



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of October 23, 2023

Title/Subject

Adoption of Resolution 2295 – Updated IGA with City of Pendleton for IT Services

Summary and Background

On November 14, 2022, City Council adopted Resolution 2244 authorizing an IGA with the City of Pendleton for Information Technology Services. Because the City of Pendleton already had some in-house IT staff, our last agreement was slightly different than our standard agreement in several different ways. The main differences were the term of the agreement (November to October vs. July to June), the types of services (strictly engineering vs. all services) and the renewal periods (two years vs. three years).

The proposed agreement before you is a return to our more basic IGA form as follows:

- The agreement will terminate June 30, 2024 setting up a standard fiscal year.
- Services are expanded to all types of services.
- Renewal period extends to three years (will require a new agreement).

Tie-In to Council Goals

N/A

Fiscal Information

The agreement continues to be a 24 hours a week contract. All costs are a 3% increase over their rate for the past year.

\$123.60 per hour

\$12,875 per month

\$154,500 per year

Alternatives and Recommendation

Alternatives

1. Adopt Resolution 2295 and attached IGA without modification.
2. Adopt Resolution 2295 and attached IGA with minor modifications.

3. Direct staff to make major changes to Resolution 2295 and/or the attached IGA and return at a later date.

Recommended Action/Motion

Adopt Resolution 2295 and attached IGA without modification.

Submitted By: Byron D. Smith