



MEMORANDUM

MEETING TYPE: Board of County Commissioners Regular Meeting

MEETING DATE: March 25th, 2025

ITEM NAME: Communications Center Overtime Payout

SUBMITTED BY: Robert Gilbert, Acting Emergency Manager

SUMMARY: I am requesting an extension of the existing approved overtime payout request (see attached memo for reference) expiring March 10th through June 28, 2025 for Communications Center staff to cover training new hires and a dispatcher who will be out on FMLA.

RECOMMENDATION: Recommend the BOCC move to approve the payout of OT for dispatch employees through June 28, 2025 to cover training new hires and a dispatcher who will be on leave.

BACKGROUND: Currently, the Emergency Services/Public Communications department is short two dispatcher positions. We have one of our three recent hires who has completed training and will be working on their own as of March 27; however another new hire will need 10-12 more weeks of training before they are able to work independently and the third needs additional training to be ready.

A fourth dispatcher will be on FMLA as of April 2. Additional hiring is not practical until current new hires are trained and ready to operate on their own. Our dispatch manager continues to cover day shifts while training, and our night supervisor is also training a new hire while covering shifts, meaning that our flex coverage will be severely limited between April 2 and the end of June. As trainees graduate, we will evaluate staffing options and further hiring later this year.

BOARD ACTION TAKEN:

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: _____

NOTES:

