



*Where Life is Sweet*

Mayor and Members of the City Council

## **STAFF REPORT**

For the Meeting of May 12, 2025

### **Title/Subject**

Award Miscellaneous Engineering Services Contract to Anderson Perry & Associates

### **Summary and Background**

The City of Hermiston has had a contract with Anderson Perry & Associates, Inc. (AP) to provide general engineering services for the city's water, sewer, streets, parks, and other departments since 2015. The agreement being considered here is simply a renewal of the same contract for services.

In keeping with industry best-practices, this service is periodically advertised through a Request for Qualifications (RFQ) to ensure that the public is receiving the best services at a competitive price. An RFQ was issued in Spring, 2020, and AP was selected to continue serving as the city's primary engineering consultant. An RFQ was issued again in February, 2025, in keeping with an approximately every 5-year process.

Based on interviews with two qualified proposers for the work, a committee of city Public Works staff agreed that continuing to use AP is in the best interests of the community. AP continues to provide high quality service at an affordable market price, while their now decade of experience with all of the city's systems provides valuable understanding which saves significant costs for the community.

### **Alternatives and Recommendation**

#### **Alternatives**

1. Approve Master Engineering Services Agreement
2. Request revisions.
3. Re-advertise RFQ.

#### **Recommended Action/Motion**

Motion to approve Master Engineering Services Agreement.

#### **Submitted By:**

Mark Morgan, Assistant City Manager