### **Task Order**

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated [April 17, 2023] ("Agreement"), Owner and Engineer agree as follows:

## **Background Data**

a.	Effective Date of Task Order:	February 19, 2025
b.	Owner:	Huerfano County
C.	Engineer:	KLJ Engineering LLC
d.	Specific Project (title):	GIS Assessment Services
e.	Specific Project (description):	Engineer will provide GIS Services as listed in Services of Engineer to the Owner. These services will include updates to the GIS database based on monthly parcel changes.

#### **Services of Engineer**

A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:

#### Task 1.1 Project Management

This task will consist of project meetings & updates, monthly invoicing, and quality control/quality assurance reviews.

This task will include the following deliverables: monthly invoices.

#### Task 1.2 Updating GIS Parcels

Parcel geometry will be maintained in map (not survey) grade, and KLJ will keep master copies of the data electronically for the duration of the project. Updates will be provided monthly or as requested to Huerfano County. The reviewed parcels shapefile has ±13,680 gaps & overlaps which KLJ will leave as-is.

- KLJ receives proposed parcel geometry information from the county, including any received CAD/GIS electronic files, or parcel deeds which KLJ will use to implement in GIS. Updated parcels will remain in map grade which has the potential to create additional gaps & overlaps. KLJ is not responsible for fixing gaps & overlaps due to errors in new parcels matching into existing.
- KLJ receives monthly updated assessor's attribute table, which will be joined to the parcel geometry by matching the field "Account #" to the parcel field "PRCLNM". The reviewed assessor's attribute table has ±13 records which don't match the parcels. KLJ

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EJCDC<sup>®</sup> E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition. Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved. will not be responsible for updates to records where there isn't a match between the assessor's attribute table and the parcels.

This task will include the following deliverables: updated GIS parcels shapefile containing assessor's attribute data in NAD\_1983\_UTM\_Zone\_13N (meters) coordinates.

#### **Additional Services**

No additional services.

#### **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

In addition to Exhibit B, the County shall be responsible for supplying the following items:

- The latest GIS shapefile of parcel geometry, for which KLJ is to start.
- GIS shapefiles of PLSS points, sections, or townships used by the county (if available).
- CAD/GIS electronic files received for parcels, parcel deeds, or at minimum a monthly notice of no changes.
- Monthly updated assessor's attribute table, prepared for joining to the GIS parcels.
- Reviewing KLJ data edits for completeness and communicating changes back to KLJ.

#### Task Order Schedule:

This task order schedule is the agreement term as set forth in Article 3 of the Agreement.

#### **Payments to Engineer**

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

# Estimated amount not to exceed \$25,000.00 without prior authorization. Task order effective through December 31, 2025.

B. The terms of payment are Standard Hourly Rates (plus any expenses expressly eligible for reimbursement) as set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

#### Consultants retained as of the Effective Date of the Task Order: None

#### Other Modifications to Agreement and Exhibits: 2025 Rate Sheet is attached

Attachments: 2025 Rate Sheet

#### Other Documents Incorporated by Reference:

Task Order Form

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# **Terms and Conditions**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner. The effective date of this Task Order is February 19, 2025.

OWNER: Huerfano County	ENGINEER: KLJ Engineering LLC		
Ву:	Ву:		
Print Name: Karl Sporleder	Print Name: Luke LaLiberty		
Title: Chair, Board of County Commissioners	Title: Associate Senior Vice President		
	Firm's Certificate No. (if required):		
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:		
Name: Carl Young	Name: Ryan Sundberg		
Title: County Administrator	Title: Engineer		
Address: 401 Main Street, Suite 201 Walsenburg, CO 81089	Address: 400 Inverness Parkway, Suite 150 Englewood, CO 80112		
E-Mail cyoung@huerfano.us Address:	E-Mail Ryan.sundberg@kljeng.com Address:		
Phone: 719-738-3000 x110	Phone: 720-738-7930		

# 2025 KLJ Rate Sheet

KLJ Staff Type	Standard Rate	KLJ Staff Type	Standard Rate
Archaeologist I	\$93	CAD Technician I	\$102
Archaeologist II	\$112	CAD Technician II	\$112
Archaeologist III	\$155	CAD Technician III	\$133
Archaeologist IV	\$219	CAD Technician IV	\$171
Archaeologist V	\$222	GIS Specialist I	\$90
Paleontologist	\$161	GIS Specialist II	\$133
Environmental Specialist I	\$110	GIS Specialist III	\$142
Environmental Specialist II	\$126	GIS Specialist IV	\$173
Environmental Specialist III	\$179	Intern	\$101
Environmental Specialist IV	\$190	Associate Planner	\$118
Environmental Specialist V	\$206	Planner	\$173
Environmental Specialist VI	\$264	Senior Planner	\$237
Government Relations Specialist I	\$135	Senior Public Engagement Strategist	\$167
Government Relations Specialist II	\$142	ROW Associate	\$131
Government Relations Specialist III	\$173	ROW Agent	\$180
Graphic Design Specialist	\$143	Project Controls Specialist I	\$111
Engineering Technician I	\$101	Project Controls Specialist II	\$205
Engineering Technician II	\$116	Survey Technician	\$93
Engineering Technician III	\$137	Crew Chief	\$112
Engineering Technician IV	\$174	Senior Crew Chief	\$155
Engineering Technician V	\$280	Professional Land Surveyor	\$183
Designer Technician	\$125	Principal Land Surveyor	\$224
Associate Designer	\$140	1 Person Survey Crew	\$186
Designer	\$164	2 Person Survey Crew	\$248
Senior Designer	\$227	Project Manager	\$212
Engineer in Training I	\$129	Senior Project Manager	\$290
Engineer in Training II	\$139		
Associate Engineer	\$153		
Engineer	\$197		
Senior Engineer	\$264		
Project Assistant I	\$94		
Project Assistant II	\$114		
Project Assistant III	\$137		
Time and Half for Overtime		Included in Hourly Rate	

Reimbursable Expenses (if applicable)					
ATV, UTV, Snowmobile	Included in Hourly Rate				
Survey Equipment	Included in Hourly Rate				
CAD and GIS Work Station	Included in Hourly Rate				
Postage and Routing Printing Cost	Included in Hourly Rate				
Mileage	Included in Hourly Rate				
Special Equipment/Software	Per Project Basis				
Subsistence (Per Diem) - Lodging	Actual Cost				
Subsistence (Per Diem) - Meals	\$45 / Day per Person				
Misc. Project Related Expenses	Cost plus 15%				
Sub-Contracts	Cost plus 15%				

\*\*Rates to be renegotiated after January 1st of each calendar year.

20241113\_Municipal\_Rate\_Sheet

