

HUERFANO COUNTY

|                                  |           |                   |
|----------------------------------|-----------|-------------------|
| <b>GREEN SHEET/STATUS CHANGE</b> |           | EFFECTIVE DATE    |
|                                  |           | <b>10/20/2023</b> |
| NAME: <b>Cecilia Kelly</b>       | PAYROLL : | <b>11/10/2023</b> |

|                                |                  |
|--------------------------------|------------------|
| <b>CHANGE OF ADDRESS/PHONE</b> | STREET           |
|                                | CITY, STATE, ZIP |
|                                | TELEPHONE        |

| CHANGE              | FROM<br>(DOES NOT APPLY TO NEW EMPLOYEE) | TO                                    |
|---------------------|------------------------------------------|---------------------------------------|
| JOB TITLE           | <b>Ad Valorem Appraiser</b>              | <b>Certified Ad Valorem Appraiser</b> |
| DEPARTMENT          | <b>Assessor</b>                          | <b>Assessor</b>                       |
| HOURS               |                                          |                                       |
| ANNUAL SALARY       | <b>\$33,100.00</b>                       | <b>\$36,700.00</b>                    |
| SEMI-MONTHLY SALARY |                                          |                                       |
| HOURLY SALARY       |                                          |                                       |
| OTHER SALARY        | <b>Non-Exempt</b>                        | <b>Non-Exempt</b>                     |

**REASON FOR CHANGE**

- |                                                          |                                                                                                  |                                                                                                     |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| NEW HIRE<br>REHIRED<br>PROMOTION<br>DEMOTION<br>TRANSFER | RESIGNATION<br>RETIREMENT<br>LAYOFF<br>ADMINISTRATIVE LEAVE PAID<br>ADMINISTRATIVE LEAVE UN-PAID | LENGTH OF SERVICE INCREASE<br>REEVALUATION OF CURRENT JOB<br>INTRODUCTORY PERIOD COMPLETED<br>OTHER |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|

COMMENTS, IF NECESSARY

**Motion to Approve a Raise for Cecilia Kelly for her Completion of Ad Valorem Appraiser Certification.**

\_\_\_\_\_  
 Elected Official / Department Head      Date  
  
*Angela Wakeman*      09.25.2023  
 Human Resources Officer      Date

\_\_\_\_\_  
 John Galusha, Chairman      Date  
  
 \_\_\_\_\_  
 Budget Officer      Date

\_\_\_\_\_  
 Date Inputed Into System