

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		3/10/2024
NAME: <b>Cathy Pineda</b>	PAYROLL :	3/29/2024

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Secretary
DEPARTMENT		Sheriff's Office
HOURS		
ANNUAL SALARY		Comp Time Payout
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEW HIRE  | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | <b>OTHER</b>                  |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion to Approve the Comp time payout of 48 hours to Cathy Pineda.**

Bruce Newman 3/21/2024  
 Elected Official / Department Head Date  
Krisie L. Aldrette 3/21/2024  
 Human Resources Officer Date

\_\_\_\_\_  
 John Galusha, Chairman Date  
 \_\_\_\_\_  
 Budget Officer Date