



# HUERFANO COUNTY BUILDING AUTHORITY BOARD MINUTES

February 06, 2025 at 3:00 AM  
Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

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Join via Google Meet: [meet.google.com/jtn-scsu-ecp](https://meet.google.com/jtn-scsu-ecp) | Meeting ID: jtn-scsu-ecp

## 1. PLEDGE OF ALLEGIANCE

Meeting started at 3:07pm.

## 2. ROLL CALL

Present

Mary Norby, Ryan Gies (online), Frank Kirkpatrick, Aliyah Field, John Hunt, Oscar Duenez, Mike Worley, Tyler Vaughan. On line Kelly Santacruz.

## 3. UPCOMING MEETINGS

Election of Chairperson and Vice Chairperson.

Motion made by Aliyah Field and second by Frank Kirkpatrick to amend the agenda from Upcoming Meetings to Vote for Chair and Vice Chair. Motion passed unanimously.

Motion made by Frank Kirkpatrick and second by Aliyah Field to elect Mary Norby as Chairperson for the 2025 year. Motion passed unanimously.

Motion made by Frank Kirkpatrick to elect Jacque Sikes as Vice Chairperson and second by Aliyah Field, motion passes unanimously.

## 4. MINUTES REVIEW

### a. Minutes from December 2024

Motion made by Frank Kirkpatrick to accept the minutes as written. Second by Aliyah Field. Motion passed unanimously.

## 5. APPOINTMENTS

## 6. NEW BUSINESS

### a. Contractor License Complaint J&O

Motion made by Ryan Gies and second by Aliyah Field to have J&O Roofing and Exteriors go to the Worley residence with Ryan Sablich to evaluate a fix where the leaks in the roof are coming from, and to have this done prior to March 30th, 2025 (This is when the Contractor's

License expires) J&O Roofing and Exteriors is to not take on any new work in Huerfano County until the Worley Job is complete and J&O Roofing and Exteriors goes back to the HCBA when complete to see if they can continue with their License in Huerfano County.

## **7. OLD BUSINESS**

### **a. BP 19-028 Santacruz**

Motion made by Ryan Gies and second by Frank Kirkpatrick to extend the permit along with the payment of \$400.00 along with fees/back payment, with the conditions to have Ryan Sablich go to the job site with the Contractor Tyler Vaughan (Rodeo Remodel) and evaluate and mark everything that was exposed to the elements, have it re-enforced and if anything is in question to talk to the County Engineer Bruce Roscoe.

Motion Passed Unanimously.

## **8. DISCUSSION**

### **a. Fee Schedule**

Examples passed out of fee schedules for the Building Departments of other jurisdictions.

Motion made by Frank Kirkpatrick and second by Aliyah Field to bring to the next meeting February 20th, 2025 to vote on fee schedules and Building Code amendments ready to go to the Board of Adjustment. Motion passed unanimously.

## **9. ADJOURNMENT**

Motion made by Ryan Gies and second by Frank Kirkpatrick to adjourn the meeting at 5:09pm.

Motion passed unanimously

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