

# Application - Huerfano County EMPG 2025

Draft

## Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

**Title:** Huerfano County EMPG 2025


**Total Project Cost:** \$146,424.46

**Eligible Amount:** \$146,424.46

**Funding Sources:** Federal - \$0.00  
State - \$0.00  
Local - \$0.00

**FEMA Obligation Data:** Federal Number - < no value >  
[Edit](#)

## Workflow Summary

**Current Step:** 1) Unsubmitted  
Description: Submission  
 **Draft**

## Grant

**EMPG-25 EMPG-25 Emergency Management Performance Grant (EMPG)**  
Emergency Management Performance Grant  
Start Date: January 1, 2025  
Closed: December 31, 2025  
Work Deadline: September 30, 2027  
CFDA Number: 97.042

## Applicant

**Huerfano (County)**  
Huerfano County (Region - South, Statewide, Service Area - South Region)  
UEI: DL84BCKRKZC7  
FIPS: 055-99055  
DUNS #: 014846562 Type: County  
Physical/Mailing: 401 Main Street, Suite 201  
Walsenburg, CO, 81089

# Jurisdiction Information

## Summary Information

Grant: EMPG-25 EMPG-25 Emergency Management Performance Grant (EMPG)

Project Type: EMPG-LEMS Project(General ND Application - standardND/)

Project Title:

Used to help identify the Project. Ex: "Jurisdiction - Project Name".

Allocation Category:

Service Area:

Only regions that have a local share allocated on the Grant are displayed.

This application contains

Work Activity and Costs in the following areas:

Hold Ctrl key to select multiple areas.

Project Description:

Provide a brief, but detailed, description of the Project.

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Emergency Manager Contact:

[Edit](#)

Email Address: rgilbert@huerfano.us

Phone: 719-738-3000 ext. 217

Emergency Management Employment Status:

Hours worked per week for jurisdiction in all job titles:

Hours worked per week devoted to Emergency Management:

Emergency Manager Reporting Manager Title:

Chief Financial Officer:

[Edit](#)

Email Address: ktrujillo@huerfano.us

Phone: 719-738-3000

Senior Elected Official Name:

Senior Elected Official Title:

Chief Executive Official:

Additional Emergency Management Staff			
Type	Number	Total Staff Hours/Week	Total EM Hours/Week
Full Time Professional	<input type="text" value="1"/>	<input type="text" value="40"/>	<input type="text" value="40"/>
Full Time Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part Time Professional	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part Time Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>
Volunteer	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Personnel	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Totals</b>	<b>1</b>	<b>40</b>	<b>40</b>

**Jurisdiction Information**

Agency or Jurisdiction DUNS #:

Parent Organization DUNS #:

Unique Entity Identifier (UEI):

Congressional District:

**Agency or Jurisdiction Physical Address**

Address Line 1:

Address Line 2:

City:

State:

Zip Code:

**Agency or Jurisdiction Mailing Address**

Name:

Only needed if different from Applicant name

Copy Agency or Jurisdiction  
Physical Address:

**Primary Award Performance Location**

Same as above address:


# Personnel

## Staffing Pattern

Employee Details	Gross Annual Salary	Gross Annual Benefits	Total Hours Per Week	EM Hours Per Week	% EM Hours Per Week	EMPG Eligible Salary	EMPG Eligible Benefits	
Name: Ross Hallihan								
Title: Mitigation & Planning Specialist								
Type: Full-Time Employee	\$56,602.00	\$15,460.53	40.00	40.00	100.00%	\$56,602.00	\$15,460.53	<a href="#">Edit</a>
Start Date: Sep 5, 2024								
Name: Robert Gilbert								
Title: Emergency Manager								
Type: Full-Time Employee	\$56,602.00	\$15,460.53	40.00	25.00	62.50%	\$35,376.25	\$9,662.83	<a href="#">Edit</a>
Start Date: Jan 1, 2025								
<b>Grand Total</b>	<b>\$113,204.00</b>	<b>\$30,921.06</b>				<b>\$91,978.25</b>	<b>\$25,123.36</b>	

Add Employee

## EMPG Required Training

Certificate Date	Employee	Course Name or Number	Certificate
<input type="text"/>	Ross Hallihan	EMPG Req	

Certificate Date and Upload are not required at time of Application.

# Program Budget

The EMPG Eligible Salaries & Benefits amount from the Personnel form has already been added as a Project Cost.

Please use the below expense table to add any additional costs related to your EMPG project.

**Note:** Changes to the Personnel form require saving in order to see the most up to date value on the Project Cost line below.

