
December 2022 Financial Report



Where Life is Sweet

Department of Finance
December 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2022-2023 Monthly Financial Report

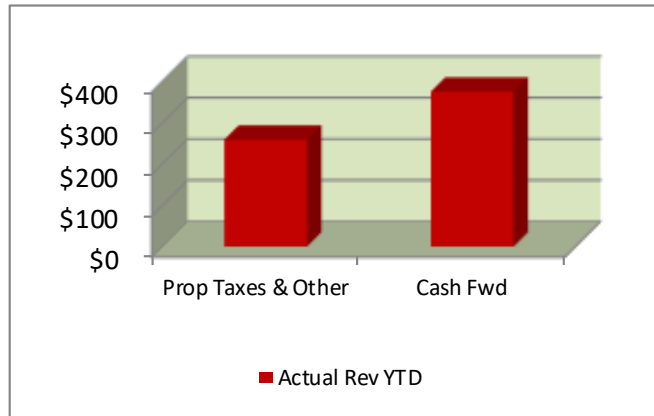
Hermiston Urban Renewal Agency (HURA)

For the Month Ending December 31, 2022

Resources

Through December 31, 2022

by Category



	Annual Proj Rev	Actual Rev YTD	% Var
Prop Taxes & Other	\$ 271	259	96%
Cash Fwd	\$ 375	375	0%
Total	\$ 646	\$ 634	98%

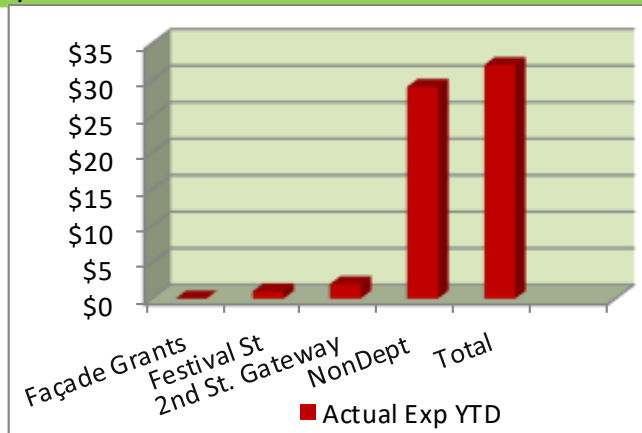
Note: Variance is calculated as % of revenue YTD

Expenditures

Through December 31, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% Var
Façade Grants	\$ 50	0	0%
Festival St	\$ 5	1	20%
2nd St. Gateway	\$ 400	2	1%
NonDept	\$ 191	29	15%
Total	\$ 646	\$ 32	5%

Note: variance is calculated as % of expenses YTD.

The FY2022-23 budget for the Urban Renewal Agency is \$ 645,662. This includes \$50,000 for Façade Grants, \$5,000 for the Festival Street, \$400,000 for construction of the 2nd Street Gateway project, and \$190,662 for Non-Departmental expenses.

Property tax revenues collection totaled \$39,671 in December bringing total revenue collected to date of \$258,667.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

