

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		2/8/2024
NAME: Deah Weller	PAYROLL :	2/16/2024

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Office Manager
DEPARTMENT		DHS
HOURS		
ANNUAL SALARY		\$40,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		Non-Exempt

REASON FOR CHANGE

<p style="text-align: center;"><u>NEW HIRE</u></p> <p>REHIRED PROMOTION DEMOTION TRANSFER</p>	<p>RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID</p>	<p>LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER</p>
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COMMENTS, IF NECESSARY

Motion to Hire Deah Weller as Office Manager within the Department of Human Services with an Annual Salary of \$40,000.00. Contingent Upon Completion of a CBI Background Check, and Drug Screen with a Negative Result.

Elected Official / Department Head Date

Angela Wakeman 02.05.2024

Human Resources Officer Date

John Galusha, Chairman Date

Budget Officer Date

Date Inputed Into System