



## MEMORANDUM

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**MEETING TYPE:** Board of County Commissioners Regular Meeting

**MEETING DATE:** December 17th, 2024

**ITEM NAME:** Communications Center Overtime Payout

**SUBMITTED BY:** Brittney Ciarlo, Emergency Manager

**SUMMARY:** I am requesting that all overtime be paid out for Communications Center staff for the period of January 1, 2025 - March 10, 2025 while we have two new hires in training.

**RECOMMENDATION:** The BOCC will approve all worked overtime be paid out for the Emergency Services staff from January 1, 2025- March 10, 2025.

**BACKGROUND:** Currently, the Emergency Services/Public Communications department has three open positions. We have two that start the 12-week training course on Dec. 16th. We will not be able to hire the third and final position until after this round of training is completed.

With the currently trained and available staff, we have moved the manager to cover a full time day shift and train one new hire. The night supervisor will continue his shift with a trainee as well. We will not have a second dispatcher available for days until the training is complete. This only leaves the night supervisor (with a trainee) the only flex coverage we have for the next 12 week period.

**BOARD ACTION TAKEN:**

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: \_\_\_\_\_

NOTES: