
September 2022 Financial Report



Department of Finance
September 2022
(Unaudited)

FY2022-2023 Monthly Financial Report

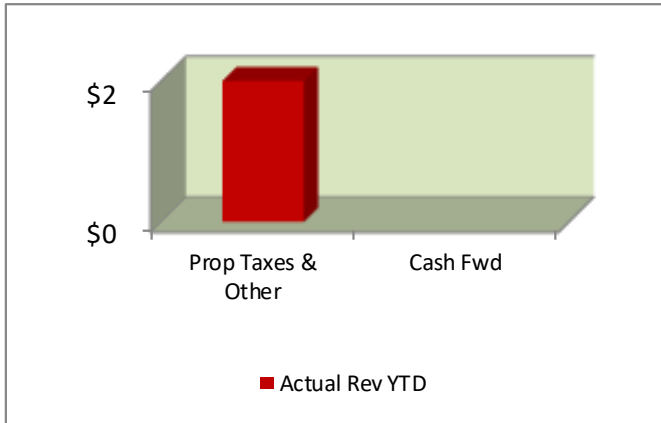
Hermiston Urban Renewal Agency (HURA)

For the Month Ending September 30, 2022

Resources

through September 30, 2022

by Category



	Annual Proj Rev	Actual Rev YTD	% Var
Prop Taxes & Other	\$ 271	2	1%
Cash Fwd	\$ 375		0%
Total	\$ 646	\$ 2	0%

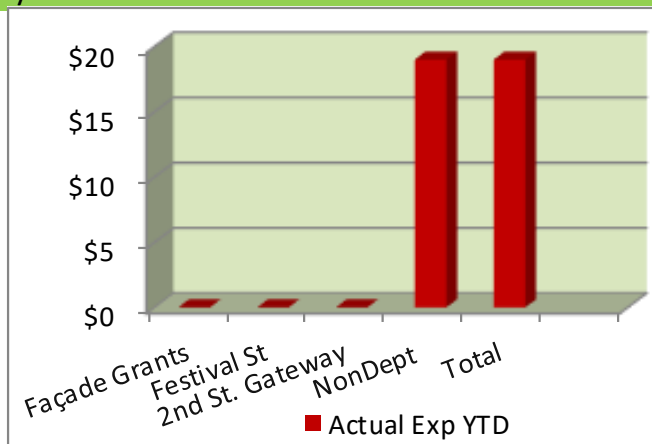
Note: Variance is calculated as % of revenue YTD

Expenditures

through September 30, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% Var
Façade Grants	\$ 50	0	0%
Festival St	\$ 5	0	0%
2nd St. Gateway	\$ 400	0	0%
NonDept	\$ 191	19	10%
Total	\$ 646	\$ 19	3%

Note: variance is calculated as % of expenses YTD.

The FY2022-23 budget for the Urban Renewal Agency is \$ 645,662. This includes \$50,000 for Façade Grants, \$5,000 for the Festival Street, \$400,000 for construction of the 2nd Street Gateway project, and \$190,662 for Non-Departmental expenses.

Property tax revenues of \$894 were collected in September with total revenues of \$1,777 to date.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

