

Applicant: **City of Hermiston**

Project Name: **Hermiston Urban Renewal Area (HURA) Utility & Park Improvements**

**Section I: Property Acquisition / Ownership / Operation**

A. Is the project a “Development Project” for the acquisition, improvement, construction, demolition or redevelopment of municipally owned utilities, buildings, land, transportation facilities, or other facilities that assist the economic and community development of the municipality?  Yes  No

*If yes, answer questions B. through E. of this section. If no, please contact your Regional Development Officer.*

B. What is the physical location of the project?  
**353 Acres in Hermiston, near OR207 and Feedville Road**

C. Will the applicant own the facility / improvements once constructed?  Yes  No

*If no, explain:*

D. Will the applicant operate and maintain the facility / improvements once constructed?  Yes  No

*If no, describe:*

E. Does the project include any acquisition of real property, including permanent easements and rights-of-way, which are directly related to or necessary for the project?  Yes  No

*If yes, describe: **ROW for Utility Mains, Water Tower Site, & Park Site all to be dedicated at no cost by private developer to City of Hermiston.***

F. Does the project include the purchase of motor vehicle(s)?  Yes  No

*If yes, describe:*

G. Does the project include the purchase of any other equipment which is *not* directly related to or necessary for the project?  Yes  No

*If yes, describe:*

H. Will a private entity or business have a special legal entitlement to the project? (e.g., through either a transfer of, or partnership in ownership, a lease, management contract, special user rates or development fees, or priority for use)  Yes  No

*If yes, describe:*

## Section II: Project Results

Please answer each of the following items and provide a brief explanation below for each item marked “Yes.”

- A. Will the project result in direct job creation or retention of permanent industrial or commercial jobs within two years of completion of the project?  Yes  No  
*Skip to question B.*

1. Is the project a “firm business commitment” project in response to a specific business development, expansion or retention proposal where assistance is necessary to enable the proposal to proceed?  Yes  No

*If yes, describe:*

2. Does the “firm business commitment” project include industrial or commercial jobs for traded sector businesses, e.g., those selling goods or services in markets for which national or international competition exists?  Yes  No

*If yes, describe:*

3. Will the identified business be relocating from another part of the state?  Yes  No

*If yes, describe:*

- B. Will the project result in business growth or expansion that would not occur in Oregon without an investment from the Special Public Works Fund?  Yes  No

*If yes, describe:* **This project will enable the construction of 1,300 housing units, which is expected to take approximately 20-30 years to fully build-out, based on market absorption. This construction of 40-60 homes per year over such a long time-horizon will have the defacto effect of creating "permanent" construction jobs for carpenters, plumbers, electricians, etc. Without this investment, it is likely that many of these homes would be built in Kennewick or Richland, Washington.**

- C. Will the project include improvement, expansion or new construction of **infrastructure** systems necessary to maintain usable industrial and commercial lands?  Yes  No

*If yes, explain:* **Construction of a 2MG water storage tank in SW Hermiston is identified as a critical need in the 2019 Water System Master Plan within the next 10 years to accommodate generalized growth throughout the City. The location of this reservoir will allow all business & industrial lands within the City to benefit from this stored water capacity.**

- D. Will the project support future industrial growth and commercial enterprise to create or retain employment opportunities with **buildings, land or other facilities**?  Yes  No

*If yes, explain:* **Hermiston was one of 2 finalist sites for the 250 employee Autozone Distribution Center in 2016. When we lost it to Pasco, WA, the justification given was that we "lacked available workforce." Meanwhile, the Hermiston area sees a net inflow from Benton & Franklin Counties (WA) of approximately 1,000 workers on a daily basis. We simply need more homes in Hermiston, at all income levels, to be able to help Eastern Oregon legitimately compete for larger commercial & industrial development opportunities.**

- E. Is the project necessary to encourage **economic revitalization** in an urban or rural area where economic growth is prevented by existing conditions, such as an absence of community facilities, developable industrial or commercial land, or lack of capacity in infrastructure systems?  Yes  No

*If yes, explain:* **This 353 acre site has sat undeveloped within the Hermiston UGB since 2004, entirely due to a lack of nearby water and sewer infrastructure. As Hermiston runs out of developable residential land within it's UGB, it is critical for the continued growth of the community to be able to develop those lands already located within it.**

- F. Will the project promote or contribute to the economic and community development goals of the municipality?  Yes  No

