



CITY COUNCIL

Work Session Meeting Minutes April 28, 2025

Mayor Primmer called the work session meeting to order at 6:00pm. Present were Councilors Hayward, Roberts, McCarthy, Duron, Myers, Barron, and Kelso. Councilor Linton was excused. City Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Finance Director Ignacio Palacios, Chief Jason Edmiston, and City Recorder Lilly Alarcon-Strong.

City Manager Smith announced that tonight's Council meeting would not be streamed on YouTube or Zoom as hardware needed to fix the system has not been delivered in the time frame expected.

City Committee Review

City Manager Smith presented information (PowerPoint Presentation attached) regarding the different ways Boards and Committees are formed, ie: Required by State, Community Driven, and Council-Only; how each committee, Board, and commission aid the Council in public affairs; where each Committee formation, rules, and purpose can or should be located, ie: by ordinance, and suggested that Council-Only Committees be described and located in the City Council Rules of Order and Procedure.

City Manager Smith stated each Committee Chair is being invited to attend an upcoming work session meeting to give information about their committee and introduced Alberto Munoz, the Chair of the Hispanic Advisory Committee (HAC).

Mr. Munoz gave information regarding:

- The Committee's recent change in leadership
- Previous and current goals, to include: increasing the Latino vote, marketing HAC so the community knows who they are and what they do, hosting the Hispanic Heritage Month event and helping with other community events to establish a presence and help spread the word about HAC, as well as hosting Know Your Right events that give community members factual information about policies from the new administration, and trying to get as much community feedback about priorities and needs that HAC can help address.

The Council expressed their gratitude for the volunteerism Mr. Munoz and other Committee members give to their community, Mr. Munoz's leadership, and asked that HAC let the Council know if there are ways the Council could help invest in their success, or if meeting days/times needed to change.

Mr. Munoz stated each committee member has polos which displays they are part of HAC, a HAC table runner, and business/information cards, but he will check with the other committee members about possibly changing meeting days/times. Mr. Munoz thanked the Council for the Council representatives the Committee has previously and currently has.

Mayor Primmer asked that the Council consider the addition of a Finance Committee. The Committee would meet on a quarterly basis to have a more in-depth review of the City's finances.



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Council members expressed support for the addition of this Committee stating it would bring an additional layer of transparency to the public, give more interaction throughout the year instead of just during the budget meeting, but cautioned that they did not want to micromanage staff.

Councilor McCarthy suggested that the Vacancy Review Board and all other Committees that may be missing, be listed on the City's website.

Councilor Kelso asked for additional information regarding the Community Accountability Board (CAB).

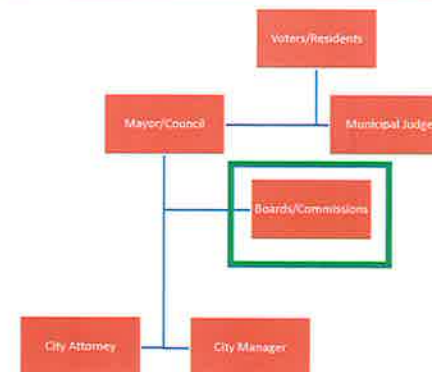
Mayor Primmer stated CAB is a partnership with the Hermiston School District, Police Department, and City Council to rehabilitate youth who have committed offenses in an effort to prevent a life of further crime. CAB has been a very successful program for our youth and community.

Adjournment

Mayor Primmer adjourned the work session meeting at 6:49pm and stated the regular council meeting would convene at 7:00pm.



City Organization



Committees

- Why Do We Have Them?
 - “Aid the Council in the conduct of public affairs”
 - A method of public engagement
 - Bringing different perspectives to ideas
- What Kinds of Committees (Boards/Commissions/Committees)?
 - Council Appointed
 - State Mandated
 - Community Driven
 - Council-Only (Policy)
- Sources
 - Ordinances
 - Council Rules
 - 2025 Council, Staff, Committee and Council Committee Appointments List



Committees

	Ordinance	Council Rules	Committee List Only	State Required	Council Only	Council/Public	Public with Council Liaison
Airport Advisory Committee	X						X
Budget Committee	X			X		X	
Community Accountability Board			X				
Community Enhancement Committee			X		X		
EOTEC Advisory Committee	X						X
Faith-Based Advisory Committee	X						X
Hispanic Advisory Committee	X						X
Library Board	X						X
Parks and Recreation Committee	X						X
Planning Commission	X			X			
Public Infrastructure Committee			X		X		
Public Safety Committee			X		X		
Public Transit Committee			X		X		
Recreation Projects Fund Advisory Committee	X					X	
Sanitary Disposal Committee			X		X		
Vacancy Review Board / Selection Committee		X			X		



Committees

- Hispanic Advisory Committee
 - Five (5) members with ties to Hermiston's Hispanic Community
 - Powers and Duties
 - Provide a means of communication between the city's Hispanic community and the city's elected and appointed officials.
 - This enhanced communication will assist in the development of a stronger community that is respectful of all nationalities, races, ethnic groups and cultures.
 - Established by ordinance – public members with a council liaison



DISCUSSION!

Thank You!

Where Life is Sweet