



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of March 10, 2025

Title/Subject

IGA with ODOT to help fund the Hermiston Transportation System Plan update.

Summary and Background

The City was awarded a TGM planning grant by the State of Oregon in 2023 to be used for updating the city's Transportation System Plan (TSP). Although the grant was awarded in 2023, the state is not able to specify the terms or amount of the grant until a scope of work has been developed and a contractor selected. Staff worked with ODOT to develop the scope of work over the course of 2024. Additionally, Kittelson and Associates has been selected as the contractor to work with city staff to update the TSP.

The total budget for the TSP update is \$249,500. The city is responsible for a \$28,614 match. It is anticipated that the majority of the city will match will be in-kind funding based on staff time and materials. The agreement requires completion of the project by March of 2027.

Tie-In to Council Goals

Execution of this agreement enables the city, consultant, and ODOT to begin work on the TSP update (Goal 1.4)

Fiscal Information

The total project budget is \$249,500. The city match for the grant is \$28,614. City match is expected to be a mix of in-kind staff time and materials and cash as needed to complete the terms.

Alternatives and Recommendation

Alternatives

The city council may choose to adopt, reject, or request modification of the IGA.

Recommended Action/Motion

The IGA was prepared by the attorney general's office and has been reviewed by the city attorney. Staff recommends that the city council approve the IGA.

Submitted By:

Clinton Spencer, Planning Director