*If yes, explain:* **Additional Housing has been one of the Hermiston City Council's annual goals every year since 2017. The decennial update of the community's 20-year vision, with significant community outreach, also included additional housing and housing affordability as top priorities of the community when adopted by the City Council in 2022.**

- G. Will the project provide the local match for an **emergency project** receiving federal disaster relief?  Yes  No

*If yes, briefly describe the emergency project activities:*

**Note:** *Attach copies of the FEMA approved "Project Worksheets" as Attachment Q.*

- H. Will the project result in the restoration, rehabilitation or new construction of essential community facilities that provide support services to public health and safety, including but limited to police and fire protection, medical treatment, public utilities, transportation and auxiliary shelter facilities?  Yes  No

*If yes, explain:* **This project will increase Hermiston's stored water capacity by approximately 20%, which is critical in the event of a significant sustained power outage.**

- I. Is the project one of the special types of development projects listed in OAR 123-042-0038 - land acquisition only; a privately owned railroad; telecommunication system; energy system; marine facility; or a utility system connected to another municipality's utility system?  Yes  No

*If yes, explain:*

**Section III: Additional Project Information**

- A. What is the estimated useful life of the improvements included in the project?

**50 Years**

- B. Is there documentation of substantial local commitment to the project's success?  Yes  No

*If yes, describe (public hearings held; project is included entity's adopted budget, CIP, master plan; private partnership or foundations are involved in funding project, et cetera):*

**Improvements are included in the 2019 Water System Master Plan and the 2020 Sewer Collection System Master Plan.**

- C. Please list the permits and regulatory authorizations needed for the project to be ready to proceed with construction and indicate whether they have been obtained or not.

Permit Type	Review Agency	Status of Approval		If pending, anticipated approval date
		<input type="checkbox"/> Obtained	<input type="checkbox"/> Pending	
		<input type="checkbox"/> Obtained	<input type="checkbox"/> Pending	
		<input type="checkbox"/> Obtained	<input type="checkbox"/> Pending	
		<input type="checkbox"/> Obtained	<input type="checkbox"/> Pending	

**For Drinking Water System Improvement Projects Only**

- D. Water system identification number: **41-00372**

- E. Are all service connections to your drinking water system metered?  Yes  No

*If yes, skip to question "F" below.*

*If no, has a plan been adopted to install the meters?*

- Yes  No

- F. If a plan has been adopted, describe:

**Section IV: Financial Information**

- A. Are user rates for the project-funded utility system(s) expected to change in the next five years?  Yes  No

*If yes, describe: Automatic annual increases tied to a 3yr average of CPI.*

B. What sources of revenue are being pledged to repay a loan?

**Urban Renewal TIF, backed-up by Utility Fund**

C. Is other debt serviced or secured by those revenues?  Yes  No

*If yes, is the other debt described in the applicant's audit reports?*  Yes  No

**If the other debt is not described in the audit report**, refer to the specific authorization, such as an ordinance or resolution. List below and attach a copy as **Attachment N**.

Lender	Amount of Note	Year Incurred

D. Has the applicant ever defaulted on a debt?  Yes  No

*If yes, provide a complete summary of the circumstances related to the default:*

E. Is there actual/pending litigation that could impair the applicant's ability to repay debt?  Yes  No

*If yes, describe:*

**Section V: Budget Information**

A. Does the project budget (as included on the General Application) propose direct project management expenses?  Yes  No

*(Direct project management is defined as expenses that will be incurred that are directly related to and necessary solely to support or manage project activities and are not routine or ongoing expenses of the municipality or expenses for current staff that are already included in the municipality's adopted budget. )*

*If yes, describe how the direct project management services will be provided:*

**Anderson Perry Engineering will provide all Construction Management & oversight of the project during construction.**

B. A current engineer's cost estimate must be included as **Attachment U**. Who prepared the cost estimates for the project?

**Note:** *To be considered current, the cost estimate must have been completed within the past 6 months.*

Name: **Joshua Lott, P.E.**

Title: **Project Engineer I**

Company: **Anderson Perry & Associates, Inc.**

Phone Number: **541-963-8309**

Date of project cost estimate: **April, 2022**

- C. Will reimbursement be requested from the IFA for any directly related project expenses that have been, or will be, incurred **prior to an award**?  Yes  No

*If yes, identify and describe the amount and type of pre-award expenses below:*

**Note:** Pre-award expenses must be included as a separate line-item in the project budget in the General Application Form.

