

HUERFANO COUNTY

# PAYROLL STATUS CHANGE

EFFECTIVE DATE

3/15/2024

NAME:

**James Mitchell**

PAYROLL :

3/29/2024

CHANGE OF ADDRESS/PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

**Operator**

DEPARTMENT

**Road & Bridge**

HOURS

ANNUAL SALARY

**\$43,645.68**

SEMI-MONTHLY SALARY

HOURLY SALARY

OTHER SALARY

**Non-Exempt**

## REASON FOR CHANGE

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

**TERMINATION**

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

COMMENTS, IF NECESSARY

**Motion to Accept the Resignation of James Mitchell as Operator for Road & Bridge Effective March 5, 2024.**

\_\_\_\_\_  
Elected Official/Department Manager

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_