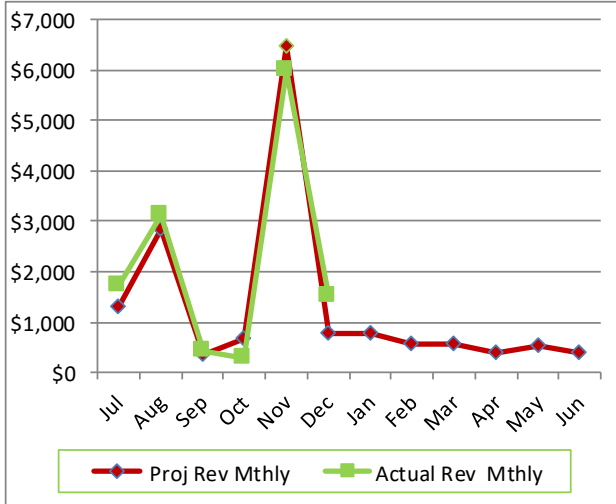
General Fund Resources

For the Month Ending December 31, 2022

General Fund Resources Summary

Through December 31, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,298	\$ 1,298	\$ 1,731	\$ 433	33%
Aug	\$ 2,834	\$ 2,834	\$ 3,133	\$ 299	11%
Sep	\$ 342	\$ 342	\$ 445	\$ 103	30%
Oct	\$ 675	\$ 675	\$ 295	\$ (380)	-56%
Nov	\$ 6,472	\$ 6,472	\$ 5,983	\$ (490)	-8%
Dec	\$ 781	\$ 781	\$ 1,526	\$ 745	95%
Jan	\$ 762	\$ 762		\$ -	0%
Feb	\$ 557	\$ 557		\$ -	0%
Mar	\$ 573	\$ 573		\$ -	0%
Apr	\$ 379	\$ 379		\$ -	0%
May	\$ 544	\$ 544		\$ -	0%
Jun	\$ 384	\$ 384		\$ -	0%
Total YTD	15,604	15,604	13,113	710	4.6%
Cash Fwd	1,102	-	-	-	0%
Total	\$ 16,706	\$ 15,604	\$ 13,113	710	4.6%

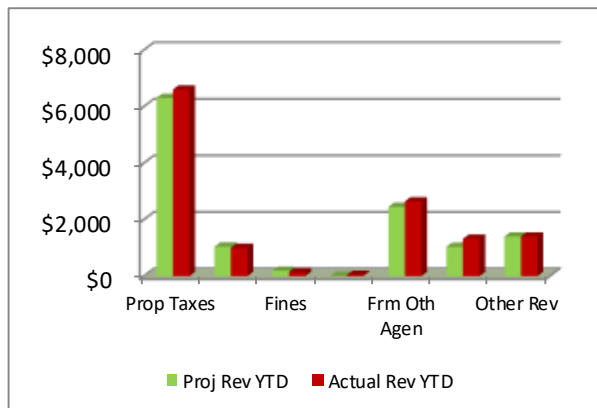
Estimated General Fund revenues for the 2022-23 fiscal year are **\$15,603,889**. Projected revenues for December were **\$781,869**, compared to actual revenues of **\$1,525,606**, a positive variance of **\$743,737**. The fund is currently **\$708,336** more than projected through December YTD.

General Fund - All Resources

Through December 31, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,787	\$ 6,301	\$ 6,593	\$ 293	5%
Lic & Fran	\$ 1,435	\$ 1,036	992	(44)	-4%
Fines	\$ 400	\$ 183	133	(51)	-28%
Interest Rev	\$ 15	\$ 7	37	30	401%
Frm Oth Agen	\$ 3,013	\$ 2,446	2,642	196	8%
Svc Chgs	\$ 1,904	\$ 1,034	1,319	285	28%
Other Rev	\$ 2,051	\$ 1,397	1,397	0	0%
Cash Fwd	\$ 1,102	\$ -	-	-	0%
Total	\$16,706	\$ 12,404	\$ 13,113	\$ 708	5.7%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