1. Preliminary design or engineering incurred within the past 12 months?  Yes  No

*If yes, describe:*

2. Construction activities, including land acquisition, site preparation, mobilization and similar costs incident to commencement of construction?  Yes  No

*If yes, describe:*

3. Other activities necessary to allow the project to proceed?  Yes  No

*If yes, describe:*

4. Are pre-award expenses **less than 20%** of the total cost of the project?  Yes  No

*If no, describe:*

## Attachments

	<b>Attachment Description</b>	<b>For IFA Use (X Attached?)</b>
<b>Required with all applications</b>	<b>A</b> Documentation from the appropriate entity (city or county planning department) that indicates that the project is consistent with the acknowledged local comprehensive plan.	<input type="checkbox"/>
	<b>B</b> Map(s) showing the location of the project, including tax lots / parcels and road widths, etc.	<input type="checkbox"/>
	<b>C</b> The preliminary architectural / engineering / planning work or study conducted to determine the feasibility of the proposed building, utility system or other improvements. The documents must be certified by a professional architect / registered engineer licensed in Oregon.	<input type="checkbox"/>
	<b>D</b> Applicant's adopted budget.	<input type="checkbox"/>
	<b>E</b> Applicant's last three audit reports (if not available at the Secretary of State website: <a href="http://www.sos.state.or.us">http://www.sos.state.or.us</a> )	<input type="checkbox"/>
	<b>F</b> List the ten largest property tax payers in the applicant's jurisdiction, their type of business, local taxes and current assessed value. If net revenues from your drinking water and/or sewer system will be pledged to repay the loan, also complete the "Summary of Users, Consumption and Rates" and "System's Ten Largest Customers" tables for the applicable system(s) (see Attachment F).	<input type="checkbox"/>
	<b>G</b> A Schedule of Pro Forma Revenues and Expenditures for the applicable fund(s) that will be pledged to repay the loan for each of the next five years and any underlying assumptions used in the Applicant's adopted budget (see Attachment G).	<input type="checkbox"/>
	<b>U</b> Current engineer's cost estimate (see Section 5 B).	<input type="checkbox"/>
<b>Check If Applicable</b>	<b>Check box at left and include any of the following attachments that are applicable to the project proposal</b>	
<input checked="" type="checkbox"/>	<b>H</b> If the project is for improvement or expansion of a drinking water and/or sewer system, submit a copy of the Water System Master Plan or Wastewater Facilities Plan for the system(s).	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>I</b> If the project is for improvement or expansion of a drinking water system and/or sewer system, attach a copy of the current rate schedule, including rates for System Development Charges (SDCs).	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>J</b> If the project is for improvement or expansion of a drinking water and/or sewer system, attach a copy of the most recent resolution or ordinance that adopts the current rate schedule.	<input type="checkbox"/>
<input type="checkbox"/>	<b>K</b> If the project overlaps municipal boundaries, attach an executed copy of an intergovernmental cooperation agreement that sets out the duties and obligations of each entity.	<input type="checkbox"/>
<input type="checkbox"/>	<b>L</b> If project includes a firm business commitment where permanent jobs will be created or retained, submit the "Job Creation and Retention and Average Wages" form completed by the business (see Attachment L).	<input type="checkbox"/>
<input type="checkbox"/>	<b>M</b> If available, the plans and specifications for the project.	<input type="checkbox"/>

<input type="checkbox"/>	<b>N</b>	Copies of all ordinances/resolutions that authorize <b>debt that is supported by the source of repayment for this financing</b> (refer to the Section IV: Financial Information, Item B.).	<input type="checkbox"/>
<input type="checkbox"/>	<b>O</b>	If the applicant will own the facility and another entity will operate the facility, attach an executed copy of the operating agreement between the parties.	<input type="checkbox"/>
<input type="checkbox"/>	<b>P</b>	If the project is for downtown revitalization, attach a copy of the downtown revitalization plan.	<input type="checkbox"/>
<input type="checkbox"/>	<b>Q</b>	If the project is an <b>emergency project</b> with the <b>commitment of federal disaster relief assistance</b> , attach a copy of the FEMA approved "Project Worksheet(s)" that are the basis for this funding request.	<input type="checkbox"/>
<b>If a Telecommunications Project</b>			
<input type="checkbox"/>	<b>R</b>	If the project is for telecommunications infrastructure, attach a resolution that includes findings and states that project is necessary and would not otherwise be provided by a for-profit entity within a reasonable time/for a reasonable cost.	<input type="checkbox"/>
<input type="checkbox"/>	<b>S</b>	If the project is for telecommunications infrastructure, attach a copy of the notice and minutes of the public hearing at which the above resolution was adopted.	<input type="checkbox"/>
<b>If a grant is likely and it is possible the grant could exceed the property value</b>			
<input checked="" type="checkbox"/>	<b>T</b>	One of the following: 1) real market value (obtained from the county tax assessor) of the property and improvements that will be put on the tax assessment roll, <u>after</u> the project improvements have been completed; or 2) an appraisal (conducted by an independent appraiser) of the future fair market value of the subject property <u>after</u> the project improvements have been completed.	<input type="checkbox"/>



