



**Huerfano Board of Human Services
Huerfano County Department of Human Services
Minutes: December 17, 2024**

The Huerfano County Board of Human Services regular meeting was held on December 17, 2024. It was called to order at 11:08 am. In attendance were Commissioner Arica Andreatta, Commissioner Karl Sporleder, and Commissioner Mitch Wardell. Also in attendance were Department of Human Services Director, Dr. Heather Wellman; County Administrator Carl Young, Robert Gilbert, and Kim Trujillo.

1. AGENDA APPROVAL

Motion to approve the agenda was made by Commissioner Wardell and seconded by Commissioner Sporleder.

Voting: Yes: Commissioner Andreatta , Commissioner Sporleder, Commissioner Wardell

Motion Passes

2. ACTION ITEMS

a. Approval: November BHS Minutes

Motion to approve the minutes was made by Commissioner Sporeleder and seconded by Commissioner Wardell

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

b. Approval: November DHS Financials

Motion to approve the financial reports was made by Commissioner Sporleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

c. CCCAP MOU

Motion to approve the CCCAP MOU was made by Commissioner Wardell and seconded by Commissioner Sporeleder

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

d. HCPF :Private Health Confidentiality Policy

Motion to approve the HCPF: Private Health Confidentiality Policy was made by Commissioner Wardell and seconded by Commissioner Sporleder.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

e. HCPF :Program Integrity Policy

Motion to approve the HCPF: Program Integrity Policy was made by Commissioner Sporleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

f. Dispute Resolution and Fair Hearings Policy

Motion to approve the Dispute Resolution and Fair Hearing Policy was made by Commissioner Wardell and seconded by Commissioner Sporleder.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

g. Contract Language Line Solutions

Motion to approve the Contract for Language Line Solutions was made by Commissioner Sporleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

h. HCPF :Interagency Transfer and Voter Registration Transfer Policy

Motion to approve the HCPF: Interagency Transfer and Voter Registration Transfer Policy was made by Commissioner Wardell and seconded by Commissioner Sporleder.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

i. HCPF: Paris Match Policy

Motion to approve the HCPF: Paris Match Policy was made by Commissioner Sporeleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

j. HCPF :Supplemental Financial Controls Policy

Motion to approve the HCPF: Supplemental Financial Controls Policy was made by Commissioner Sporeleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporeleder, Commissioner Wardell

Motion Passes

k. Temporary On Call APS : Requesting a temporary approval to match APS on call pay to CPS on call pay while a new on call policy is developed.

Motion to approve the Temporary APS On Call Pay Policy was made by Commissioner Wardell and seconded by Commissioner Sporeleder.

Voting: Yes: Commissioner Andreatta, Commissioner Sporeleder, Commissioner Wardell

Motion Passes To start next payroll

4. STAFF REPORTS

a. CCCAP Discussion

For Huerfano we are electing to put our county on a freeze by 1/15/25, this will help us not overspend, and help us preserve funds. If we continue to enroll we will over spend. Working with Las Animas closing because we use the same providers. What we may see from this - COG has closed their daycare center. Working with private individuals to see if they can take on more children with care as a provider. This can change our TANF allocation drastically. Directors all got together asking to change from UPREK funding to CCCAP funding.

b. Department Updates

Adult Services Unit

Had 1 case in Nov. Transferred to appropriate county. Are over on LTC Client Max. State recommends 65, Joanna at 77 Hallie at 74 cases. Commodities up and running 105 served in Nov. No outstanding Pars.

Assistance Payments Unit

Caseloads remain about the same. We reached 97% for card in hand. (In april 41%) We are expecting a dip in Dec due to illness around the office. Heather P finished LTC Training!! Hardest eligibility position! ME Review had 22 cures, Nearly complete with them. Kathleen and Doc spent 100 Hours to get prepared, 160 hours spent by Doc to answer the review.

Child Welfare Unit

Down cases: 15 open. 18 Kids. Kinship care has been a big priority, we have accomplished that and been successful 9 in kinship 2 in home with visits. Caseaid starts on the 30th. Kurt will also be helping with the monitoring of Kinship and Fosterhomes. Dreama and Doc have come to a conclusion of a plan for CW starting in Jan. This is a big development! FEM and referrals w

FRC going well. Averaging 5-6 referrals per week. 100% permanency for 5 months this year! That means our workers and dept puts that as our #1 priority and it shows.

Family Resource Center

Continue to get referrals and host FEM. Sight visit went well! Andrea has been working to revamp our CMP meetings. In a good financial place with grants.

Operations

Rash of illness of Nov and Dec. Doc out 12/20-1/6 of the country. While she is out Hallie will be acting director if there were to be a disaster or need. CCI went great, very educational. New goals coming into place in Jan. Contracts to be updated, all policies align with rule and requirements. Professional development in all units- Some didn't know how to set up a day in a self directed day. Working with the staff to learn this better. Building in strong budget and finance processes. Improving the office environment and communication. Holiday celebration 12-4 at FRC. Leap Advertising started. Refining some of the processes between Eligibility and APS. Refranging front of office processes. Working to improve to find the best of the best practices. Care and Share Nov. had 29 pallets of food.

5. EXECUTIVE SESSION

None

6. ADJOURNMENT

Motion to adjourn at 11:55am was made by Commissioner Sporleder and seconded by Commissioner Wardell.

Voting: Yes: Commissioner Andreatta, Commissioner Sporleder, Commissioner Wardell

Motion Passes

7. UPCOMING MEETINGS