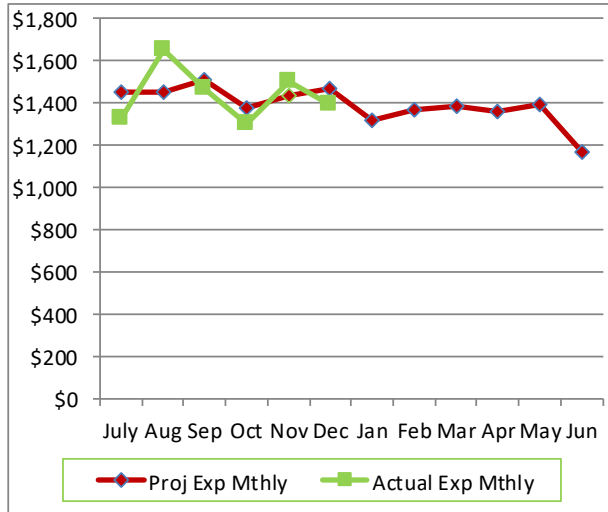
General Fund Expenditures

For the Month Ending December 31, 2022

General Fund Expenditure Summary

Through December 31, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,454	\$ 1,454	\$ 1,324	\$ 130	9%
Aug	\$ 1,453	\$ 1,453	\$ 1,653	\$ (200)	-14%
Sep	\$ 1,512	\$ 1,512	\$ 1,473	\$ 39	3%
Oct	\$ 1,377	\$ 1,377	\$ 1,304	\$ 73	5%
Nov	\$ 1,440	\$ 1,440	\$ 1,502	\$ (63)	-4%
Dec	\$ 1,466	\$ 1,466	\$ 1,397	\$ 69	5%
Jan	\$ 1,322	\$ 1,322		\$ -	0%
Feb	\$ 1,365	\$ 1,365		\$ -	0%
Mar	\$ 1,386	\$ 1,386		\$ -	0%
Apr	\$ 1,364	\$ 1,364		\$ -	0%
May	\$ 1,398	\$ 1,398		\$ -	0%
Jun	\$ 1,171	\$ 1,171		\$ -	0%
Total YTD	16,706	16,706	8,653	47	0.3%
Contngcy		-	-	-	0%
Total	\$ 16,706	\$ 16,706	\$ 8,653	\$ 47	0.3%

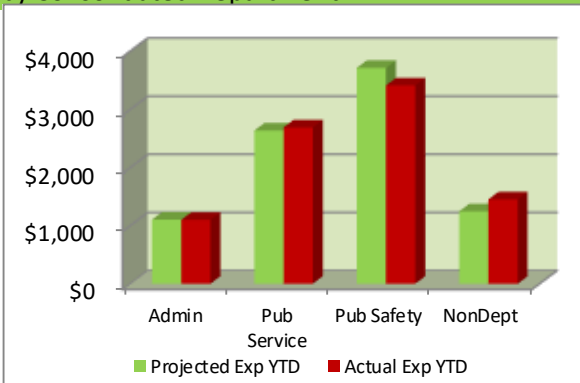
Projected General Fund monthly expenditures for December were **\$1,465,878**. Actual expenditures were **\$1,397,023**, which is **\$68,855** less than projected for a **variance of 4.6%** for the month, and a positive **.47%** year-to-date.

General Fund Expenditures

Through December 31, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,164	1,103	1,099	4	0%
Pub Service	4,985	2,637	2,689	(52)	-2%
Pub Safety	7,066	3,714	3,413	302	8%
NonDept	2,492	1,246	1,452	(206)	-17%
Unapp	-	-	-	-	0%
Total	\$16,706	\$ 8,700	\$ 8,653	\$ 47	0.5%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2022-2023 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending December 31, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	67,027	49,457	40,553	8,904	18%
City Manager/Legal	1,010,363	505,182	515,822	(10,640)	-2%
City Planning	431,372	215,686	216,458	(772)	0%
Finance	654,929	332,670	326,019	6,651	2%
Total Administration	2,163,691	1,102,994	1,098,852	4,142	0%
Transportation	297,000	139,791	205,257	(65,466)	-47%
Airport	339,000	147,534	197,748	(50,214)	-34%
Bldg Inspection	600,157	327,770	270,572	57,198	17%
Parks	731,981	380,326	415,882	(35,556)	-9%
Parks/Utility Landscaping	66,861	32,677	19,072	13,605	42%
Pool	585,615	367,540	359,444	8,096	2%
Municipal Buildings	145,173	72,587	80,116	(7,530)	-10%
Library	1,024,415	525,635	466,845	58,790	11%
Recreation	874,159	471,954	554,692	(82,738)	-18%
Community Center	256,122	137,248	90,015	47,233	34%
Harkenrider Center	64,064	33,776	29,678	4,098	12%
Total Public Services	4,984,547	2,636,837	2,689,321	(52,484)	-2%
Court	833,378	487,997	329,641	158,356	32%
Public Safety Center	62,000	30,486	26,514	3,972	13%
Police Operations	6,169,885	3,196,016	3,056,775	139,241	4%
Total Public Safety	7,065,263	3,714,499	3,412,930	301,569	8%
Non-Departmental	2,492,087	1,246,044	1,451,878	(205,835)	-17%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,492,087	1,246,044	1,451,878	(205,835)	-17%
Total	16,705,588	8,700,373	8,652,981	47,392	0.5%

For December of FY2023, **Total Administration** is **\$4,142 less** than projected for the month. **Total Public Services** is **\$52,484 more** than projected this month. **Public Safety** is **\$301,569 less** than projected for December. **Non-Departmental** is **\$205,835 more** than projected for the month. The total **General Fund expenses** are **\$47,392 less** than projected (.53%) for the first six months of FY2023.

FY2022-2023 Monthly Financial Report

Fund Balance - General Fund

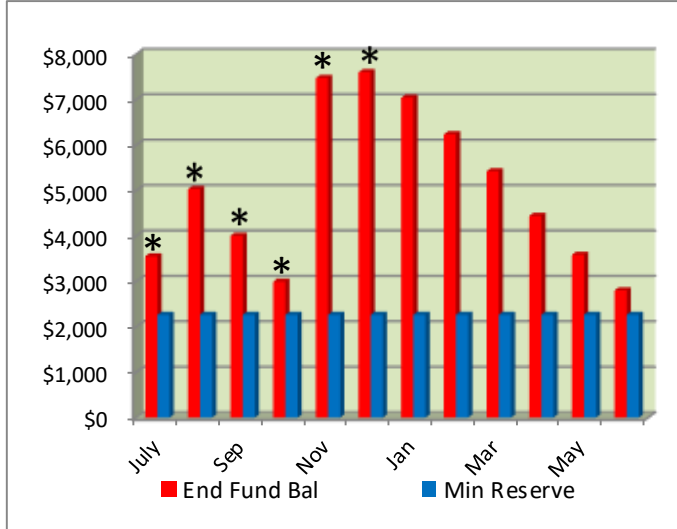
For the Month Ending December 31, 2022

General Fund

Through December 31, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,264,700

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 3,144	\$ 1,731	\$ (1,324)	\$ 3,551	ACT*
Aug	\$ 3,551	\$ 3,133	\$ (1,653)	\$ 5,031	ACT*
Sep	\$ 5,031	\$ 445	\$ (1,473)	\$ 4,003	ACT*
Oct	\$ 4,003	\$ 295	\$ (1,304)	\$ 2,995	ACT*
Nov	\$ 2,995	\$ 5,983	\$ (1,502)	\$ 7,475	ACT*
Dec	\$ 7,475	\$ 1,526	\$ (1,397)	\$ 7,604	ACT*
Jan	\$ 7,604	\$ 762	\$ (1,322)	\$ 7,044	PROJ
Feb	\$ 7,044	\$ 557	\$ (1,365)	\$ 6,236	PROJ
Mar	\$ 6,236	\$ 573	\$ (1,386)	\$ 5,423	PROJ
Apr	\$ 5,423	\$ 379	\$ (1,364)	\$ 4,439	PROJ
May	\$ 4,439	\$ 544	\$ (1,398)	\$ 3,585	PROJ
June	\$ 3,585	\$ 384	\$ (1,171)	\$ 2,798	PROJ
Total	\$ 3,144	\$ 16,313	\$ (16,658)	\$ 2,798	

The General Fund balance at the end of December for FY2023 is approximately **\$7,604,000**, which is **\$5,339,300** more than the current Minimum Reserve requirement of **\$2,264,700**.

The General Fund reserve policy is to maintain **15% fund balance** of total expenditures based on the prior fiscal year activity.

FY2022-2023 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending December 31, 2022

Special Revenue Funds

Resources & Requirements

	2022-23		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	634,018	386,224	247,794
Expenditures	531,720	489,809	41,911
Unappropriated Balance	102,298	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	998,800	622,591	376,209
Expenditures	998,800	608,508	390,292
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	15,468,683	3,778,781	11,689,902
Expenditures	14,374,289	2,660,166	11,714,123
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	141,000	26,523	114,477
Expenditures	141,000	48,363	92,637
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	35,000	9,728	25,272
Expenditures	35,000	18,048	16,952
Unappropriated Balance	-	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	84,014	7,944	76,070
Expenditures	65,000	12,532	52,468
Unappropriated Balance	19,014	N/A	N/A
21 Library Special Revenue			
Resources	33,000	3,758	29,242
Expenditures	33,000	500	32,500
Unappropriated Balance	29,700	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	1,648,699	620,000	1,028,699
Expenditures	885,325	885,325	-
Unappropriated Balance	763,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	466,768	161,025
Expenditures	627,793	540,417	87,376
Unappropriated Balance		N/A	N/A
26 IT Services			
Resources	670,800	337,731	333,069
Expenditures	670,800	324,239	346,561
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2022-2023 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending December 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,843,007	902,584	803,529	(99,055)	-11%
Expenditures	1,813,007	906,504	628,244	278,260	31%
Contingency	30,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,806,391	5,387,750	6,388,705	1,000,955	19%
Expenditures	10,728,239	5,364,120	4,545,427	818,693	15%
Contingency	1,078,152	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,495,134	4,905,000	5,533,580	628,580	13%
Expenditures	9,945,430	4,972,715	5,215,511	(242,796)	-5%
Contingency	2,549,704	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,874,653	675,500	707,397	31,897	5%
Expenditures	1,206,031	603,016	481,339	121,677	20%
Contingency	668,622	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

Revenues for the **Street Fund** are **\$99,055** less than projected. Expenditures are **\$278,260** below projected.