Information for the following tables should be the most current available and may be found from these sources:

**Ten largest taxpayers:** Comprehensive Annual Financial Report (CAFR), County Assessor, Financial Audit Report

**Summary of users:** billing records

**Populations served:** your system’s service area information; 2010 Census, [Portland State University](http://Portland State University)

**System’s ten largest customers:** billing records

**Ten Largest Property Taxpayers (in applicant’s jurisdiction)**

Taxpayer	Type of Business	Total Taxes	Current Assessed Value
Wal-Mart Stores East LP	Distribution/Warehousing	\$728,284	\$44,014,660
HD Development of Maryland	Home Depot Store	\$173,878	\$8,830,870
Wal-MartSams ClubBPPUSO6037	Wal-Mart Store	\$169,244	\$10,228,480
Retail Trust #2	Retail Stores	\$167,674	\$8515,830
Hermiston Station, LLC	Retail Stores	\$153,126	\$7,776,940
AGCO Finance, LLC	Food Distribution	\$145,560	\$7,392,690
Charter Communications	Telecommunications	\$139,373	\$6,518,300
Umatilla Electric Coop Assn	Electric Utility	\$133,680	\$6,515,120
Good Shepherd Hosp of Herm OR	Medical Center	\$119,010	\$6,044,270
CDS Hermiston, LLC	Ag Processing	\$112,533	\$5,197,920

**If Water or Sewer Project, also Complete These Tables**

**Summary of Users, Consumption and Populations Served**

User	Connections		Equivalent Dwelling Units**		Annual Water Consumption (in gallons)
	Current	Future*	Current	Future	Current
<b>Residential</b>	5,110	7,000	7,000	9,500	1,116,440,122
<b>Commercial</b>	549	650			209,332,522
<b>Industrial</b>	1	3			69,777,507
<b>Other</b>	0	0			
<b>Totals</b>	5,660	7,653	7,000	9,500	1,395,550,151

\*20-year project life

\*\*1 EDU = 7,500 gallons of water consumption per month per residential user

**Populations Served**

	All Residents	Permanent Residents*
Number served by system	19,696	19,696
Number served by this project	3,645	3,645

\*Excludes transient and part-time residents

**System’s 10 Largest Customers**

Customer	Annual Water Consumption (in gallons)	% Total Water Consumption for System	Annual Revenue Received by System	% Total Annual Revenue Received by System
Good Shepherd #1	25,864,000	2%	97,057	1%
Village MH Park #1	15,876,000	1%	59,502	1%
Good Shepherd #2	12,695,000	1%	47,542	1%
5-Star Auto Wash	10,692,000	0%	40,010	0%
Village Mobile Home Park #2	9,889,000	0%	36,991	0%
Swaggart Brothers	8,155,000	0%	30,471	0%
Chateaubri Mobile Home Park #1	8,809,000	0%	32,930	0%
Sandstone Middle School	7,862,000	0%	29,369	0%
Umatilla County 4 <sup>th</sup> St. Aspens	6,788,000	0%	25,331	0%
Viewcrest Apartments	6,822,000	0%	25,459	0%

