



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Cancel the December 25, 2023 City Council Meeting

Summary and Background

December 25th is a holiday when City offices will be closed. This date is also the fourth Monday, the day when the City Council would normally hold its second meeting of December. Due to this holiday, the second monthly meeting in December is frequently cancelled as many staff and council members are unavailable to meet and a quorum is difficult to achieve.

Staff is requesting the Council consider cancelling the December 25, 2023 City Council meeting. The City Council meeting would then convene on its next regularly scheduled meeting day; Monday, January 8th, 2024.

Tie-In to Council Goals

NA

Fiscal Information

NA

Alternatives and Recommendation

Alternatives

1. Hold the City Council meeting on the scheduled day: Monday, December 25
2. Reschedule the December 25 City Council meeting to another day of the month
3. Cancel the December 25 City Council meeting

Recommended Action/Motion

Cancel the December 25th City Council meeting

Submitted By:

City Manager Byron D. Smith