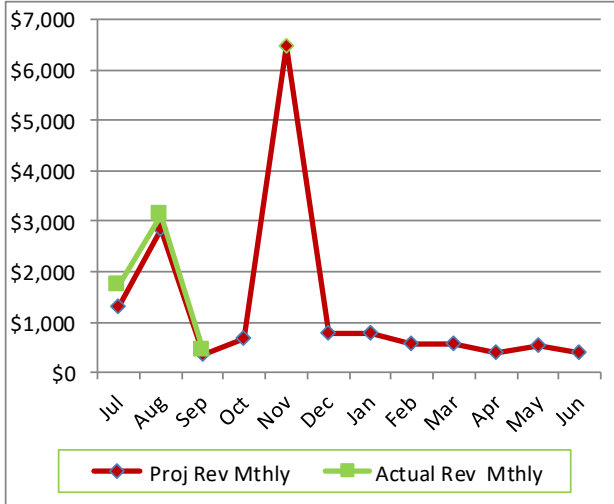
General Fund Resources

For the Month Ending September 30, 2022

General Fund Resources Summary

Through September 30, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,298	\$ 1,298	\$ 1,731	\$ 433	33%
Aug	\$ 2,834	\$ 2,834	\$ 3,133	\$ 299	11%
Sep	\$ 342	\$ 342	\$ 445	\$ 103	30%
Oct	\$ 675	\$ 675	\$ -	\$ -	0%
Nov	\$ 6,469	\$ 6,469	\$ -	\$ -	0%
Dec	\$ 781	\$ 781	\$ -	\$ -	0%
Jan	\$ 762	\$ 762	\$ -	\$ -	0%
Feb	\$ 557	\$ 557	\$ -	\$ -	0%
Mar	\$ 573	\$ 573	\$ -	\$ -	0%
Apr	\$ 379	\$ 379	\$ -	\$ -	0%
May	\$ 544	\$ 544	\$ -	\$ -	0%
Jun	\$ 384	\$ 384	\$ -	\$ -	0%
Total YTD	15,600	15,600	5,309	835	5.4%
Cash Fwd	1,102	-	-	-	0%
Total	\$ 16,702	\$ 15,600	\$ 5,309	835	5.4%

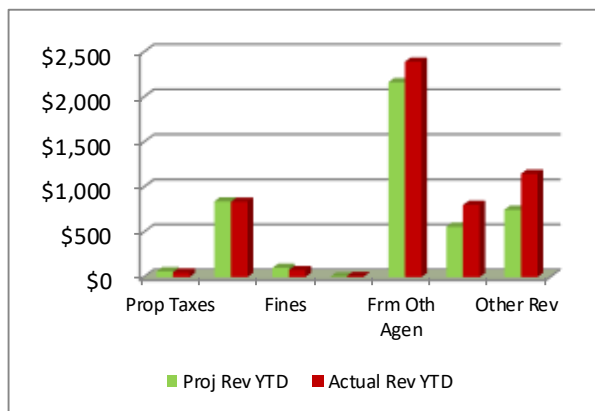
Estimated General Fund revenues for the 2022-23 fiscal year are **\$15,603,889**. Projected revenues for September were **\$341,594**, compared to actual revenues of **\$444,933**, a positive variance of **\$103,339**. The fund is currently **\$834,123** more than projected through September, or **30.1% more** than projections for the month; and **5.4% more** for the fiscal year after three months.

General Fund - All Resources

Through September 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,783	\$ 63	\$ 50	\$ (12)	-20%
Lic & Fran	\$ 1,435	\$ 839	836	(3)	0%
Fines	\$ 400	\$ 102	77	(25)	-25%
Interest Rev	\$ 15	\$ 4	10	6	164%
Frms Oth Agen	\$ 3,017	\$ 2,163	2,390	227	10%
Svc Chgs	\$ 1,904	\$ 559	800	241	43%
Other Rev	\$ 2,051	\$ 746	1,146	400	54%
Cash Fwd	\$ 1,102	\$ -	-	-	0%
Total	\$16,706	\$ 4,475	\$ 5,309	\$ 834	18.6%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

