAID | OTHER |
| TRANSFER | ADMINISTRATIVE LEAVE UN-PAID | |

**Motion to Sabina Brink as Part Time Accounting Clerk for The Department of Administration at a Rate of $20.00/hr. Contingent Upon Completion of a CBI Background Check, and Drug Screen with a Negative Result.**

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Elected Official / Department Head Date

John Galusha, Chairman Date

*Angela Wakeman* 2/16/2024

Human Resources Officer Date

Budget Officer Date