# August 2022 Financial Report



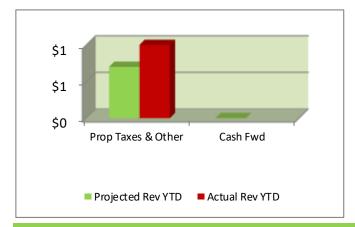
Department of Finance August 2022 (Unaudited)

Hermiston Urban Renewal Agency (HURA) For the Month Ending August 31, 2022

### Resources

Through August 31, 2022

by Category



	Anı	nual Proj Rev	ı Ac	tual Rev YTD	% Var	
Prop Taxes & Other	\$	271		1	0%	
Cash Fwd	\$	375			0%	
Total	\$	646	\$	1	0%	

Note: Variance is calculated as % of revenue YTD

### **Expenditures**

Through August 31, 2022

(in \$1,000)

L	ly Characte	l .
	\$25	
	\$20 -	
	\$15 <sup>-</sup>	
	\$10 <sup>-</sup>	
	\$5 <sup>-</sup>	
	\$0	
	Façade Gra	nts Festival St NonDept Total Znd St. Gate NonDept Total

	Anı	nual Proj Exp	ı Ac	tual Exp YTD	% Var		
Façade Grants	\$	50		0	0%		
Festival St	\$	5		0	0%		
2nd St. Gateway	\$	400		0	0%		
NonDept	\$	191		19	10%		
Total	\$	646	\$	19	3%		

Note: variance is calculated as % of expenses YTD.

The FY2022-23 budget for the Urban Renewal Agency is \$ 645,662. This includes \$50,000 for Façade Grants, \$5,000 for the Festival Street, \$400,000 for construction of the 2<sup>nd</sup> Street Gateway project, and \$190,662 for Non-Departmental expenses.

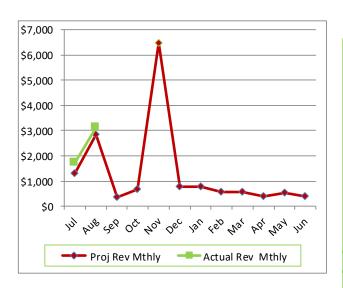
Property tax revenues of \$883.00 were collected in July and sent the first week of August, 2022. The semi-annual debt service (interest payment of \$18,781) was paid this month.

# City of Hermiston, Oregon General Fund Resources For the Month Ending August 31, 2022

### **General Fund Resources Summary**

Through August 31, 2022

(in \$1,000)



	Proj Rev				Ac	tual Rev	Va	r Fav/	%
		Mthly	R	ev Proj		Mthly	(U	nfav)	Var
Jul	\$	1,298	\$	1,298	\$	1,731	\$	433	33%
Aug	\$	2,834	\$	2,834	\$	3,133	\$	299	11%
Sep	\$	342	\$	342			\$	-	0%
Oct	\$	675	\$	675			\$	-	0%
Nov	\$	6,472	\$	6,472			\$	-	0%
Dec	\$	781	\$	781			\$	-	0%
Jan	\$	762	\$	762			\$	-	0%
Feb	\$	557	\$	557			\$	-	0%
Mar	\$	573	\$	573			\$	-	0%
Apr	\$	379	\$	379			\$	-	0%
Мау	\$	544	\$	544			\$	-	0%
Jun	\$	384	\$	384			\$	-	0%
Total YTD		15,604		15,604		4,864		732	4.7%
Cash Fwd		1,102		-		-		-	0%
Total	\$	16,706	\$	15,604	\$	4,864		732	4.7%

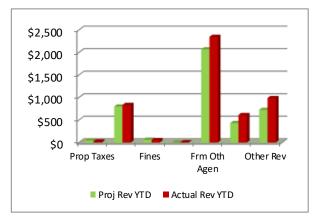
Estimated General Fund revenues for the 2022-23 fiscal year are \$15,603,889. Projected revenues for August were \$2,834,253, compared to actual revenues of \$3,132,754, a positive variance of \$298,501. The fund is currently \$730,759 more than projected through August, or, 10.53% more than projections for the month; and 4.7% more for the fiscal year after two months.

