




HERMISTON POLICE DEPARTMENT



330 S. First Street
Hermiston, Oregon 97838
www.hermiston.gov/police
Sine Metu Sine Gratia

Phone: 541-567-5519
Fax: 541-567-8469
Email: records@hermiston.gov
Without Fear Without Favor

TO: City Manager Byron Smith
FROM: Chief Jason Edmiston 
DATE: May 19th, 2025
SUBJECT: Liquor License Application – Grocery Outlet

After reviewing the liquor license application for Grocery Outlet located at 1875 N 1st Street, Suite E, Hermiston, I find nothing of substance after performing a criminal history check consistent with established parameters utilized by the city, to deny the application submitted by Shane Mansfield.

It is my recommendation this information/request be presented to the City Council.

**Local Government Recommendation – Liquor License****Annual Liquor License Types**

Off-Premises Sales	Brewery-Public House
Limited On-Premises Sales	Brewery
Full On-Premises, Caterer	Distillery
Full On-Premises, Commercial	Grower Sales Privilege
Full On-Premises, For Profit Private Club	Winery
Full On-Premises, Non Profit Private Club	Wholesale Malt Beverage & Wine
Full On-Premises, Other Public Location	Warehouse
Full On-Premises, Public Passenger Carrier	

Section 1 – Submission – To be completed by Applicant:**License Information**

Legal Entity/Individual Applicant Name(s): SSEC Mansfield LLC

Proposed Trade Name: Grocery Outlet Hermiston

Premises Address: 1875 N 1st St Suite E

Unit:

City: Hermiston

County: Umatilla

Zip: 97838

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of LocationLicense Type: Off-Premises Sales ☐ Additional Location for an Existing License**Application Contact Information**

Contact Name: Shane Mansfield

Phone: 7576330482

Mailing Address: 11575 SW Pacific Hwy PMB 41958

City: Tigard

State: OR

Zip: 97223

Email Address: smansfield.smansfield@gobmio.com

Business Details

Please check all that apply to your proposed business operations at this location:

☐ Manufacturing/Production☒ Retail Off-Premises Sales☐ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

☐ Indoor Consumption☐ Outdoor Consumption☐ Proposing to Allow Minors**Section 1 continued on next page**



Local Government Recommendation – Liquor License

Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): SSEC Mansfield LLC

Proposed Trade Name: Grocery Outlet Hermiston

IMPORTANT: You MUST submit this form to the local government PRIOR to submitting to OLCC.
Section 2 must be completed **by the local government** for this form to be accepted
with your CAMP application.

Section 2 – Acceptance - To be completed by Local Government:

Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: City of Hermiston

Optional Date Received Stamp

Date Application Received: 05/19/2025

Received by: Lilly Alarcon-Strong, CMC, City Recorder

Section 3 – Recommendation - To be completed by Local Government:

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☒ No Recommendation/Neutral

Name of Reviewing Official: Jason Edmiston

Title: Chief of Police

Date: 05/19/2025

Signature:

After providing your recommendation and signature, please return this form to the applicant.