## Estimated Expenses

Type	Description	Qty	Price	Total
Salary & Benefits	Personnel Costs	1	\$ 138,084.46	\$138,084.46
Other	Office Supplies	1	\$ 400.00	\$400.00
Travel	Fuel & Transportation	1	\$ 3,500.00	\$3,500.00
Other	Phone	1	\$ 1,440.00	\$1,440.00
Other	Training	1	\$ 3,000.00	\$3,000.00
<b>Application Total</b>				<b>\$146,424.46</b>
<b>Grand Total</b>				<b>\$146,424.46</b>

State Use Only

Awarded Amount: \$

Required field represents the approved grant award amount by the State for this application.

Total Overmatch: \$146,424.46

### Funding Sources

Method:  By Percent  By Amount

Federal Award Amount:  % \$0.00

Local Match Amount:  % \$0.00

Total Program:  % \$0.00

This field must equal 100%

## Certifications

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### Federal Funding Accountability and Transparency Act Certification (FFATA)

You shall report the names and total compensation of each of the five most highly compensated executives for the preceding completed fiscal year, if:

- a. in the sub-grantee's preceding fiscal year, the sub-grantee received
  - i. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
- b. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

Are all of the above statements true?

No

## Certifications

By checking this box and typing my name below, I am electronically signing this application and certifying that the information provided is true, accurate, and complete to the best of my knowledge. I also certify that:

- The funds requested will be utilized in accordance with federal and state laws and regulations;
- The request does not supplant other funds;
- Requesting entity is NIMS compliant.

Name of Agency Authorized Representative:

Robert Gilbert

Date:

Nov 22, 2024

# Planning Work Plan

Upload Current EOP:



26 - Emergency Management - BOCC - 2023.6 Fi... 1 MB

Dec 12, 2024

## EMF #: 1 - Finance and Administration

Edit

- **Project Name:** Finance and Administration
- **Project Objective:** Budget Preparation, grant admin, LEMS application, expense tracking, quarterly reimbursement requests, quarterly performance reports (workplan), equipment inventory and monitoring
- **Quarter 1 Action/Deliverables:** Submit 1st quarter report and reimbursement request by due date. Implementation of Tyler Technology software for inventory management.
- **Quarter 2 Action/Deliverables:** Submit 2nd quarter report and reimbursement request by due date. Implementation of Tyler Technology software for inventory management.
- **Quarter 3 Action/Deliverables:** Submit 3rd quarter report and reimbursement request by due date. Implementation of Tyler Technology software for inventory management.
- **Quarter 4 Action/Deliverables:** Submit 4th quarter report and reimbursement request by due date. Inventory will be updated into the new Tyler system.

## EMF #: 2 - Laws and Authorities

Edit

- **Project Name:** Laws and Authorities
- **Project Objective:** Ordinances, resolutions, emergency declaration, EMAP accreditation, compliance with laws and regulations.
- **Quarter 1 Action/Deliverables:** Follow, comply, monitor and remain prepared for disaster/emergency declarations.
- **Quarter 2 Action/Deliverables:** Follow, comply, monitor and remain prepared for disaster/emergency declarations.
- **Quarter 3 Action/Deliverables:** Follow, comply, monitor and remain prepared for disaster/emergency declarations.
- **Quarter 4 Action/Deliverables:** Follow, comply, monitor and remain prepared for disaster/emergency declarations.

## EMF #: 3 - Risk Assessment

Edit

- **Project Name:** Risk Assessment
- **Project Objective:** Development/upgrade of local/tribal CEPA (Colorado Emergency Preparedness Assessment)/ THIRA (Threat and Hazard Identification and Assessment), development of corresponding risk management strategies.
- **Quarter 1 Action/Deliverables:** Utilize CEPA data to implement gap/capability improvement measures
- **Quarter 2 Action/Deliverables:** Utilize CEPA data to implement gap/capability improvement measures
- **Quarter 3 Action/Deliverables:** Utilize CEPA data to implement gap/capability improvement measures
- **Quarter 4 Action/Deliverables:** Utilize CEPA data to implement gap/capability improvement measures

## EMF #: 4 - Hazard Mitigation Plans and Projects

Edit

- **Project Name:** Hazard Mitigation Plans & Projects
- **Project Objective:** Development of local/tribal hazard mitigation plans, implementation of hazard mitigation projects, coordination of Environmental and Historic Preservation (EHP) reviews
- **Quarter 1 Action/Deliverables:** HMP will be updated with public comment and submitted for State review.
- **Quarter 2 Action/Deliverables:** HMP will be submitted to FEMA for final approval.
- **Quarter 3 Action/Deliverables:** Revise anticipated corrections and return to the State and FEMA for approval.
- **Quarter 4 Action/Deliverables:** Implement final version of HMP.