### **General Fund - All Resources**

by Category

Through August 31, 2022

(in \$1,000)



		nual j Rev	oj Rev YTD	ual Rev YTD	r Fav/ nfav)	% Var
Prop Taxes	\$ 6	5,787	\$ 44	\$ 25	\$ (19)	-43%
Lic & Fran	\$ 1	L,435	\$ 798	835	37	5%
Fines	\$	400	\$ 63	53	(9)	-15%
Interest Rev	\$	15	\$ 2	6	3	157%
Frm Oth Agen	\$ 3	3,013	\$ 2,068	2,347	279	13%
Svc Chgs	\$ 1	L,904	\$ 433	611	178	41%
Other Rev	\$ 2	2,051	\$ 724	987	262	36%
Cash Fwd	\$ 1	L,102	\$ -	-	-	0%
Total	\$16	,706	\$ 4,133	\$ 4,864	\$ 731	17.7%

**Note:** variance is calculated as a percent of the projected revenue YTD.

City of Hermiston, Oregon

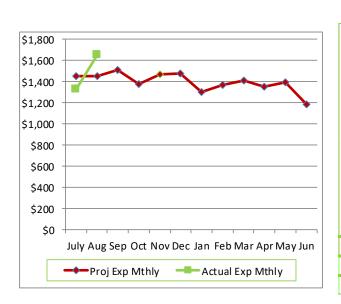
**General Fund Expenditures** 

For the Month Ending August 31, 2022

### **General Fund Expenditure Summary**

Through August 31, 2022

(in \$1,000)



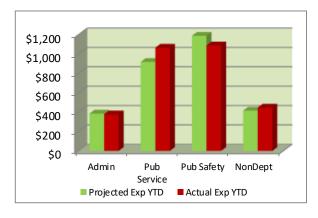
	P	roj Exp			Ac	tual Exp	Va	r Fav/	%
		Mthly	P	roj Exp		Mthly	(L	Infav)	Var
July	\$	1,454	\$	1,454	\$	1,324	\$	130	9%
Aug	\$	1,453	\$	1,453	\$	1,653	\$	(200)	-14%
Sep	\$	1,512	\$	1,512			\$	-	0%
Oct	\$	1,377	\$	1,377			\$	-	0%
Nov	\$	1,469	\$	1,469			\$	-	0%
Dec	\$	1,477	\$	1,477			\$	-	0%
Jan	\$	1,304	\$	1,304			\$	-	0%
Feb	\$	1,367	\$	1,367			\$	-	0%
Mar	\$	1,409	\$	1,409			\$	-	0%
Apr	\$	1,355	\$	1,355			\$	-	0%
Мау	\$	1,398	\$	1,398			\$	-	0%
Jun	\$	1,183	\$	1,183			\$	-	0%
Total YTD		16,758		16,758		2,977		(70)	-0.4%
Contngcy				-		-		-	0%
Total	\$	16,758	\$	16,758	\$	2,977	\$	(70)	-0.4%

Projected General Fund monthly expenditures for August were \$1,452,775. Actual expenditures were \$1,653,099, which is \$200,324 more than projected for a negative variance of 13.7% for the month, but only a negative 2.4% year-to-date.

## **General Fund Expenditures** by Consolidated Department

Through August 31, 2022

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,164	385	377	8	2%
Pub Service	4,985	918	1,065	(147)	-16%
Pub Safety	7,066	1,188	1,088	100	8%
NonDept	2,492	415	447	(31)	-8%
Unapp	-	-		-	0%
Total	\$16,706	\$ 2,907	\$ 2,977	\$ (70)	-2.4%

 $\textbf{Note:} \ variance \ is \ calculated \ as \ a \ percent \ of the \ projected \ expenditures \ YTD.$ 

