



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of April 24, 2023

**Title/Subject**

Resolution No. 2269 – Authorizing an Information Technology Services Agreement with Horizon Project, Inc.

**Summary and Background**

The City of Hermiston has been in the business of providing IT services to various local governments since July 1, 2022. Things have been going well and customers seem to be pleased. Up to this time all of our customers have been local governments of some type (Cities, Counties, Special Districts). Horizon Project, Inc. (HPI) is the first non-profit that has approached the City and requested services. HPI has been a partner of the City and other regional local governments for many years. Their main focus is on providing housing to the developmentally disabled community. They have also been a partner in some business development related grants.

HPI was also a customer of the Intermountain Educational Services District (IMESD) as all of our customers have been. They had already been in discussions with our IT department staff because prior to the IMESD's notice to all non-school district customers of service cancellation. Our current staff is very familiar with their IT infrastructure and needs. This familiarity allows us to make this offer and be comfortable that we can meet their needs with our current staffing levels.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

	<b>May 1, 2023</b>	<b>July 1, 2023</b>
<b>Monthly</b>	\$6,192	\$7,440
<b>Annually</b>	\$74,304	\$89,280
<b>Hours/Week</b>	12	14.5

This agreement and all future agreements include a 3% annual escalator clause to help us keep ahead of inflation.

### **Alternatives and Recommendation**

#### **Alternatives**

1. Adopt Resolution 2269
2. Amend Resolution 2269
3. Table Resolution 2269 and request more information.

#### **Recommended Action/Motion**

Motion to adopt Resolution 2269 as proposed.

#### **Submitted By:**

Byron D. Smith