

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		3/23/2025
NAME: <b>Victoria Sanchez</b>	PAYROLL :	4/11/2025

CHANGE OF ADDRESS/ PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Officer	Detention Officer
DEPARTMENT	Jail	Jail
HOURS		
ANNUAL SALARY	\$38,000.00	\$39,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

**REASON FOR CHANGE**

- |                   |                              |                               |
|-------------------|------------------------------|-------------------------------|
| NEW HIRE          | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| <del>REHIRE</del> | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b>  | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION          | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER          | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion to approve a wage increase for Victoria Sanchez due to her probationary period and evaluation being complete. Approve Bonus for Victoria in the amount of \$767.45**

*Duke Newman*

03/27/2025

Elected Official / Department Head

Date

Chair, Board of County Commissioners

*Krisie L. Albrecht*

3/27/2025

Human Resources Officer

Date

Budget Officer

Date