



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of July 28, 2025

Title/Subject

Resolution 2383 supporting an application by the city for a Housing Planning Assistance grant from the State of Oregon is proposed.

Summary and Background

The Oregon Legislature has passed housing bills in each legislative session since 2017. In 2020, the City received a grant from the State of Oregon to update the code to update the housing needs analysis and update the code to permit duplexes in all residential zones. These changes were statutory changes and mandatory for city compliance. The state has allocated funding for another round of housing assistance grants. The scope of the legislative changes is sweeping and the city code is out of date in several areas. Staff proposes to apply for this grant to perform a code audit and draft new code which is compliant with current legislation.

As part of the grant application packet, a resolution of support from the city council is required. If a resolution of support is not part of the packet, the application will not be accepted.

This grant is state administered. DLCD will hire a consultant from a pre-approved pool, coordinate invoicing, and payment of the consultant. Staff works with the consultant and guides the process through work sessions and hearings. This process worked well in the 2020 update. It is also very low cost for the city, requiring only staff time for a match.

The areas of the residential code proposed for updating include the following:

- Middle housing updates to comply with the upcoming 25,000 population requirement for additional middle housing types to be allowed in all residential zones
- Moving required land use actions to a limited land use process rather than quasi-judicial process
- Creating middle housing and expedited land division processes
- Updating the manufactured dwelling and prefabricated dwelling standards
- Creating affordable housing in commercial zones standards

- Creating single-room occupancy standards
- Other updates as identified through the code audit process

Tie-In to Council Goals

Council goals 1.7, 1.8, and 1.9 all tie in to promotion of housing development. In order to protect the city's ability to continue to develop housing, compliance updates are needed in the code.

Fiscal Information

The grant is administered as a state-sponsored grant. As such, the funds do not pass through the city but pass directly from the state to the contractor. However, matching funds are encouraged. Staff has prepared an estimate of staff time for the project. It is estimated that \$9,000 in staff time will be used over the course of the grant.

Alternatives and Recommendation

Alternatives

The city council may choose to approve or deny Resolution 2383.

Recommended Action/Motion

Motion to approve Resolution No. 2383 and authorize the city to apply for a Housing Planning Assistance grant.

Submitted By:

Clinton Spencer, Planning Director