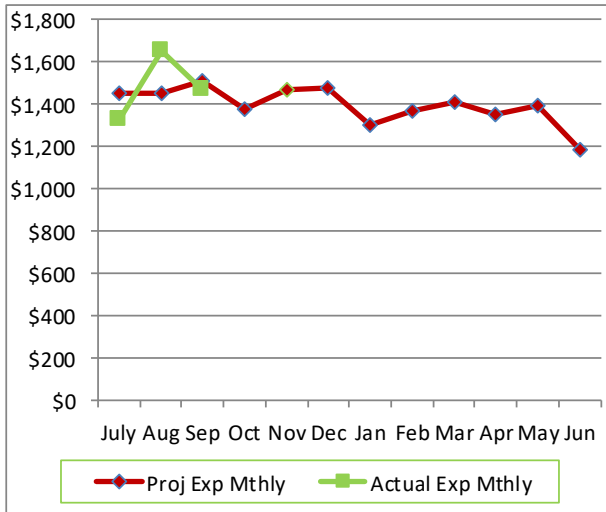
General Fund Expenditures

For the Month Ending September 30, 2022

General Fund Expenditure Summary

Through September 30, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,454	\$ 1,454	\$ 1,324	\$ 130	9%
Aug	\$ 1,453	\$ 1,453	\$ 1,653	\$ (200)	-14%
Sep	\$ 1,512	\$ 1,512	\$ 1,473	\$ 39	3%
Oct	\$ 1,377	\$ 1,377		\$ -	0%
Nov	\$ 1,469	\$ 1,469		\$ -	0%
Dec	\$ 1,477	\$ 1,477		\$ -	0%
Jan	\$ 1,304	\$ 1,304		\$ -	0%
Feb	\$ 1,367	\$ 1,367		\$ -	0%
Mar	\$ 1,409	\$ 1,409		\$ -	0%
Apr	\$ 1,355	\$ 1,355		\$ -	0%
May	\$ 1,398	\$ 1,398		\$ -	0%
Jun	\$ 1,183	\$ 1,183		\$ -	0%
Total YTD	16,758	16,758	4,450	(32)	-0.2%
Contngcy		-	-	-	0%
Total	\$ 16,758	\$ 16,758	\$ 4,450	\$ (32)	-0.2%

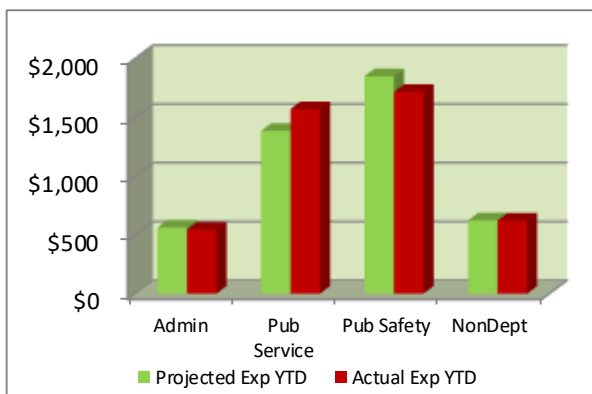
Projected General Fund monthly expenditures for September were **\$1,511,656**. Actual expenditures were **\$1,473,136**, which is **\$38,520** less than projected for a **variance of 2.5%** for the month, but only a **negative .2%** year-to-date.

General Fund Expenditures

Through September 30, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,164	562	545	18	3%
Pub Service	4,985	1,384	1,569	(186)	-13%
Pub Safety	7,066	1,849	1,715	134	7%
NonDept	2,492	623	621	2	0%
Unapp	-	-	-	-	0%
Total	\$16,706	\$ 4,418	\$ 4,450	\$ (32)	-0.7%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2022-2023 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending September 30, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	67,027	39,415	25,184	14,231	36%
City Manager/Legal	1,010,363	252,591	246,768	5,823	2%
City Planning	431,372	107,843	104,269	3,574	3%
Finance	654,929	162,473	168,428	(5,955)	-4%
Total Administration	2,163,691	562,321	544,649	17,672	3%
Transportation	297,000	56,644	98,366	(41,722)	-74%
Airport	339,000	55,738	124,636	(68,898)	-124%
Bldg Inspection	600,157	147,133	132,734	14,399	10%
Parks	731,981	208,003	249,109	(41,106)	-20%
Parks/Utility Landscaping	66,861	19,268	13,005	6,263	33%
Pool	585,615	292,821	315,298	(22,477)	-8%
Municipal Buildings	145,173	36,293	37,723	(1,430)	-4%
Library	1,024,415	256,734	217,704	39,030	15%
Recreation	874,159	231,098	331,497	(100,399)	-43%
Community Center	256,122	64,640	36,808	27,832	43%
Harkenrider Center	64,064	15,312	12,532	2,780	18%
Total Public Services	4,984,547	1,383,685	1,569,412	(185,727)	-13%
Court	833,378	277,935	173,448	104,487	38%
Public Safety Center	62,000	14,800	11,253	3,547	24%
Police Operations	6,169,885	1,556,564	1,530,471	26,093	2%
Total Public Safety	7,065,263	1,849,299	1,715,172	134,127	7%
Non-Departmental	2,492,087	623,022	620,762	2,260	0%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,492,087	623,022	620,762	2,260	0%
Total	16,705,588	4,418,327	4,449,995	(31,668)	-0.7%

For August of FY2023, **Total Administration** is \$, \$17,762 less than projected for the month. **Total Public Services** is \$187,727 more than projected this month. **Public Safety** is \$134,127 less than projected for August. **Non-Departmental** is \$2,260 less than projected for the month. The total **General Fund expenses are \$31,668 more than projected (.7%)** for the first three months of FY2023.