General Fund Expenditure Detail
For the Month Ending August 31, 2022

# General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	67,027	35,020	23,381	11,639	33%
City Manager/Legal	1,010,363	168,394	, 165,771	2,623	2%
City Planning	431,372	71,895	69,604	2,291	3%
Finance	654,929	109,976	, 118,119	(8,143)	-7%
Total Administration	2,163,691	385,285	376,875	8,410	2%
Transportation	297,000	35,462	68,366	(32,904)	-93%
Airport	339,000	40,589	70,272	(29,683)	-73%
Bldg Inspection	600,157	98,618	89,663	8,955	9%
Parks	731,981	135,382	154,421	(19,039)	-14%
Parks/Utility Landscaping	66,861	12,449	8,843	3,606	29%
Pool	585,615	206,620	275,851	(69,231)	-34%
Municipal Buildings	145,173	24,196	24,418	(223)	-1%
Library	1,024,415	163,400	147,246	16,154	10%
Recreation	874,159	150,116	197,315	(47,199)	-31%
Community Center	256,122	43,255	20,844	22,411	52%
Harkenrider Center	64,064	8,017	7,915	102	1%
Total Public Services	4,984,547	918,104	1,065,154	(147,050)	-16%
Court	833,378	160,969	101,038	59,931	37%
Public Safety Center	62,000	7,453	7,599	(146)	-2%
Police Operations	6,169,885	1,019,513	979,533	39,980	4%
Total Public Safety	7,065,263	1,187,935	1,088,170	99,765	8%
Non-Departmental	2,492,087	415,348	446,660	(31,312)	-8%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,492,087	415,348	446,660	(31,312)	-8%
Total	16,705,588	2,906,671	2,976,859	(70,188)	-2.4%

For August of FY2023, **Total Administration** is \$, \$8,410 less than projected for the month. **Total Public Services** is \$147,050 more than projected this month. **Public Safety** is \$99,765 less than projected for August. **Non-Departmental** is \$31,312 more than projected for the month. The total **General Fund expenses are \$70,188 more than projected (2.4%)** for the first two months of FY2023.

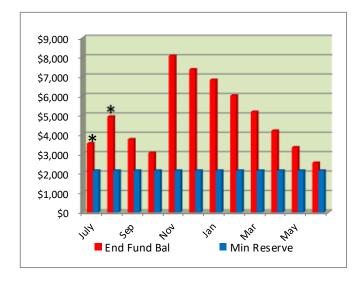
Fund Balance - General Fund

For the Month Ending August 31, 2022

## **General Fund**Ending Fund Balance

Through August 31, 2022

(in \$1,000)



	Be	gin Fund					En	d Fund	ACT/PROJ
		Bal	Re	evenue	E	xpense		Bal	Fund Bal
July	\$	3,144	\$	1,731	\$	(1,324)	\$	3,551	ACT*
Aug	\$	3,551	\$	2,834	\$	(1,453)	\$	4,933	ACT*
Sep	\$	4,933	\$	342	\$	(1,512)	\$	3,763	PROJ
Oct	\$	3,763	\$	675	\$	(1,377)	\$	3,061	PROJ
Nov	\$	3,061	\$	6,472	\$	(1,469)	\$	8,065	PROJ
Dec	\$	8,065	\$	781	\$	(1,477)	\$	7,368	PROJ
Jan	\$	7,368	\$	762	\$	(1,304)	\$	6,826	PROJ
Feb	\$	6,826	\$	557	\$	(1,367)	\$	6,016	PROJ
Mar	\$	6,016	\$	573	\$	(1,409)	\$	5,179	PROJ
Apr	\$	5,179	\$	379	\$	(1,355)	\$	4,204	PROJ
May	\$	4,204	\$	544	\$	(1,398)	\$	3,351	PROJ
June	\$	3,351	\$	384	\$	(1,183)	\$	2,552	PROJ
Total	\$	3,144	\$	16,035	\$	(16,627)	\$	2,552	

Minimum Reserve = \$2,264,700

The General Fund balance at the end of August for FY2023 is approximately \$4,933,000, which is \$2,668,300 more than the current Minimum Reserve requirement of \$2,264,700 (or 2.18 times the Minimum Reserve requirement.)

