



## BOARD OF HUMAN SERVICES SPECIAL MEETING MINUTES

November 21, 2023 at 11:00 AM

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### 11:00 AM - BOARD OF HUMAN SERVICES MEETING

#### ACTION ITEMS

a. **Minutes from the October 17, 2023 Board of Human Services Meeting**

Motion to Approve the October 17, 2023 Board of Human Services Meeting Minutes. Made by Commissioner Andreatta, Seconded by Commissioner Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion passes

b. **Senior Community Service Employment Program and Community Work Experience Program**

No action is needed today. SCSEP does need a contract written but DHS is waiting to get the new director fully on board and the CWEP Program is already in place.

c. **Director of Human Services New Hire**

Heather Wellman is the New Director of Human Services and will start on Monday November 27th. Commissioners and DHS Staff are excited and looking forward to her arrival.

#### **STAFF REPORTS**

a. **Andrea Montoya - Family Resource Center**

Andrea Montoya presented a report on the Family Resource Center. The Family Resource Center is seeing an uptick in Family Meetings being scheduled which is great. Family Resource Center Association (FRCA) is a service DHS pays to be a part of each year and it gives them access to all other Family Resources across the state and access to funding opportunities.

b. **Hallie Coulter - Adult Services Division**

Hallie Coulter presented a report on the Adult Services Division.

The DHS Christmas Party will be on December 14th, at the Family Resource Center. So that everyone can participate we would like DHS to be closed for the party between 2pm and 4pm. The staff direction was to authorize the new Director to make that decision.

Motion to authorize the new Director to make the decision. Made by Commissioner Sporleder, Seconded by Commissioner Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion passes.

Also Mary Vigil and Michelle Trujillo are retiring at the end of the year so we will be ordering plaques.

**c. Dreama Ortivez - Child Protection Division**

Dreama Ortivez presented an update from Child Protection Services. Dreama stated on a good note there have been 3 cases closed successfully and on another note, in the last 4 days they have had 16 referrals.

The Spanish Peaks Hospital has had a Food Drive for the families & a Toy Drive for the kids so CPS is distributing food and wrapping toys.

We will possibly need to contract out for Certification of Kinship in our Foster Homes as Michelle Trujillo who took care of that responsibility, is retiring.

**d. Kathleen O'Rourke - Assistance Payments Division**

Kathleen O'Rourke presented an update on the Assistance Payments Division. They are getting a new hire trained. They have seen an uptick in applications for Medical this November. Cash and Food Assistance applications usually increase this time of year because of the holidays.

Catholic Charities and Pueblo Diversified Industries and other people from Pueblo County continue to offer their support and assistance with Colorado Works Program and Employment First Program.

**EXECUTIVE SESSION AT 12:07 PM.**

Commissioner Andreatta made a motion to go into Executive Session: For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4)(e). Made by Commissioner Andreatta, Seconded by Commissioner Sporleder.

Discussion: No action will be taken during or after the Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion passes

Executive Session was ended at 12:28pm and the Board of Human Services meeting reconvened at 12:28pm.

**ADJOURNMENT AT 12:28 PM.**

Chairman Galusha called to adjourn the Board of Human Services Meeting at 12:28pm.

**Meeting adjourned 12:28pm**

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**John Galusha, Chairman**

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**Arica Andreatta, Commissioner**

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**Karl Sporleder, Commissioner**

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**Carl Young, County Administrator**