## EMF #: 5 - Emergency Operations Plans

[Edit](#)

- **Project Name:** Emergency Operations Plans
- **Project Objective:** Development/upgrades of local/tribal emergency operations plans (EOPs) in accordance with CPG-101, Version 2.0, fostering partnerships with EOP stakeholder agencies and organizations.
- **Quarter 1 Action/Deliverables:** Assessment will be reviewed by RFM in Q1. Critical component gaps will be identified and developed throughout the year. Alert & Warning will also be reviewed with the new guidance. Plan will be updated to meet required and critical components.
- **Quarter 2 Action/Deliverables:** Continue development and update priorities including critical component's and annexes, including Alert & Warning.
- **Quarter 3 Action/Deliverables:** Continue development and update priorities including critical component's and annexes, including Alert & Warning.
- **Quarter 4 Action/Deliverables:** Continue development and update priorities including critical component's and annexes, including Alert & Warning.

## EMF #: 6 - Recovery Plans

[Edit](#)

- **Project Name:** Recovery plans
- **Project Objective:** Development/upgrades of local/tribal recovery plans, fostering partnerships with recovery stakeholder agencies and organizations.
- **Quarter 1 Action/Deliverables:** N/A
- **Quarter 2 Action/Deliverables:** Use newly established tool to assess current Recovery Base Plan.
- **Quarter 3 Action/Deliverables:** Make necessary revisions and updates to the Recovery Base plan based on results of the assessment.
- **Quarter 4 Action/Deliverables:** Make necessary revisions and updates to the Recovery Base plan based on results of the assessment.

## EMF #: 7 - Training

[Edit](#)

- **Project Name:** Training
- **Project Objective:** NIMS training delivery, staff professional development, development of an Integrated Preparedness plan (IPP)
- **Quarter 1 Action/Deliverables:** Implement and fulfill continued IPP training. HazMat, G-197 and 1002 will be held in Q1. Staff will continue working towards completion of Staff development required EMPG training.
- **Quarter 2 Action/Deliverables:** Staff will continue working towards completion of Staff development required EMPG training. WebEOC training will take place in Q2.
- **Quarter 3 Action/Deliverables:** Staff will continue working towards completion of Staff development required EMPG training. TIMs training will take place.
- **Quarter 4 Action/Deliverables:** Staff will continue working towards completion of Staff development required EMPG training.

## EMF #: 8 - Exercises

[Edit](#)

- **Project Name:** Exercises
- **Project Objective:** Participation in exercises as "sponsoring" and/or "Participating" agencies. Conduct at least one resource management drill/functional exercise. Mandatory Federal Activities for this EMF: (1) All EMPG program funded personnel (State/Tribal/Local) must participate in at least three exercises in a 12-month period. Sub-grantees may sponsor and/or participate in other sponsor's exercises to fulfill this requirement, (2) all grantees and sub-grantees are required to develop a multi-year integrated preparedness plan (IPP) that incorporates linkages to core capabilities and update it annually.
- **Quarter 1 Action/Deliverables:** Implement exercise program as outlined in the IPP. Develop plan to meet grant exercise requirement and review with RFM. EM will participate in partner agency exercise as well as plan Comms Evacuation exercise.
- **Quarter 2 Action/Deliverables:** Implement exercise program as outlined in the IPP. Develop plan to meet grant exercise requirement and review with RFM. EM will participate in partner agency exercise as well as plan Comms alternate location/portable equipment usage exercise.
- **Quarter 3 Action/Deliverables:** Comms alternate location/portable equipment usage exercise will take place.
- **Quarter 4 Action/Deliverables:** AAR will be completed and reported for the Comms exercise.

## EMF #: 9 - Incident Management

[Edit](#)

- **Project Name:** Incident Management
- **Project Objective:** EOC management, COG, multi-agency coordination, support of incident command operations  
Mandatory Federal Activities for this EMF: None State Requirement: Hold a meeting with the jurisdiction's emergency services and partner agencies to include: law enforcement, fire, EMS, public works, health and medical, behavioral health, mass care (human services, Red Cross, VOAD), school districts, public utilities, public information and other relevant stakeholders. These are the agencies and entities which constitute your partners during an EOC activation and any significant response. Prepare an agenda for these meetings with the Regional Field Manager.
- **Quarter 1 Action/Deliverables:** HMAC will incorporate DAM EAP reviews into Q1 meetings.
- **Quarter 2 Action/Deliverables:** HMAC will work towards expanding the scope of its' meetings and reenergize and recruit new attendees.
- **Quarter 3 Action/Deliverables:** HMAC will work towards expanding the scope of its' meetings and reenergize and recruit new attendees.
- **Quarter 4 Action/Deliverables:** HMAC will work towards expanding the scope of its' meetings and reenergize and recruit new attendees.

## EMF #: 10 - Communications

[Edit](#)

- **Project Name:** Communications
- **Project Objective:** Activities supporting interoperability, including cooperative planning, equipment tests, drills, radio checks, purchases, etc.
- **Quarter 1 Action/Deliverables:** Participate in South Region Comms Committee. Will participate in group goals, including TIC plan update needs and direction to move forward. EM will participate in local support group with LE, Dispatch, and Jail to build functionality/training of new CAD systems.
- **Quarter 2 Action/Deliverables:** New portable Comms equipment will be tested and education done with endusers. Comms plan will be finalized. Participate in South Region Comms Committee. Will participate in group goals, including TIC plan update needs and direction to move forward.
- **Quarter 3 Action/Deliverables:** Participate in South Region Comms Committee. Will participate in group goals, including TIC plan update needs and direction to move forward.
- **Quarter 4 Action/Deliverables:** Participate in South Region Comms Committee. Will participate in group goals, including TIC plan update needs and direction to move forward.

## EMF #: 11 - Operations Procedures

[Edit](#)

- **Project Name:** Operations Procedures
- **Project Objective:** Development/maintenance of systems (e.g., WebEOC), processes (e.g., resource order process), capabilities (e.g., EOC management training), and Plans (e.g., COOP) to support incident operations.
- **Quarter 1 Action/Deliverables:** EM will work to identify EOC members and determine how best to implement necessary EOC basic training. Review and Test EOC Activation group via CodeRed.
- **Quarter 2 Action/Deliverables:** WebEOC training/Resource ordering will be completed. Review and Test EOC Activation group via CodeRed.
- **Quarter 3 Action/Deliverables:** Review and Test EOC Activation group via CodeRed, include WebEOC testing. Create EOC Activation policy.
- **Quarter 4 Action/Deliverables:** Review and Test EOC Activation group via CodeRed, include WebEOC.

## EMF #: 12 - Mutual Aid

[Edit](#)

- **Project Name:** Mutual Aid
- **Project Objective:** Maintenance of local, interagency, regional and statewide intergovernmental agreements. Meet with stakeholder groups to go over mutual aid agreements for currency and validity.
- **Quarter 1 Action/Deliverables:** Finalize Pueblo/Huerfano Mutual aid agreement. Submit to BOCC and Pueblo County agencies for final signatures.
- **Quarter 2 Action/Deliverables:** Will assist FDs in completing regional Mutual aid with other surrounding counties.

- **Quarter 3 Action/Deliverables:** TBD
- **Quarter 4 Action/Deliverables:** TBD

#### EMF #: 13 - Resource Management

Edit

- **Project Name:** Resource Management
- **Project Objective:** Development/maintenance or resource mobilization plans and processes, including database management systems, financial controls and relevant forms.
- **Quarter 1 Action/Deliverables:** Update resource database in WebEOC and review with EM and Finance.
- **Quarter 2 Action/Deliverables:** Resource Management training will take place with RFM.
- **Quarter 3 Action/Deliverables:** TBD
- **Quarter 4 Action/Deliverables:** Coordinate outside agency CRRF updates as well as internal.

#### EMF #: 14 - Facilities Management

Edit

- **Project Name:** Facilities Management
- **Project Objective:** Monitoring and maintenance of EOC/alternate EOC facilities and equipment.
- **Quarter 1 Action/Deliverables:** Construction will continue in phases. Demolition will take place through Q1.
- **Quarter 2 Action/Deliverables:** Construction work will continue.
- **Quarter 3 Action/Deliverables:** Construction phase should be wrapping up. Final radio, phone, internet and furnishing arrangements will be made.
- **Quarter 4 Action/Deliverables:** Final move into the EOC/Communications center will take place.

#### EMF #: 15 - Crisis Communication, Public Information and Education

Edit

- **Project Name:** Crisis Communication, Public Information and Education
- **Project Objective:** Development/maintenance of Joint Information System (JIS) protocols and procedures, web page management, and procedures for utilizing social media. Development and maintenance of Alert and Warning plans and procedures.
- **Quarter 1 Action/Deliverables:** Scoring of A&W plan will be reviewed and key areas will be updated to ensure plan is compliant. PIO training and policy needs will also be reviewed. Continue public outreach and preparedness through our website and social media outlets.
- **Quarter 2 Action/Deliverables:** A&W plan will continue to be worked on and updated. PIO training and policy needs will also be reviewed. Continue public outreach and preparedness through our website and social media outlets.
- **Quarter 3 Action/Deliverables:** A&W plan will be finalized and approved. Continue public outreach and preparedness through our website and social media outlets.
- **Quarter 4 Action/Deliverables:** Continue public outreach and preparedness through our website and social media outlets.

Add Project

