

HUERFANO COUNTY

PAYROLL STATUS CHANGE

EFFECTIVE DATE

9/12/2023

NAME: **Dawn Martinez**

PAYROLL :

9/15/2023

CHANGE
OF
ADDRESS/
PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

DHS Director Designee

DEPARTMENT

DHS

HOURS

ANNUAL

SALARY

\$70,000.00

SEMI-MONTHLY

SALARY

HOURLY

SALARY

OTHER SALARY

Exempt

REASON FOR CHANGE

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

TERMINATION

COMMENTS, IF NECESSARY

Motion to Accept the Termination of Dawn Martinez Effective 09/12/2023.

Elected Official/Department Manager

Chairman

Date

Date

Date to Finance Office: