



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of May 22, 2023

**Title/Subject**

Airport Engineering Professional Services Agreement Award.

**Summary and Background**

The FAA requires local airports to routinely re-advertise for engineering services as part of the "Grant Assurances," that local airports agree to in order to receive federal funding. FAA advises that this process be done every 3-5 years.

The City of Hermiston went through this process most recently in 2012 as well as 2017. In both instances, Precision Approach Engineering was selected.

This opportunity was advertised again this Spring, at the request of the FAA. Subsequent to the advertisement, the Airport Advisory Committee unanimously recommended that the City Council re-select PAE as the airport's engineering consultant.

**Tie-In to Council Goals**

Improve Mobility & Transportation.

**Fiscal Information**

None. This process is one where Council selects a preferred consultant for ongoing work, and then as projects arise, then scopes of work for individual work items will be developed, and then Council approval would be needed to authorize the work to proceed as it comes along.

**Alternatives and Recommendation**

**Alternatives**

1. Accept the Airport Committee's recommendation and award the contract to PAE
2. Re-Advertise.

**Recommended Action/Motion**

Motion to award the professional services agreement for airport engineering services to Precision Approach Engineering.

**Submitted By:**

Mark Morgan