The General Fund reserve policy is to maintain 15% fund balance of expenditures based on the prior fiscal year activity.

Special Revenue Funds Report For the Month Ending August 31, 2022

### **Special Revenue Funds**

Resources & Requirements

	2022-23		Remaining	
	Annual Budget	Actual YTD	Budget	
02 Bonded Debt Fund				
Resources	634,018	53,420	580,598	
Expenditures	531,720	309,500	222,220	
Unappropriated Balance	102,298	N/A	N/A	
05 Transient Room Tax (TRT)				
Resources	998,800	301,523	697,277	
Expenditures	998,800	82,648	916,152	
Unappropriated Balance	-	N/A	N/A	
08 Reserve Fund				
Resources	15,468,683	2,181,726	13,286,957	
Expenditures	14,374,289	183,662	14,190,627	
Unappropriated Balance	1,094,394	N/A	N/A	
11 Miscellaneous Special Revenue				
Resources	141,000	13,839	127,161	
Expenditures	141,000	25,828	115,172	
Unappropriated Balance	-	N/A	N/A	
19 Christmas Express Special Revenu	e			
Resources	35,000	-	35,000	
Expenditures	30,000	-	30,000	
Unappropriated Balance	5,000	N/A	N/A	
20 Law Enforcemnent Special Revenu	ie			
Resources	84,014	4,295	79,719	
Expenditures	64,014	1,650	62,364	
Unappropriated Balance	20,000	N/A	N/A	
21 Library Special Revenue				
Resources	33,000	50	32,950	
Expenditures	3,300	500	2,800	
Unappropriated Balance	29,700	N/A	N/A	
23 Enterprise Zone Project Fund				
Resources	1,648,699	500,000	1,148,699	
Expenditures	885,325	885,325	-	
Unappropriated Balance	763,374	N/A	N/A	
25 EOTEC Operations				
Resources	627,793	11,680	616,113	
Expenditures	627,793	118,485	509,308	
Unappropriated Balance		N/A	N/A	
26 IT Services				
Resources	670,800	-	670,800	
Expenditures	670,800	100,745	570,055	
Unappropriated Balance		N/A	N/A	

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

Utility and Street Funds Report For the Month Ending August 31, 2022

### **Utility and Street Funds Report**

Resources & Expenditures

	2021-22			Variance	
	<b>Annual Budget</b>	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,843,007	300,861	238,882	(61,979)	-21%
Expenditures	1,813,007	302,168	250,701	51,467	17%
Contingency	30,000	N/A	N/A	N/A	N/A
06 Utility Fund					
Resources	11,806,391	1,795,917	2,570,128	774,211	43%
Expenditures	9,650,089	1,608,348	1,529,206	79,142	5%
Contingency	2,156,302	N/A	N/A	N/A	N/A
13 HES Fund					
Resources	12,495,134	1,635,000	1,797,211	162,211	10%
Expenditures	9,945,430	1,657,572	1,786,510	(128,938)	-8%
Contingency	2,549,704	N/A	N/A	N/A	N/A
15 Regional Water Fund					
Resources	1,874,653	225,167	120,507	(104,660)	-46%
Expenditures	1,206,031	201,005	187,290	13,715	7%
Contingency	668,622	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12<sup>th</sup> of budgeted expense or revenue per month.

Revenues for the **Street Fund** are **\$61,979** less than projected. Expenditures are **\$51,467** below projected.

Revenues in the <u>Utility Funds</u> are \$774,211 above projected. Expenditures are \$79,412 below projected.

The HES Fund revenue is \$162,211 above projected. Expenditures are \$128,938 more than projected.

The <u>Regional Water Fund</u> revenues are \$104,660 below projected. Expenditures-for July are \$13,715 below projected.