FY2022-2023 Monthly Financial Report

Fund Balance - General Fund

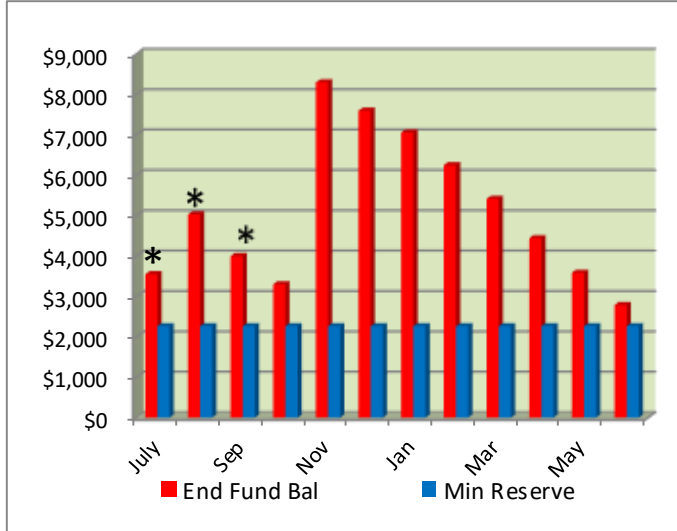
For the Month Ending September 30, 2022

General Fund

Through September 30, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,264,700

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 3,144	\$ 1,731	\$ (1,324)	\$ 3,551	ACT*
Aug	\$ 3,551	\$ 3,133	\$ (1,653)	\$ 5,031	ACT*
Sep	\$ 5,031	\$ 445	\$ (1,473)	\$ 4,003	ACT*
Oct	\$ 4,003	\$ 675	\$ (1,377)	\$ 3,301	PROJ
Nov	\$ 3,301	\$ 6,469	\$ (1,469)	\$ 8,301	PROJ
Dec	\$ 8,301	\$ 781	\$ (1,477)	\$ 7,604	PROJ
Jan	\$ 7,604	\$ 762	\$ (1,304)	\$ 7,063	PROJ
Feb	\$ 7,063	\$ 557	\$ (1,367)	\$ 6,252	PROJ
Mar	\$ 6,252	\$ 573	\$ (1,409)	\$ 5,416	PROJ
Apr	\$ 5,416	\$ 379	\$ (1,355)	\$ 4,440	PROJ
May	\$ 4,440	\$ 544	\$ (1,398)	\$ 3,587	PROJ
June	\$ 3,587	\$ 384	\$ (1,183)	\$ 2,788	PROJ
Total	\$ 3,144	\$ 16,433	\$ (16,789)	\$ 2,788	

The General Fund balance at the end of September for FY2023 is approximately **\$4,003,000**, which is **\$1,737,300** more than the current Minimum Reserve requirement of **\$2,264,700** (or **1.77 times** the Minimum Reserve requirement.)

The General Fund reserve policy is to maintain **15% fund balance** of total expenditures based on the prior fiscal year activity.

FY2022-2023 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending September 30, 2022

Special Revenue Funds

Resources & Requirements

	2022-23		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	634,018	54,702	579,316
Expenditures	531,720	309,500	222,220
Unappropriated Balance	102,298	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	998,800	308,679	690,121
Expenditures	998,800	300,216	698,584
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	15,468,683	2,270,889	13,197,794
Expenditures	14,374,289	587,884	13,786,405
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	141,000	20,088	120,912
Expenditures	141,000	32,087	108,913
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	35,000	-	35,000
Expenditures	30,000	-	30,000
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	84,014	4,295	79,719
Expenditures	64,014	-	64,014
Unappropriated Balance	20,000	N/A	N/A
21 Library Special Revenue			
Resources	33,000	50	32,950
Expenditures	3,300	500	2,800
Unappropriated Balance	29,700	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	1,648,699	500,000	1,148,699
Expenditures	885,325	885,325	-
Unappropriated Balance	763,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	11,680	616,113
Expenditures	627,793	128,614	499,179
Unappropriated Balance		N/A	N/A
26 IT Services			
Resources	670,800	67,860	602,940
Expenditures	670,800	147,039	523,761
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2022-2023 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending September 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,843,007	451,292	382,699	(68,593)	-15%
Expenditures	1,813,007	453,252	342,137	111,115	25%
Contingency	30,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,806,391	2,693,875	3,686,564	992,689	37%
Expenditures	9,650,089	2,412,522	1,945,287	467,235	19%
Contingency	2,156,302	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,495,134	2,452,500	2,687,047	234,547	10%
Expenditures	9,945,430	2,486,358	2,087,362	398,996	16%
Contingency	2,549,704	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,874,653	337,750	268,455	(69,295)	-21%
Expenditures	1,206,031	301,508	222,916	78,592	26%
Contingency	668,622	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