## Schedule of Pro Forma Revenues and Expenditures

Attachment G

	Pro Forma	Current FY					
1	<b>Year (ending June 30)</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2	<b>Beginning Fund Balance</b>	1,632,187	2,156,304	3,234,716	3,540,290	3,699,806	3,725,542
<b>Operating Revenues</b>							
3	Primary Revenue Source	9,284,215	10,398,000	10,605,960	10,818,079	11,034,440	11,255,128
4	Other Revenue Source 1	377,500	377,500	377,500	377,500	377,500	377,500
5	Other Revenue Source 2						
	<b>Total Operating Revenues</b>	<b>9,661,715</b>	<b>10,775,500</b>	<b>10,983,460</b>	<b>11,195,579</b>	<b>11,411,940</b>	<b>11,632,628</b>
<b>Operation, Maintenance &amp; Replacement (OM&amp;R) Expenses</b>							
6	Personal Services	2,114,851	2,275,503	2,321,013	2,367,433	2,414,781	2,463,076
7	Materials & Services	2,197,250	2,537,150	2,587,893	2,639,650	2,692,443	2,746,291
8	Other Operating Expenses	2,142,000	2,142,000	2,500,000	2,750,000	3,000,000	3,250,000
	<b>Total Operating Expenses</b>	<b>6,454,101</b>	<b>6,954,653</b>	<b>7,408,906</b>	<b>7,757,083</b>	<b>8,107,224</b>	<b>8,459,367</b>
<b>Debt Services</b>							
	<b>Funds Avail for Debt Service</b>	<b>3,207,614</b>	<b>3,820,847</b>	<b>3,574,554</b>	<b>3,438,496</b>	<b>3,304,716</b>	<b>3,173,261</b>
9	Existing Debt 1	2,125,797	2,109,850	2,100,000	2,090,000	2,075,000	2,060,000
10	Existing Debt 2						
11	Other Proposed Debt		47,000	568,980	568,980	568,980	568,980
	<b>Total Debt Service</b>	<b>2,125,797</b>	<b>2,156,850</b>	<b>2,668,980</b>	<b>2,658,980</b>	<b>2,643,980</b>	<b>2,628,980</b>
<b>Other Activities</b>							
	<b>Cash Avail After Debt Service</b>	<b>1,081,817</b>	<b>1,663,997</b>	<b>905,574</b>	<b>779,516</b>	<b>660,736</b>	<b>544,281</b>
12	Loan Proceeds / Drawdowns		500,000	9,000,000	3,000,000		
13	Capital Outlay		-500,000	-9,000,000	-3,000,000		
14	System Replacement Reserves						
15	Other Non-Operating Activity						
	<b>Net Other Activity</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
16	Net Transfers IN (OUT)	(557,700)	(585,585)	(600,000)	(620,000)	(635,000)	(650,000)
17	Adjustments						
	<b>Net Transfers &amp; Adjustment</b>	<b>(557,700)</b>	<b>(585,585)</b>	<b>(600,000)</b>	<b>(620,000)</b>	<b>(635,000)</b>	<b>(650,000)</b>
	<b>Ending Fund Balance</b>	<b>2,156,304</b>	<b>3,234,716</b>	<b>3,540,290</b>	<b>3,699,806</b>	<b>3,725,542</b>	<b>3,619,823</b>
18	<b>Connections</b>	5,660	5,773	5,888	6,006	6,126	6,248
19	<b>EDUs</b>	7,000	7,140	7,282	7,427	7,575	7,726
20	<b>Monthly Rate per EDU</b>	110.52	121.00	121.37	121.38	121.39	121.40

**Please contact your RDO if you have questions completing this form.**

Primary revenue source (e.g., user charges). Include, on lines 4 or 5, revenues such as taxes, hook-up fees and rent/lease income. Do not include interest, SDCs, etc., in this section; rather, enter these revenues on line 15.

Include short-lived asset replacement with a useful life of 15 years or less. Do not include capital outlay, transfers, depreciation, etc; rather, enter these revenues to lines 12–17.

Enter and specify annual debt service amounts for existing and proposed debt support by this fund, including any proposed non-IFA debt for this project, e.g., USDA, DEQ, etc.

Anticipated drawdown schedule for requested loans. Include capital outlay **in brackets (negative amount)** for this project. Anticipated contributions for system replacement. Asset sales, SDCs, interest income (specify†).

Include transfers to reserve accounts (specify†). Explain any adjustments

†Describe any assumptions used in calculating above figures, such as changes in user rates, EDU/connection growth, loan repayments, operating expenses, transfers, adjustments: #3 Assumes 2% annual increases in rate revenue as well as personell and materials costs after FY 23. #8 "Other Operating" is our annual Capital

Improvement projects. #11 "Other Proposed Debt" is the debt for \*this\* project from IFA. #20- Note this is for the entire Utility Fund, both Water and Sewer, so the \$110/mo/EDU figure is a combined Water & Sewer average.