City of Hermiston, Oregon
Utilities/Streets Capital Projects Report
For the Month Ending August 31, 2022

	2	2022-2023 Budget		YTD Project Expenditures Budget			Project To-Date Expenditures		% Complete
Geer & Harper Re-alignment	\$	125,000	\$		\$	1,500,000	\$	11,062	0.74%
N. 1st Place Reconstruction	\$	4,500,000	\$	21,956	\$	4,500,000	\$	103,956	2.31%
Well #6 Backup Generator	\$	320,000	\$	-			\$	41,929	
N. 1st Place Water Line Replacement	\$	100,000	\$	19,078	\$	800,000	\$	45,086	5.64%
Gladys & Main Waterline Replacement	\$	100,000	\$	-	\$	1,180,000	\$	-	0.00%
Lift Station #6 Reconstruction	\$	620,000	\$	5,143	\$	620,000	\$	36,731	5.92%
McDonald's & 395 Sewer Main Replacement	\$	330,000	\$	-	\$	330,000	\$	22,000	6.67%
Lift Station #3 Upgrade	\$	550,000	\$	6,691	\$	900,000	\$	365,765	40.64%
Total	\$	6,645,000	\$	52,868	\$	9,830,000	\$	626,529	6.37%

#### Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

### North 1st Place Reconstruction

North 1<sup>st</sup> Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

<u>Current Update:</u> <u>Contractors began work to pave the gravel portion of NW 3rd to be used as a detour during the main project. It is still anticipated that bidding for the main project will take place in October/November, with construction expected early Spring '23</u>

### Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Delivery & Installation still on-track for the winter due to supply-chain issues.

#### North 1<sup>st</sup> Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

**Current Update:** Design work continues in conjunction with the N 1st Place Roadway Project.

City of Hermiston, Oregon
Utilities/Streets Capital Projects Report
For the Month Ending August 31, 2022

	2022-2023 Budget		YTD Expenditures		Project Budget		Project To-Date Expenditures		% Complete
Geer & Harper Re-alignment	\$	125,000	\$	-	\$	1,500,000	\$	11,062	0.74%
N. 1st Place Reconstruction	\$	4,500,000	\$	21,956	\$	4,500,000	\$	103,956	2.31%
Well #6 Backup Generator	\$	320,000	\$	-			\$	41,929	
N. 1st Place Water Line Replacement	\$	100,000	\$	19,078	\$	800,000	\$	45,086	5.64%
Gladys & Main Waterline Replacement	\$	100,000	\$	-	\$	1,180,000	\$	-	0.00%
Lift Station #6 Reconstruction	\$	620,000	\$	5,143	\$	620,000	\$	36,731	5.92%
McDonald's & 395 Sewer Main Replacement	\$	330,000	\$	-	\$	330,000	\$	22,000	6.67%
Lift Station #3 Upgrade	\$	550,000	\$	6,691	\$	900,000	\$	365,765	40.64%
Total	\$	6,645,000	\$	52,868	\$	9,830,000	\$	626,529	6.37%

#### **Gladys & Main Waterline Replacement**

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Nothing to report this month.

#### Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

<u>Current Update:</u> The contractor mobilized on-site the first week of August and has begun work, with closures to N 1st Place occurring for approximately 2 months.

#### McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

<u>Current Update:</u> Work continues to secure the necessary easement through the property owner's attorney, George Anderson.

### <u>Lift Station #3 Upgrade</u>

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: <u>The Contractor has remobilized on-site, begun digging pits to place boring equipment, and preparing to bore.</u>

City of Hermiston, Oregon
Other City Capital Projects Report
For the Month Ending August 31, 2022

	2022-2023	YTD	Project	Project To-Date	%
	Budget	Expenditures	Budget	Expenditures	Complete
New City Hall Construction	\$ 7,348,498	\$ 806,396	\$ 8,690,000	\$ 8,933,956	102.81%

### **New City Hall**

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the "Banner Bank" parking lot across 2<sup>nd</sup> street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1<sup>st</sup> street to 3<sup>rd</sup> street.

<u>Current Update</u>: Punchlist items are being worked on. Furniture installation has been scheduled for the week of September 26th. Things are moving along very well.