Revenues for the **Street Fund** are \$68,593 less than projected. Expenditures are \$111,115 below projected.

Revenues in the **Utility Funds** are \$992,689 above projected. Expenditures are \$467,235 below projected.

The **HES Fund** revenue is \$234,547 above projected. Expenditures are \$398,996 below projected.

The **Regional Water Fund** revenues are \$69,295 below projected. Expenditures-for July are \$78,592 below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending September 30, 2022

	2022-2023 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 1,500,000	\$ 11,062	0.74%
N. 1st Place Reconstruction	\$ 4,500,000	\$ 33,956	\$ 4,500,000	\$ 115,956	2.58%
Well #6 Backup Generator	\$ 320,000	\$ -	\$ 320,000	\$ 41,929	
N. 1st Place Water Line Replacement	\$ 100,000	\$ 21,165	\$ 800,000	\$ 47,173	5.90%
Gladys & Main Waterline Replacement	\$ 100,000	\$ 70,769	\$ 1,180,000	\$ 70,769	6.00%
Lift Station #6 Reconstruction	\$ 620,000	\$ 161,371	\$ 620,000	\$ 192,959	31.12%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ -	\$ 330,000	\$ 22,000	6.67%
Lift Station #3 Upgrade	\$ 550,000	\$ 73,749	\$ 900,000	\$ 432,823	48.09%
Total	\$ 6,645,000	\$ 361,010	\$ 10,150,000	\$ 934,671	9.21%

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: *City Staff began outreach to adjacent businesses along the N 1st Place route specifically to make sure everyone understands changes to be made to their parking and driveway accesses. Anderson Perry is finalizing the roadway design, with bidding anticipated to begin the first week of November, contract award at the December City Council meeting, and work to begin in early 2023.*

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Delivery & Installation still on-track for the winter due to supply-chain issues.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: Design work continues in conjunction with the N 1st Place Roadway Project.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending September 30, 2022

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Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: *This project is being pushed back to occur in late 2023 due to internal staff capacity. Moving the N 1st waterline project back to coincide with the N 1st roadway project will result in a large project occurring in early 2023; meanwhile, the request from Amazon Data Services to supply regional water will also result in a very large project occurring there in early/mid 2023. Delaying the Gladys & Main project will result in better oversight of the project.*

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: The contractor mobilized on-site the first week of August and has begun work, with closures to N 1st Place occurring for approximately 2 months.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: *Work to secure the necessary easement has hit an impasse due to the legal framework of the property ownership group, not due to any opposition by any of the individual owners. On advice of external counsel, Staff is likely to bring a condemnation request to Council in November to secure this easement.*

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending September 30, 2022

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Lift Station #3 Upgrade	\$ 550,000	\$ 73,749	\$ 900,000	\$ 432,823	48.09%
Total	\$ 6,645,000	\$ 361,010	\$ 10,150,000	\$ 934,671	9.21%

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: Boring has finally begun, and is expected to continue 24/7 until it is completed. The remaining work to decommission the liftstation itself located within the Hwy 395 right of way will be mothballed until Spring in order to accommodate closure of the paving plants for winter.

FY2022-23 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending September 30, 2022

	2022-2023 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
New City Hall Construction	\$ 7,348,498	\$ 1,175,563	\$ 8,690,000	\$ 9,303,123	107.06%

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the "Banner Bank" parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: Project is considered substantially complete. Many punch list items have been identified. Some are being addressed. Many other items are yet to be addressed. Open house was a great success.