

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		09.25.2023
NAME: Andrea Montoya	PAYROLL :	09.29.2023

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Family Resource Center Director	Family Resource Center Director
DEPARTMENT	DHS	DHS
HOURS		
ANNUAL SALARY	\$57,000.00	Temporary Increase
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE

- | | | |
|-----------|------------------------------|-------------------------------|
| NEW HIRE | RESIGNATION | LENGTH OF SERVICE INCREASE |
| REHIRED | RETIREMENT | REEVALUATION OF CURRENT JOB |
| PROMOTION | LAYOFF | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION | ADMINISTRATIVE LEAVE PAID | OTHER |
| TRANSFER | ADMINISTRATIVE LEAVE UN-PAID | |

COMMENTS, IF NECESSARY

Motion to Approve Andrea Montoya to Receive a Temporary Increase of \$500.00 Per Pay Due to Extra Duties. (Once a New DHS Director is Hired, the Pay Increase will Decrease by \$100.00 Per Pay Until Andrea is Back to Her Current Base Salary of \$57,000.00)

Elected Official / Department Head Date

Angela Wakeman 09.25.2023

Human Resources Officer Date

John Galusha, Chairman Date

Budget Officer Date

Date Inputed Into System