Revenues in the **Utility Funds** are **\$1,000,955** above projected. Expenditures are **\$818,693** below projected.

The **HES Fund** revenue is **\$682,580** more than projected. Expenditures are **\$242,796** above projected.

The **Regional Water Fund** revenues are **\$31,897** more than projected. Expenditures are **\$121,677** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending December 30, 2022

	2022-2023 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 1,500,000	\$ 11,062	0.74%
N. 1st Place Reconstruction	\$ 4,500,000	\$ 178,433	\$ 4,500,000	\$ 260,433	5.79%
Well #6 Backup Generator	\$ 320,000	\$ -	\$ 320,000	\$ 41,929	
N. 1st Place Water Line Replacement	\$ 100,000	\$ 85,014	\$ 800,000	\$ 111,022	13.88%
Gladys & Main Waterline Replacement	\$ 100,000	\$ 70,769	\$ 1,180,000	\$ 70,769	6.00%
Lift Station #6 Reconstruction	\$ 620,000	\$ 441,987	\$ 620,000	\$ 473,575	76.38%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 1,897	\$ 330,000	\$ 23,897	7.24%
Lift Station #3 Upgrade	\$ 550,000	\$ 823,406	\$ 900,000	\$ 1,182,480	131.39%
Total	\$ 6,645,000	\$ 1,601,506	\$ 10,150,000	\$ 2,175,167	21.43%

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: Project will be advertised in Mid-January, with Contract Award anticipated at the second Council Meeting in February.

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Project still delayed by supply-chain issues holding up actual delivery of the generator. Now anticipated delivery to occur in late Spring '23.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: Project will be advertised in Mid-January, with Contract Award anticipated at the second Council Meeting in February.

FY2021-2022 Monthly Financial Report
City of Hermiston, Oregon
Utilities/Streets Capital Projects Report
For the Month Ending December 30, 2022

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Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: This project is being pushed back to occur in late 2023 due to internal staff capacity. Moving the N 1st waterline project back to coincide with the N 1st roadway project will result in a large project occurring in early 2023; meanwhile, the request from Amazon Data Services to supply regional water will also result in a very large project occurring there in early/mid 2023. Delaying the Gladys & Main project will result in better oversight of the project.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Contractor completed lift station work in mid-December, with temporary surface restoration of N 1st Place occurring in early January. Final closeout (final payments, retainage release, etc.) to occur in January/February. Installation of a temporary (cold-mix) pavement on N 1st, in advance of the N 1st roadway project, which will rip it back out, resulted in a \$20,000 savings from the original bid since the Lift #3 project delayed completion of this project past the normal paving window.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: Council adopted the necessary resolution to advance this project in November. Anderson Perry is now working to finalize bid documents to advertise and award a contract in January/February.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending December 30, 2022

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Total	\$ 6,645,000	\$ 1,601,506	\$ 10,150,000	\$ 2,175,167	21.43%

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: *The project has been winterized, with the final work to occur on Highway 395 re-starting in the spring.*

Regional Water System AWS Phase 1

Amazon Web Services is paying to extend the City-owned 16" water main in Feedville Road approximately 7,000 feet to connect up with the City's other existing water infrastructure in Kelli Blvd. This project will also upgrade various pumps and motors in the Regional Water System, and also chlorinate and perform the necessary functions to convert the line to carry potable water.

Current Update: *The project has been Awarded to Rotschy, Inc. for \$2.8 million. Mobilization should begin in late January, with project completion anticipated by September, 2023.*

Penney Ave. Extension

Business Oregon awarded a grant of approximately \$600,000 to cover half of the cost of constructing an extension of Penney Ave. between Kelli Blvd. and US395. Council approved using ARPA funds to cover the local match (half). This project implements the Transportation System Plan by adding an additional connection in to the southern industrial area of the City.

Current Update: *Final Right of Way acquisition was completed in December. Anderson Perry is finalizing it's design which was awaiting ROW, and anticipates advertising in late January, award in early March, with project completion anticipated in late Fall, '23.*