

John Galusha, Chairman  
Arica Andreatta, Commissioner  
Karl Sporleder, Commissioner



**HUERFANO COUNTY GOVERNMENT  
PROCUREMENT MEMORANDUM**

**Date:** February 13, 2024  
**To:** Huerfano County Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** Huerfano County Solicitation #2023-11: Waste Transfer Operations  
**Attachments:** RFP, Mountain Disposal Proposal, Request from RN Associates and Enterprises

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**Summary:** On November 27, 2023 Huerfano County released RFP 2023-11 seeking interested parties to operate the Huerfano County Waste Transfer Station. After an extension the RFP closed on Friday, January 19, 2024 with 1 submission and a request for a workshop. After evaluating the submission and conducting an interview I recommend that you formally open negotiations with Mountain Disposal.

**Requested Motion/Action:**

Motion to approve the award for Waste Transfer Operations RFP 2023-11 to Mountain Disposal and instruct staff to develop a lease agreement.

**Background:** On November 27, 2023 Huerfano County released RFP 2023-11 seeking interested parties to operate the Huerfano County Waste Transfer Station. The RFP was extended on January 5, 2024 and closed on January 19, 2024. The following criteria were used for ranking of most qualified respondent:

#	Criteria	Points
1	Experience and Reputation	20 Points
2	Personnel and Qualifications	20 Points
3	Understanding and Approach	25 Points
4	Fee Proposal	20 Points
5	Overall Evaluation of Capabilities and Ability to Provide Required Services	15 Points
Total		100 Points

The solicitation received a submission from Mountain Disposal and a request for a workshop from RN Associates and Enterprises. As required by section 3.83 of the County Procurement Policies Manual, the I have determined that 54 days was sufficient time for interested parties to submit a proposal. Having received only one submission and evaluating that it does meet the needs of the County, an interview with Mountain Disposal was held with the Board of County Commissioners.

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Signature of the Chair

Approved

Approved with Changes

Denied