



**Huerfano Board of Human Services  
Huerfano County Department of Human Services  
Minutes: February 18, 2025**

The Huerfano County Board of Human Services regular meeting was held on February 18, 2025. It was called to order at 11:17 am. In attendance were Commissioner Karl Sporleder, Commissioner Jim Chamberlain, and Commissioner Mitch Wardell. Also in attendance were Department of Human Services Director, Dr. Heather Wellman; County Administrator Carl Young, Robert Gilbert, and Kim Trujillo.

**1. AGENDA APPROVAL**

Motion to approve the agenda was made by Commissioner Wardell and seconded by Commissioner Chamberlain.

Voting: Yes: Commissioner Sporleder, Commissioner Chamberlain, Commissioner Wardell

**Motion Passes**

**2. ACTION ITEMS**

**a. Approval: DHS January Financials**

Motion to approve the financial reports was made by Commissioner Chamberlain and seconded by Commissioner Wardell

Voting: Yes: Commissioner Sporleder, Commissioner Wardell, Commissioner Chamberlain

**Motion Passes**

**b. Approval: January BHS Minutes**

Motion to approve the minutes with corrections was made by Commissioner Wardell and seconded by Commissioner Chamberlain

Voting: Yes: Commissioner Sporleder, Commissioner Wardell Commissioner Chamberlain

**Motion Passes**

**c. Approval : HULA MOU**

Motion to approve the HULA MOU was made by Commissioner Chamberlain and seconded by Commissioner Wardell

Voting: Yes: Commissioner Sporleder, Commissioner Wardell, Commissioner Chamberlain

**Motion Passes**

**d. Policy : CHRI Policy**

Motion to approve the CHRI Policy was made by Commissioner Wardell and seconded by Commissioner Chamberlain

Voting: Yes: Commissioner Sporleder, Commissioner Wardell, Commissioner Chamberlain

**Motion Passes**

**4. STAFF REPORTS**

**Adult Services Unit**

In hiring process for case manager. Two APS cases this month. Two that were screened out. Worked with sheriff's department to get shelter for a couple. Guardianships the same. Current case load is 76 and 74 cases and they need to be at 65. That's why new case manager. Commodities delayed until 2/19. Commodities has 106 clients served and enrollment open. Met with the new police chief and staff, Most of our cases are inside the city limits. Anticipating we will change to utilizing the police over the sheriff. Positive discussion. APS still training Morgan. Morgan will be changed to the front of the house. Part time front of house and part time case aide work.

**Assistance Payments Unit**

Hiring for call center. Case loads stayed about the same. Snap RRR skyrocketed but rotates that way. Two weeks of overtime completed. All techs were able to work it. Barely anything over processing. Started changes in Nov now caught up to Jan. Almost in line with timeliness with the granted OT. 50 hours essentially and exceeded all goals!

**Child Welfare Unit**

14 open cases. Starting to do tracking again in March. 6 cases have closed, amazing! Most of the kids ended up back with parents or family! Huge push for kinship care. 8 in foster, 8 in kinship and 6 home w parents. Ashley is down to 4 cases, April 6, Krista at 4. New Processes started in Jan. Hoping by Feb to see the movement but blown away by these changes. Very proud of the team coming together and working towards best practices. Lindsay the new case aide is doing wonderful. Caitlynn is amazing as our attorney. She wants to get everything right! FEM consistently.

## **Family Resource Center**

Fully staffed carry of case load of 10 Huerfano, 6 Las animas. Attended their normal meetings and helped coordinate safe baby court. Intensive program. Lots of success with it. End of April, Dreama Ashley, Dr Wellman, and Caitlyn will join the district court to have a best practices meeting.

## **Operations**

Started restructuring the front of the house. Eight unapproved cures for ME review. Miticulous changes (similar to font not being correct) Minor things. New work flows, working with Anthony on tablets for CW. VSO appt upcoming. LEAP is out. Encourage friends to apply! Care and Share data differently tracked.

## **5. EXECUTIVE SESSION**

**None**

## **6. ADJOURNMENT**

Motion to adjourn at 1148:am was made by Commissioner Chamberlain and seconded by Commissioner Wardell. WC

Voting: Yes: Commissioner Sporleder, Commissioner Wardell, Commissioner Chamberlain

**Motion Passes**

## **7. UPCOMING MEETINGS**