**Job Creation / Retention and Average Wages**

**Attachment L**

Business Name & Address of Project Business Site:  
(street address, city, zip code):

**Contact Person:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

\_\_\_\_\_ **Federal** Tax Identification Number (EIN):

**Oregon** Business Identification Number (BIN):

Product(s) produced:

**A. Current number of Full-Time Equivalent (FTE) jobs:**

1. Total number of Hours Worked\* to Employees\*\* during the previous 12 months:

Divided by 1,820 hours per year = **Current FTE** = 0.00

2. Of the current FTE, how many do you estimate would no longer exist if the proposed project is not completed?

3. By what date do you estimate the FTE jobs in 2. (above) would no longer exist if the proposed project is not completed?

4. What 12-month period was used for 1. (above)? \_\_\_\_\_ to \_\_\_\_\_

\* "Hours worked" for an hourly Employee means all hours the Employee performed work on the job. It does not include sick leave, vacation time or other paid time where no work is performed. This definition was developed to be consistent with the data collected by the Oregon Employment Department for the Oregon Quarterly Reports and Form 132 (for Unemployment Insurance Tax). The 1820 figure represents 35 hours per week and was developed in coordination with the Oregon Employment Department. The 1820 figure assumes 6.5 weeks (260 hours) of paid and unpaid leave each year out of a total 2080 hours (40 hours x 52 weeks) per year. The 6.5 weeks of paid and unpaid leave consists of: 2.5 weeks of vacation, 1.5 weeks of sick leave, 1.5 weeks of holidays and 1 week of other leave (such as family leave). All jobs that are covered under unemployment compensation shall be counted. Contract labor also may be included if the jobs are expected to be permanent, but hired through a third party contract agency.

\*\* "Employee" means:

- A. A person who is paid through a business's normal payroll system;
- B. A person for whom FICA and state and federal income taxes are deducted from gross wages, which are then forwarded to the appropriate agencies by the business on behalf of the person;
- C. A person for whom the business pays state and federal unemployment insurance; and
- D. A person for whom the business contributes to FICA.

An exception to the above is allowed if the business uses a leasing agent for its Employees and the terms of the leasing agreement are such that hiring decisions are made by the business and for all intents and purposes the "Employees" are working for the business. The fees paid by the business to the leasing agent should not be considered as part of the Employees' salary / wages.

An "Employee" is not:

- A. A person hired through a temporary agency; or
- B. A person acting as an independent contractor.

**B. Average annual wage of current FTE jobs:**

- 1. Total wages / salaries paid to Employee during previous 12 months: \_\_\_\_\_
- Total number of Hours Worked\* to Employees\*\* during the previous 12 months: \_\_\_\_\_
- Divided by 1,820 hours per year = **Current FTE** = \_\_\_\_\_ **0.00**
- Wage divided by current FTE =** \_\_\_\_\_

**C. Estimated number of new FTE job that will be created as a result of this project by the end of the *second year* after beginning operations:**

(These jobs must then be maintained for a minimum of four consecutive calendar quarters.)

- 1. Estimated date operations resulting from the proposed project will begin: \_\_\_\_\_
- 2. Estimated annual average wage of these new FTE jobs: \_\_\_\_\_
- 3. How many new FTE jobs do you estimate will be created as a result of this project by the end of the *fifth year* after beginning operations? \_\_\_\_\_

**D. First Source Hiring Agreement**

- 1. I acknowledge that execution of a First Source Hiring Agreement between  Yes  No this business and a publicly funded job training provider will be a condition of the potential funding award the municipality is applying for.

**I certify and affirm that all statements and information contained herein are true and complete to the best of my knowledge.**

\_\_\_\_\_  
Business Representative / Preparer's Signature

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Date

**For IFA Use Only**

Does this business already exist in Oregon?  Yes  No

**If yes**, has program staff requested a report from the Employment Department for the previous four quarters to establish the business's Base FTE Jobs?  Yes  No

**If no**, list other documentation that will be used to establish Base FTE Jobs, or provide the date when a report from the Employment Department will be requested.

\_\_\_\_\_

\_\_\_\_\_  
Signature of Project Coordinator

\_\_\_\_\_  
Date