

HUERFANO COUNTY

# PAYROLL STATUS CHANGE

EFFECTIVE DATE

3/18/2024

NAME: **Kevin Archuleta**

PAYROLL :

3/29/2024

CHANGE OF ADDRESS/PHONE

STREET

CITY, STATE, ZIP

TELEPHONE

CHANGE

FROM

(DOES NOT APPLY TO NEW EMPLOYEE)

TO

JOB TITLE

**Admin Clerk to the Board**

DEPARTMENT

**Clerk & Recorder**

HOURS

ANNUAL SALARY

**\$35,000.00**

SEMI-MONTHLY SALARY

HOURLY SALARY

OTHER SALARY

**Non-Exempt**

## REASON FOR CHANGE

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

**TERMINATION**

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

COMMENTS, IF NECESSARY

**Motion to Accept the Resignation of Kevin Archuleta as Admin Clerk to the Board for the Clerk & Records Department Effective March 18, 2024.**

\_\_\_\_\_  
Elected Official/Department Manager

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

